

Collie Club of Western Pennsylvania Constitution

Article I

Section 1. TITLE: The club shall be called "The Collie Club of Western Pennsylvania".

Section 2. OBJECT: The object of this club shall be to promote and encourage the breeding of Collies; to encourage the dissemination of knowledge regarding Collies; to promote and foster dog shows, exhibitions, and matches; to promote sportsmanship within the breed; and, to promote and maintain the interest of the breed in the Western Pennsylvania Area.

The Club shall not be conducted or operated for a profit and no part of any profits or remainder or residue from dues or donations to the club shall insure to the benefit of any member or individual.

Article II

Membership, Dues

Section 1. CLASSES OF MEMBERSHIP: There shall be a minimum of two classes of membership as follows: Individual Membership and Joint Membership. The latter class to be available only for husband and wife. As many classes of membership may be made available as may, at the discretion of the Executive Board, be deemed necessary to the interest of the Club.

Each member will further be classified geographically as Resident and Non-Resident.

A member whose residence is within a circle with radius of twenty-five miles having its center at the downtown Y.M.C.A. in Pittsburgh shall be a resident member. All others are non-resident. Voting is identical for resident and non-resident members.

Membership is open to all persons in good standing with the American Kennel Club, who subscribe to the purpose of the club.

Section 2. DUES: The annual dues for the memberships of the various classes shall be decided from year to year by the majority vote of the membership at the Annual Meeting. During any fiscal year, membership of any class can be changed to membership of any other class requiring greater dues by payment of the difference.

Membership dues shall be considered due and payable upon presentation of the bill, by the Secretary. Bills for dues shall be mailed by the Secretary before the annual meeting and shall be paid no later than 60 days subsequent to the Annual Meeting.

Dues shall be pro-rated on a half-year basis, such pro-rating to apply to new membership only, not to termination of membership, nor to reinstatement of membership, lapsed or other

suspensions. Payment of one-half or full year dues shall be the only divisions, with all persons accepted during the first half of the fiscal year paying full year dues.

Section 3. OTHER DEBTS: Any member who is in debt to the Club shall pay said debt when due, otherwise the indebtedness shall be considered the same as non-payment of dues, and the procedure set forth in Section 5 of this Article shall be followed.

Section 4. ELECTION OF MEMBERSHIP: Each applicant shall apply on a form approved by the Executive Board which shall provide that the applicant agrees to abide by this Constitution and By-Laws and the rules of THE AMERICAN KENNEL CLUB.

The Application shall state the name, address, and occupation of the applicant and it shall carry the endorsement of two members in good standing. Accompanying the application, the prospective member shall submit dues payment for the current year as provided in Section 2 of the Article.

All applications are to be filed with the Secretary and each application is to be read at the first meeting following its receipt. At the next club meeting, the applications are to be voted upon and affirmative vote of $\frac{3}{4}$ of the members present and voting shall be required to elect the applicant.

Applications for membership who have been rejected by the Club, may not re-apply within six months after such rejection.

Section 5. Termination of membership: memberships may be terminated:

[a] BY REGISTRATION: Any member in good standing may resign from the Club upon written notice to the Secretary; but no member may resign while in debt to the Club. Dues obligations are considered a debt to the Club and they become incurred on the first day of each fiscal year.

[b] BY LAPSING: A membership shall be considered as lapsed, and shall terminate automatically, if such members dues remain unpaid 60 days subsequent to the Annual Meeting, provided the Secretary has mailed the dues bill set forth in Article II, Section 2. The Board may grant an additional 60 days of grace to delinquent members in meritorious cases. In no case may a person whose dues are unpaid as of the date of a Club meeting be entitled to cast a vote at the meeting.

[c] BY EXPLUSION: A membership may be terminated by expulsion as set forth in Article V of this Constitution and By-Laws. Any member who is indebted to the Club, as set forth in Section 3 of this Article, shall be notified of such debt by the Secretary, and the indebtedness shall be treated as unpaid dues, as set forth in sub-section (b) of the Article, except that the 60 day period shall be calculated from the date of the mailing of the notice of said indebtedness

[d] REINSTATEMENT: A member whose membership terminates by lapsing may be reinstated to membership by payment in full of the debt, and by applying for election to the membership as set forth in Section 4 of this Article. A member who has voluntarily resigned by payment of

dues for the current year, unless reinstatement occurs before the member's dues would have lapsed, in which case no additional payment is required.

ARTICLE III

Officers and Duties

Section 1. EXECUTIVE BOARD: The executive Board shall consist of all duly elected officers of the Club, including three Directors, and the management of the affairs of the Club shall be divested by the Executive Board.

The Executive Board shall make recommendations to the membership for approval on the giving of shows, the selection of judges, the giving of prizes, and all other arrangements relative to the holding of shows.

After such approval, the Executive Board shall make all other arrangements for the giving of such shows. All officers of the Club shall be elected for a term of one year at a special meeting of the club held for this, and other purposes, to be known as the Annual Meeting of the Club.

Section 2. PRESIDENT: The President shall be the chief executive officer of the Club, shall preside at all meetings, appoint all committees, and shall perform such other duties as are incident to his office.

Section 3. VICE-PRESIDENT: In the absence or disability of the President, The Vice-President shall exercise all of his functions.

Section 4. SECRETARY: The Secretary shall keep minutes of all meetings, and report same to the membership; he/she shall issue notices of all meetings; he/she shall keep the official roll of members of the club; and he/she shall perform other duties as may be incident to his office.

Section 5. TREASURER: The Treasurer shall be the custodian of the funds, securities, and property of the Club. Shall keep regular books of account, and shall regularly report to the membership at each meeting of the Club. The Treasurer shall spend funds only upon approval of the membership, or, in a situation where a general meeting cannot be held, upon approval of the Executive Board

Section 6. DIRECTORS: Three Directors elected from the membership of the Club shall service on the Executive Board, and the tenure of office of any officer so elected shall be until the next Annual Meeting.

ARTICLE IV

Meetings

Section 1. FISCAL YEAR: The fiscal year of the Club shall be from the date of one Annual Meeting to the next following Annual Meeting.

Section 2. ANNUAL MEETING: The Annual Meeting of the Club shall be held at such a time and place during the month of June as may be decided upon by the majority vote of the Executive Board. Retiring officers shall turn over to their successors all records and properties pertaining to their offices no later than 15 days subsequent to the Annual Meeting.

Section 3. EXECUTIVE BOARD MEETINGS; An Executive Board Meeting shall be held prior to each membership meeting.

Additional Executive Board Meetings may be held at the discretion of the President, or at the written request of three members of the Board.

Section 4. MONTHLY MEETINGS: The Club shall have a minimum of four meetings per year; the date of the next to be set at the previous meeting or at the call of the Executive Board.

Section 5. QUORUM: A Quorum at any meeting of the Executive Board shall consist of a minimum of four members. A quorum at any meeting of the membership is established if the number of resident and non-resident and non-resident members present equals twenty percent of the resident membership of the Club.

ARTICLE V

Suspension and Expulsion

Section 1. CHARGES: Any member or the Executive Board may prefer charges against any member considered guilty of alleged misconduct prejudicial to the interests or objects of the Club and/ or the Breed and all members, by virtue of their acceptance of membership in the club, and bound by this Constitution and the Code of Ethics, expressly waive any and all possible action or right of action against the Club for any damages or claim of damages sustained by them as a result of this provision.

Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$10.00, which shall be forfeited if such charges are not sustained. The Secretary shall promptly notify the Board which will meet and fix a date for a Board hearing not less than 3 weeks or more than 6 weeks thereafter.

The Secretary shall promptly send one copy of the proposed charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he wishes.

Section 2. BOARD HEARING: The Board shall have a complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in this regard.

Should the charges be sustained, after hearing all the evidence presented by the complainant and the defendant, the Board may, by majority vote of those present, suspend the defendant from all privileges of the Club for not more than six months from the date of the hearing. And, if it deems the punishment insufficient, it may also recommend to the membership the penalty be expulsion.

In such case, the suspensions shall not affect the defendant's right to appear before his fellow members at the ensuing Club meetings which considers the Board's recommendations.

Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, shall in turn, notify each of the parties of the Board's decision and the penalty, if any.

Section 3. EXPULSION: Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 2 of this Article. Such proceedings may occur at a regular or a special meeting of the Club to be held within 60 days, but not earlier than 30 days after the date of the Board's recommendation of expulsion.

The defendant shall have the privilege of appearing in his own behalf though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the defendants, if present, to speak in his own behalf if he wishes.

The meeting then shall vote by secret ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not voted, the Board's suspension shall stand.

Section 4. ACTION OF THE AMERICAN KENNEL CLUB AND /OR THE COLLIE CLUB OF AMERICA. Any member who may be suspended or expelled by either the American Kennel Club or the Collie Club of America Shall automatically be suspended or expelled by the Collie Club of Western Pennsylvania. In the event, any such member is reinstated by the American Kennel Club and /or the Collie Club of America; he may be reinstated by the Collie club of Western Pennsylvania by action of the Executive Board.

Section 5. REINSTATEMENT: A member who has been suspended or expelled may be reinstated, provided this action is not inconsistent with Section, hereof, by an affirmative majority vote of the membership at any meeting of the Club after the suspension or expulsion period has been completed. Any former member who voluntarily resigned or discontinued payment of his dues to avoid suspension and/or expulsion may be accepted as an active member of the Club upon payment of his dues for the current year and by applying for membership as set forth in Article II, Section 4 of this Constitution and By-Laws.

ARTICLE VI

Rules and procedure

Section 1. ORDER OF BUSINESS: The regular order of business at any meeting of the Club shall be as follows:

1. Call to Order
2. Report of Officers
3. Report of Committees
4. Election of Officers [At Annual Meeting only]
5. Communications
6. Unfinished Business
7. New Business
8. Adjournment

Section 2. VOTING: A nominating committee appointed by the President and consisting of one member of the Executive Board and two members from the membership shall present one nominee, who has agreed to be a candidate and who is a member in good standing, for each office to be filled, to the membership at the Annual Meeting. Nominations may be made from the floor at this time. The election of officers shall be by ballot at the Annual Meeting, or may, at the discretion of the Executive Board, be conducted by mail vote.

Section 3. AUTHORITY: On all questions not covered by this Constitution, the ruling of the President, subject to the approval of the Executive Board, shall govern. Robert's Rules of Order shall be the authority for Parliamentary Procedure in conducting business at the regular meetings.

ARTICLE VII

Amendments

Section 1. ADMENDMENTS: any provision of the Constitution may be amended at an Annual Meeting of the Club or at any purpose. At least 30 days notice of such proposed amendment including the nature of the amendment proposed, shall be sent to the entire membership of the Club. A 2/3 affirmative vote of those members voting shall carry a proposed amendment to this Constitution.

Rev. 5-69

Rev. 9-71