

Application for CampusSide/Emily Bell Place

Thank you for your interest in renting at CampusSide/Emily Bell Place. Below are application directions for renting a townhouse. Please read the Rental Responsibilities (below) before applying.

1. There is a **\$40 per person non-refundable application fee**. I accept Venmo for this, @Mayhewmgmt. Please make sure to note the unit or house #. Cash is also accepted.
2. Please complete an application for each tenant.
3. You can email all of the applications to kmayhew42@yahoo.com or drop off the completed applications along with the application fees at the rent drop box located at 58 Corbit Street, Newark, DE 19711. The slot is located next to the front door.

Questions? Please e-mail: kmayhew42@yahoo.com

Renting Responsibilities for CampusSide

1. Rent is due on the 25th of the month. We now process all rent payments through PlacePay.com, there is a \$1.95 processing fee per transaction.
2. If you are a student, a parent/guardian will be required to co-sign the lease. No exceptions.
3. Each tenant will pay a one-time maintenance fee of \$195.00 on June 2. This fee covers snow removal and lawn care.
4. Keep the house clean. We will make occasional inspections of the house to be sure it is clean & in good condition. Money will be deducted from your security deposit for excessive dirt.
5. The security deposit **can not** be used for the last month's rent.
6. When you move out, the security deposit check will be mailed to one person, in one check. It will be that person's responsibility to make sure the other parties get their share.
7. Trash Removal: Regular trash removal is included. The site will have dumpsters-pick up days to be determined.
8. You are responsible for all utilities including the water bill. The water bill will come in North Campus LLC's name to your address monthly. Any unpaid water bill will be removed from your security deposit.
9. In the winter, the heat **must be kept on** to prevent pipes from freezing. If you will be leaving for an extended period, you may lower the temperature to 60 degrees.
10. The City of Newark has very strict rules regarding parties and loud noise. If you are convicted for more than one violation, everyone in the house will be evicted. This is a City of Newark law, we have to follow it. Please note: you will still be responsible for the rent if you are evicted until we can find suitable tenants.
11. Each apartment will get 5 parking spaces, three of which will be garage parking.
12. No pets allowed at all.
13. Here are the phone numbers to utility companies that you may find helpful:
Comcast Cable & Internet: www.comcast.com or 302-777-7772
Verizon: www.verizon.com
City of Newark Electric: 302-366-7000
Delmarva Power for gas: www.delmarva.com or 800-375-7117

Student Rental Application for CampusSide/Emily Bell Place

Please print neatly

of tenants in group: _____ # of bedrooms requested: _____ Unit requested _____

Name: _____

E-mail address (School email preferred): _____

Cell Phone Number: _____

Graduation Year and Major: _____

Current Address: _____

Permanent Address: _____

Clubs or organizations a member of: _____

Do you have a car on campus: Yes or No

If yes, License Plate Number & State Registered: _____

Driver's License Number & State: _____

Current Landlord or RA: _____

Landlord's or RA's Phone Number: _____

Parent Information- Needed as Parent will be required to co-sign lease agreement

Parent/Guardian Name: _____

Parent/Guardian's Address: _____

Parent/Guardian's Phone Numbers:

Home: _____

Work: _____

Cell: _____

E-Mail Address: _____

Parent's Place of Employment: _____

Address of Employer: _____

By signing below, I/we give Landlord, Kevin Mayhew permission to check my credit bureau, verify the above information, and contact my employer, current landlord or RA to verify information.

Student's Signature: _____

Date: _____