

WCDEA Executive Committee Meeting
February 8, 2016
Conference Call

Executive Board Attending: Anita Bartlett, President; Crystal Kellebrew, Vice President; Lisa Ogden, Treasurer; Michelle Huntington, Secretary; Debbie Hepp and Jennifer Hinkhouse, Area I Reps – Lacey Gurien, Alternate; Heidi Sturman and Tony Hoch, Area II Reps – Duane Loyd, Alternate; Darcy Axtel and Kristin Tilley, Area III Reps; Diana Olson and Joan McGraw, Area IV Reps; Mike Henn, Area V Rep; Jim Cochran, WACD Liaison. Others present: Bobbie Frank, WACD

Heidi Sturman, Training Committee Chair, provided the draft schedule, registration form and proposed budget for the 2016 Winter Training to be held in Casper on March 30 – April 1, 2016. The training schedule was put together based on employee feedback provided through a survey. The only change to note was the revision of the number of seats available for the ArcGIS classes. Lisa Ogden moved to approve the Winter Training schedule and Registration Form. Joan McGraw seconded, motion carried.

Anita Bartlett and Lisa Ogden presented the proposed 2016 WCDEA Budget. The budget discussion including changing the line item amounts in the Scholarship and Winter Training categories. The Telephone, Teleconference amount will be removed to reflect the free of charge conference call line that WACD is providing WCDEA. Diana Olson moved to approve the FY2016 Budget as amended. Lisa Ogden seconded, motion carried.

Two scholarship applications for employees to attend the WACD Employee Certification Training were reviewed. Heidi Sturman moved to approve both applications with mileage to be paid at the correct federal rate and reimbursement paid based on valid receipts. Mike Henn seconded. Jennifer Hinkhouse and Darcy Axtell abstained from the vote. Motion carried. Anita Bartlett will notify Darcy Axtell and Raesha Sell of their application approvals.

Anita Bartlett has been contacted by Grant Stumbough, NRCS Partnership Liaison, asking again to have a WCDEA representative on the State Technical Committee. After discussion, it was decided that WCDEA is a professional development organization and that it would not be appropriate to have a seat State Technical Committee table. Anita will notify Grant of the groups' decision.

Diana Olson provided a brief update on the WCDEA Website. There are some employees that have not provided photos as of yet. She asked if it was appropriate to publish the 2016 WCDEA Budget on the website now that it was finalized and approved. No one had a problem with that – Lisa Ogden will provide a copy of the 2016 Budget for Diane to publish to the website. Joan McGraw will remove the old website from Weebly.

Jim Cochran stated that he will present a report on the NACD National Convention that he recently attended to the employees at Winter Training.

Seeing no further business, Anita Bartlett adjourned the meeting at 2:21 p.m.