

WCDEA Executive Committee

Conference Call 8-12-16

Present on call: Anita Bartlett-President, Crystal Kellebrew-Vice President, Lisa Ogden-Treasurer, Michelle Huntington-Secretary, Area I Reps: Debbie Hepp and, Jennifer Hinkhouse; Area II Rep: Heidi Sturman; Area IV Reps: Diana Olson and Joan McGraw; Area V Rep: Kathy Raper; Employee Liaison: Jim Cochran; WACD: Kelly Brown

Financials

Lisa Ogden presented the current financial statement noting that the income from the silent auction was a payment from last year that was paid in this fiscal year. She also noted the bills that have been paid this year as well as scholarship monies that have been expended. Winter training came in less than budgeted. Diana Olson moved to accept the treasurer's report and current financial statement. Joan McGraw seconded, motion carried.

New Business

- Scholarships

The scholarship application submitted by Dave Morneau, Popo Agie Conservation District, was reviewed. The scholarship committee provided a "do pass" recommendation with comments. Diana Olson questioned what scholarship line item this request would be awarded from. It was agreed that it would come from the "3340 Other" category as this request was not for a national/regional conservation district specific event. Joan McGraw moved to approve the application at 50% of the requested amount to equal \$368.50. Lisa Ogden seconded, motion carried.

The scholarship application submitted by Jennifer Hinkhouse, Campbell County Conservation District, was reviewed. The scholarship committee provided a "do pass" recommendation. Diana Olson moved to approve the application at the full amount of \$763.00. Jim Cochran seconded, motion carried. It was suggested that scholarship guidelines be set. A possible suggestion is funding applications from a funded district at 50% and 100% for non-funded districts.

- Statewide MOA

Anita Bartlett reviewed the Statewide MOA that was received by NRCS noting that this draft had been reviewed by WACD and had their changes incorporated. Anita was directed to place the web address for WCDEA in the space requesting contact information. Kathy Raper moved to have Anita Bartlett sign the MOA with the suggested typographical corrections. Heidi Sturman seconded, motion carried.

- Newsletter

Michelle Huntington will send out a request for articles and new employee information after September. Deadline for submissions for the WCDEA Annual Newsletter will be November 1, 2016.

- Area Meetings – Employee Meetings

Areas II and IV will need to hold elections for area representatives during the employee meeting portion of their Area Meetings. Area II will also need to select a new alternate. Anita asked that there be an announcement made at the meetings that the WCDEA Vice President and Secretary positions are coming open and will be voted on at Convention noting that Michelle Huntington terms out in the Secretary position.

A reminder was given that the Outstanding Area Employee and Longevity Awards are to be handed out during the Employee Meeting and should be done by an Area Representative.

Area Representatives were asked to discuss the potential scholarship guidelines with employees at Area Meeting as well as continue discussion on whether to move forward or not with the Relief Fund.

- Other

Crystal Kellebrew requested clarification on whether or not you have to be a dues paying member of WCDEA to receive an Outstanding Area Employee or Longevity Award or to receive a WCDEA scholarship. Anita Bartlett stated that those are not addressed in the by-laws. Draft changes to the WCDEA By-laws stating that you must be a dues paying member of WCDEA to be nominated for Outstanding Area Employee, receive a Longevity Award or apply for a WCDEA Scholarship will be presented at the WCDEA General Meeting during Annual Convention.

Diana Olson questioned whether or not the WCDEA budget could be included on the website. General consensus was that it should not be per previous discussions held on the matter.

Seeing no further business, Diana Olson moved to adjourn the meeting at 9:41 a.m. Lisa Ogden seconded, motion carried.

Respectfully submitted,
Michelle Huntington, Secretary