

**2019 WCDEA Winter Training**  
**March 19th, 20th, 21st, 2019 - Saratoga, Wyoming**

*SER CD was one of the first Districts to get involved in natural stream design and restoration in the state, with projects going back to 2006. The SER CD fields several phone calls a year with questions about project logistics, bid process, natural stream design projects, finding good engineers, finding good contractors, and partner relations. After reviewing the proposal by SER CD, the training committee believes the location (and its proximity to Cheyenne to bring in a variety of new speakers) will provide a unique training, with benefits for all District employees. This training, though with a stream restoration emphasis, will provide CD employees, gain insight on being a Cooperating Agency and an effective participant in land management decisions, as well as emphasize cooperative project success in River Restoration (with key concepts that can be used in any cooperative project). Lucy Pauly has also put together a special program for CD's to integrate facilitation and mediation in their cooperative and collaborative roles. What an amazing opportunity to gain greater insight as a collaborative partner in your area!*

	Tuesday, March 19th	Wednesday, March 20th	Thursday, March 21st
8-9		Effective Commenting on State/Federal Registry/NEPA Documents (Facilitated by Michael Henn)	Intro to Facilitation/Mediation (Lucy Pauley)
9-10		Effective Education Tools & Resources (Jean Runner and Crystal Kellebrew)	
10-10:15		Break	Break
10:15-11		Cooperative Projects - Navigating the logistics, landowner issues, water user issues, RFP, bid process <i>together</i> (Trout Unlimited, WGFD, SER CD, Partners for Fish & Wildlife)	Intro to Facilitation/Mediation continued
11-12			
12-1	Lunch Provided by WCDEA (Please RSVP on Registration)		
1-2	DEQ/NPS Grant Management Training (Jennifer Zygmunt)	River Restoration - Design Features from an Engineer's Perspective	
2-3	Q&A with WDA (Justin Caudill)	Manager Roundtable Discussion - Facilitated by Jennifer Hinkhouse	River Restoration & Successful Cooperative Projects- A Field Tour
3-3:15	Break		
3:15-4	Training Modules/Legislative Update (Bobbie Frank & Justin Caudill)		
4-5	Modules to be covered include: District Law, Open Meetings Act, Public Records & Procurement		
5-5:30	WCDEA Employee Meeting		

**SESSION DESCRIPTIONS**

<p><b>Training Modules:</b> Gain a greater understanding of the Conservation Districts and the statutes that govern their policies and function. **This does not substitute for any trainings held in Cheyenne for Managers.</p> <p><b>Legislative Update:</b> Bobbie will update Districts on Public Records and how to handle this topic at your District. She will also discuss other pertinent legislative topics for Districts to be aware of.</p>	<p><b>Q&amp;A with WDA:</b> A special Q&amp;A session with Justin Caudill will bring a better understanding to changes in the <i>Director's priorities considering RHAP</i> projects and funding, updates to <i>Water Quality Grants</i> and <i>WIDS</i>. Justin will be available for questions concerning all these programs. Also Mike Henn and Joan McGraw will answer questions and help you navigate the <i>Procurement Website</i>.</p>	<p><b>Effective Commenting Panel</b></p> <p><b>Discussion:</b> Ever wondered how your District could be more effective in commenting or participating in management decisions that affect your area? In this Q&amp;A session, facilitated by Michael Henn, learn from State Agency Reps, BLM Program Leads and USFS Representatives on how your District can help, through the Cooperating Agency Status, become a more effective partner in land management decisions.</p>	<p><b>Cooperative Projects Panel</b></p> <p><b>Discussion:</b> Being a partner can be hard, but when roles are established work can get done with greater effectiveness and efficiency. Learn from different partners and from local projects how these groups navigated through the logistics, landowner issues, water user issues, RFP, bid process <i>together</i>.</p>	<p><b>River Restoration (field):</b> To emphasize the classroom portion, district employees will tour various successful projects in and around Saratoga that were completed with cooperative partners. Employees will learn about how these projects have improved stream function and were successful on a cooperative level.</p>	<p><b>Intro to Facilitation &amp; Mediation:</b> Cooperative projects, with several different interests and entities at the table, can bring about some difficult discussions. These situations can be hard to navigate without a keen sense of interpersonal communication. Learn key concepts for facilitation and mediation through classroom and role-play that will boost your confidence as a Cooperating Agency.</p>
<p><b>DEQ/NPS Grant Management Training:</b> This session will provide grant management training for the DEQ/NPS Program and an overview of updated forms.</p>	<p><b>WCDEA Employee Meeting:</b> We will discuss various topics that pertain to the WCDEA. Cathy Rosenthal will also be providing an update regarding the status of ArcGIS licensing for Districts.</p>	<p><b>Manager Roundtable:</b> Come ready to share your knowledge! <i>½ hr sessions</i> on manager/employee evaluations, pass through grants, ranking criteria for bids, apps for timesheets. Facilitated by Jennifer Hinkhouse. <i>Bring Handouts only.</i></p>	<p><b>River Restoration- An Engineer's Perspective:</b> The success of river projects depends on the engineer you choose and design of the project. Learn about different stream restoration project designs...information to help you navigate your next river restoration project!</p>	<p><b>Effective Education:</b> The Education session will be shared by Jean Runner (<i>small classroom education</i>) and Crystal Kellebrew (<i>working with a large school district/18 elementary schools plus 4 home school/Christian schools</i>). Crystal will review PLT (Project Learning Tree) and its importance.</p>	<p><i>See you in Saratoga!</i></p>