**Facilities/Set-Up: Wyatt Boswell, Diane Romlein, Karen Stauffer, Leslie Markum, Harold Hoyt**

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| **Vendor/Activity** | **Location** | **Requirement** |
| Arts & Craft – Bookmarks; Beadwork | Outdoors | Tables (2); 4 Chairs; POC: Amy Walker |
| Beyond the Bell - Youth Afterschool Activities | Outdoors | Table + 2 Chairs; POC: Kristin Backlund |
| Canton-Potsdam Hospital - Dr. T. Bear; giveaways; resource materials | Outdoors | Table + 2 Chairs; POC: Deborah Chase-Lauther |
| Face Painting | Outdoors (canopy) | Table + 4 Chairs; POC: Genie  |
| Financial Assistance - Eligibility for free or reduced lunch | Indoors | Private room; Table + 4 Chairs; POC: Dave Gravlin |
| GardenShare – “Guess the Produce” game; resource materials | Outdoors | Table + 2 ChairsWill need volunteers to cover table; POC: Laurell Brault |
| Haircuts | Outdoors (canopy) | Table + 4 Chairs; power source; POC: Laurell Brault |
| K-Kids - Youth Afterschool Activities | Outdoors | Table + 2 Chairs; POC: Nicole Martinez |
| Maximizing Independent Living - Resource materials | Outdoors | Table + 2 Chairs |
| Nature Up North - Fishing game; resource materials | Outdoors | Will supply all set-up materials and volunteers; POC: Emilyn |
| North Country Crusaders - Entertainment; interact with children | Outdoors | Roaming; POC: Jeannie Blake |
| Operation Safe Child – Identification (Sheriff’s Office) | Outdoors | Table + 2 Chairs; operated by Sheriff’s Department |
| People Project - Youth Afterschool Activities; books giveaway | Outdoors | Table + 2 Chairs; POC: Mary Wills |
| Potsdam Public Library - Locate near People Project table | Outdoors | Table + 2 Chairs; POC: Rebecca Donnelly  |
| Public Health - Immunization history check | Outdoors | Table + 2 Chairs |
| Reachout (Crisis & Information Hotline) | Outdoors | Table + 2 Chairs |
| School Supplies | Indoors (Fellowship Hall) | Multiple tables - sorted by grade level |
| Science Demonstration (need more info) | Outdoors | Table + 2 Chairs |
| Vision Screening | Indoors | Table + 4 Chairs; POC: Deb Valley + 4 volunteers |
| WIC (Women, Infants, Children) Resource materials | Outdoors | Table + 2 Chairs |

\* School supplies, Socks, Clothing giveaway – Indoors

\*Bike Helmet giveaway & Safety demo – Outdoors

\*Music Coordinator – Sal Sarmiento

**Volunteer Requirements**

School Supplies – assemble bags by grade on Thursday, August 22nd; also need volunteers on 24th for distribution (Indoors)

Clothing and Socks Tables – help families select items (Indoors)

Vision Screening – four volunteers to help with paperwork (Indoors)

Food & Beverage - Cooks and Servers

Games – need monitors for obstacle course, bounce house, and at least six carnival games

Parking Attendants - help direct traffic flow

\*General Duties – People available to help where needed on day of event