

# Paying Your Bill

## Customer Portal

Access your account information and activity anytime, anywhere with our customer portal. Visit our website to sign up today!

## Direct Payment Plan

Have your bill paid automatically each month from a checking or savings account. Contact us or visit our website for more details.

## By Mail

Send your payment with your bill stub to:  
Claywood Park PSD  
P.O. Box 127  
Parkersburg, WV 26102

## In Person

Visit our customer service center lobby or convenient drive-up window at 594 Davisville Road from 8:00 a.m. to 4:30 p.m., Monday through Friday. A 24-hour drop box is also available.

## Online

Visit [www.woodpsd.org](http://www.woodpsd.org) to pay using a credit or debit card.



## Sign up for eBilling

No more waiting for the mail. Make your life easy by receiving your bill online. Say goodbye to paper bills and hello to convenience!

*This institution is an equal opportunity provider and employer.*

# Contact Us

## Mail

P.O. Box 127  
Parkersburg, WV  
26102

## In Person

594 Davisville Rd.  
Davisville, WV 26142  
8:00 a.m. to 4:30 p.m.  
Monday—Friday

## Email

[Claywood@woodpsd.org](mailto:Claywood@woodpsd.org)

## Fax

304-422-4014

## Phone

304-422-6042  
24 hours a day

*We have personnel on call 24 hours a day, 7 days a week to meet your emergency needs. After hours calls will be dispatched by our answering service.*



*Board Meetings are held on the second Tuesday of the month at 2:00 p.m. at the PSD office on Davisville Road.*

# Connect With Us



Claywood Park  
Public Service District



@ClaywoodPSD

Welcome to  
**Claywood Park**  
Public Service District



[www.woodpsd.org](http://www.woodpsd.org)

[www.woodpsd.org](http://www.woodpsd.org)



## Rates - Schedule #1

### Water

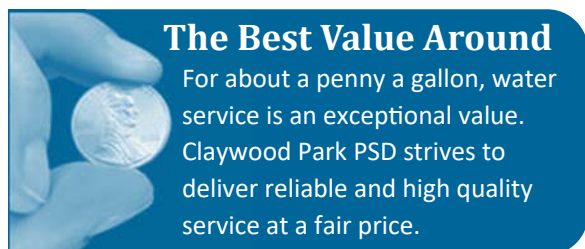
0 to 3,000 gallons	\$37.11 (minimum bill)
Next 7,000 gallons	\$9.09 per 1,000 gallons
Next 10,000 gallons	\$7.10 per 1,000 gallons
Next 30,000 gallons	\$6.30 per 1,000 gallons
Over 50,000 gallons	\$4.93 per 1,000 gallons

### Sewer

\$14.42 per 1,000 gallons water used

\$22.24 customer charge

\*sewer adjustment for swimming pools must notify District 30 days prior to filling



## How to Read Your Bill

### 1. Account Information

A summary of your account including account number, when your bill is due and the total amount owed.

### 2. Itemized Charges

All charges currently due, such as water and sewer, and any previous unpaid balances. Visit our website for further explanation of rates and minimum bills.

### 3. CID (Customer ID)

Use this number when enrolling in Customer Portal.

### 4. Message Center

Check here every month for current announcements and useful information.

### 5. Usage History

Your water usage over the last 12 months.

### 6. Bill Stub

Include bottom portion of your bill with payment to assure proper crediting to your account.

See the back of your bill for payment options, contact information and other useful information.

## Important Information

- Meters are typically read near the 15th of the month
- Bills are sent out by the 1st of the following month
- Bills are due on the 20th
- A 10% penalty is charged for bills paid after the due date. A termination notice will be issued if bill is not paid in a timely manner. Additional fees may be applied if bill is not paid by the termination date.

**This Utility is regulated by:**

Public Service Commission of WV  
1-800-344-5113



**Claywood Park** Public Service District

GLAYWOOD PARK PSD  
P.O. Box 127  
Parkersburg, WV 26102

**1**

ACCOUNT NUMBER	0000000-1
READING DATE	08/29/2016
DATE BILL MAILED	10/03/2016
DUE DATE	10/20/2016
TOTAL AMOUNT DUE	27.36

SEE BACK OF BILL

JOHN Q CUSTOMER  
594 DAVISVILLE RD  
DAVISVILLE, WV 26142

**2**

CUSTOMER NAME	SERVICE ADDRESS	ACCOUNT NUMBER
JOHN Q CUSTOMER	594 DAVISVILLE RD	0000000000-1

SERVICE	PREVIOUS READING	CURRENT READING	CONSUMPTION	AMOUNT
Water Rate 1	91800	92100	300	16.35
Sewer				11.01

**3**

CID: 000000

**4**

**5**

**6**

**"DETACH HERE AND RETURN THIS PORTION WITH PAYMENT"**

ACCOUNT NUMBER	0000000-1
READING DATE	08/29/2016
CUSTOMER NAME	JOHN Q CUSTOMER
SERVICE ADDRESS	594 DAVISVILLE RD
DATE BILL MAILED	10/03/2016
CID:	000000

DUE DATE	10/20/2016
TOTAL AMOUNT DUE	27.36

Please make checks payable to: Claywood Park PSD

AMOUNT PAID \$

JOHN Q CUSTOMER  
594 DAVISVILLE RD  
DAVISVILLE, WV 26142

GLAYWOOD PARK PSD  
P.O. BOX 127  
PARKERSBURG WV 26102-0127

### If you need assistance to pay your bill, contact:

Department of Health and Human Resources  
304-420-2560

Wood County Community Resources  
304-422-5339

Salvation Army  
304-485-4526 or WV 211

**CALL BEFORE  
YOU DIG!**

**Dial 811 or  
800.245.4848**  
www.WV811.com