

P.S.C. W. Va. No. 18  
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CLAYWOOD PARK PUBLIC SERVICE DISTRICT, a public utility  
OF  
PARKERSBURG, WEST VIRGINIA  
RATES, RULES AND REGULATIONS FOR FURNISHING  
SEWERAGE AND SEWAGE DISPOSAL SERVICE

in the Steward, Dry Run Road, Cedar Grove, Happy Valley, Nicolette, Davisville, Dutch Ridge Road, Meadville Road, and Scenic Hills areas of Parkersburg and Clay Magisterial District, in Wood County, West Virginia, and the Spring Valley Home Owners Association in Wirt County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION  
of  
WEST VIRGINIA

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Issued July 6, 2023

Effective for all service rendered  
on and after May 22, 2023.

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Issued by authority of West Virginia  
Code §16-13A-9, the April 11, 2023  
Resolution of the Claywood Park Public  
Service District, and the May 22, 2023  
order of the Wood County Commission.  
**RESUS CLAYWOOD 23A**

Issued by CLAYWOOD PARK PUBLIC SERVICE DISTRICT, a public utility

By James V. Kell  
Attorney  
Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

SCHEDULE I(C) APPLICABILITY

Applicable within the entire territory served, except Spring Valley Home Owners Association until completion of the Spring Valley project, at which time former Spring Valley Home Owners Association customers will become District customers subject to the rates and charges below.

AVAILABILITY OF SERVICE

Available for general residential, commercial, industrial, Public Authority and sale for resale sewer service.

(I) RATES (Customers with metered water supply)

Service Charge	\$ 20.22 per month
Commodity Charge	\$ 13.11 per 1,000 gallons of water usage
Sludge Fee	\$349.97 per 1,000 gallons

(I) FLAT RATE CHARGE (Customers with non-metered water supply)

Equivalent of 4,500 gallons of water usage - \$79.22 per month.

(I) MINIMUM CHARGE

No bill will be rendered for less than \$20.22 per month.

DELAYED PAYMENT PENALTY

The above scheduled is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

(C)(I) TAP FEE

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a publicly funded project for each new tap to the system.

A tap fee of \$100.00 will be charged to all customers who apply for service prior to the construction of a publicly funded project for each new tap to the system made during the construction of a publicly funded project.

(C) Indicates change

(I) Indicates increase

SCHEDULE I (Continued)

(I) LEAK ADJUSTMENT

\$4.00 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the sewer utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by their bank due to insufficient funds.

(I) Indicates increase

SCHEDULE I (Continued)SURFACE OR GROUND WATER SURCHARGE

An additional amount shall be charged where surface or ground water is introduced into the sanitary system where evidence of a violation exists.

Surcharge formula to be applied in cases where surface drainage is connected to the utility's sewer system.

APPLICABILITY

Whenever the utility has discovered that a customer's roof drain, downspout, storm sewer or similar facilities conducting surface water have been connected to the utility's sewer system and such customer has failed to take appropriate action within thirty (30) days of receipt of a demand by the utility in accordance with the rules and regulations of the Public Service Commission to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times 0.0006233 \times C$$

- S = The surcharge in dollars.
- A = The area under roof and/or the area of any other water collecting surface connected to the sanitary sewer, in square feet.
- R = The measured monthly rainfall, in inches.
- 0.000623 = A conversion factor to change inches of rain x square feet of surface to thousands of gallons of water.
- C = The District's approved rate per thousand gallons of metered water usage.

The utility shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing or on-site inspection that rain or surface water is being introduced into the sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert water from the sanitary sewer system. The surcharge shall be calculated and imposed for each month the condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the rules and regulations of the Public Service Commission of West Virginia.

SCHEDULE IIAPPLICABILITY

Applicable to the Spring Valley Home Owners Association until completion of Phase I of the Spring Valley sewer project.

AVAILABILITY OF SERVICE

Available for commercial service.

RATES (Customers with metered water supply)

- |     |                  |  |
|-----|------------------|--|
|     | Service Charge   | \$ 2,363.13 per month                                  |
| (I) | Commodity Charge | \$ 5.13 per 1,000 gallons based on flow meter readings |

MINIMUM CHARGE

No bill will be rendered for less than \$2,363.13 per month.

DELAYED PAYMENT PENALTY

The above scheduled is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

(C)(I) TAP FEE

A tap fee of \$500.00 will be charged to all customers who apply for service outside of a publicly funded project for each new tap to the system.

A tap fee of \$100.00 will be charged to all customers who apply for service prior to the construction of a publicly funded project for each new tap to the system made during the construction of a publicly funded project.

(I) LEAK ADJUSTMENT

\$4.00 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the sewer utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by their bank due to insufficient funds.

- (C) Indicates change  
(I) Indicates increase

SCHEDULE II (Continued)SURFACE OR GROUND WATER SURCHARGE

An additional amount shall be charged where surface or ground water is introduced into the sanitary system where evidence of a violation exists.

Surcharge formula to be applied in cases where surface drainage is connected to the utility's sewer system.

APPLICABILITY

Whenever the utility has discovered that a customer's roof drain, downspout, storm sewer or similar facilities conducting surface water have been connected to the utility's sewer system and such customer has failed to take appropriate action within thirty (30) days of receipt of a demand by the utility in accordance with the rules and regulations of the Public Service Commission to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times 0.0006233 \times C$$

- S = The surcharge in dollars.
- A = The area under roof and/or the area of any other water collecting surface connected to the sanitary sewer, in square feet.
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- C = The District's approved rate per thousand gallons of metered water usage.

The utility shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing or on-site inspection that rain or surface water is being introduced into the sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert water from the sanitary sewer system. The surcharge shall be calculated and imposed for each month the condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the rules and regulations of the Public Service Commission of West Virginia.

# Claywood Park

## Public Service District

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07:40 AM NOV 22 2021 EXEC SEC DIV

### Water Leak Adjustment Policy

*As per "West Virginia Public Service Commission Rules and Regulations for the Government Of Water and Sewer Utilities", 150CSR7 6.4.3a*

"Each utility shall implement a written leak adjustment policy consistent with this rule. Where the bill reflects unusual usage in excess of 200% of the customers historical usage that can be attributed to leakage on the customers side of the meter the utility will adjust the bill. The policy shall be maintained in the utility's office for inspection by the public and shall be applied in a non-discriminatory manner to all its customers. The policy shall be filed with the Commission as part of the utility's tariff. The reasonableness of the utility's policy shall be subject to approval by the Commission and the reasonableness of the utility's practice with respect to implementing a policy shall be subject to Commission review in a formal complaint".

The purpose of this Water Leak Adjustment Policy is to provide the customer with some relief from abnormally high-water and/or sewer bills resulting from leakage.

The district must be notified by the customer as soon as possible that a leak occurred and an adjustment is desired. A written request for an adjustment must be made using the Leak Adjustment Form (see attachment). The completed Leak Adjustment Form must be received by the district within three (3) months following the discovery and repair of the leak.

Adjustments to the water and/or sewer bill will be based on the customers historic usage. Historic usage shall be defined as the average usage of the preceding twelve (12) months or actual period of service if less than twelve (12) months. Usage over 200% caused by leakage, will be recalculated using the districts incremental cost of water, as determined by the districts tariff.

This policy duly adopted by a quorum vote at the regularly scheduled Board Meeting of the Claywood Park Public Service District held November 9, 2021.

  
Michael A. Miller, Chairman

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