

Author Visit Agreement

This Agreement is made between:

Author: Cary Bolstorff

School/Organization: [School Name]

Date of Visit: [Date]

1. Scope of Engagement

The author agrees to provide a **45-minute engagement** that may include speaking, Q&A, book signing, and lesson plans as mutually agreed upon.

2. Payment Terms

The school/organization agrees to pay a total fee of **[\$XXX]**, due **on the day of the event**. Payment should be made via cash and/or check payable to **Cary Bolstorff**.

3. Book Sales

A pre-order form will be available. Books will also be available for sale at the event. The school/organization agrees to assist in facilitating sales if applicable. **All book sales are final**, with no refunds or exchanges.

4. Travel Expenses

Any **mutually agreed-upon** travel costs will be invoiced separately.

5. Cancellation & Rescheduling

- If **either party** needs to cancel, the event may be rescheduled at no additional cost.
- If the school cancels and does not reschedule within **30 days**, the full fee may still be due.
- If the author must cancel due to unforeseen circumstances, the event will be rescheduled at a mutually agreeable time.

6. Intellectual Property & Recording

The author's presentation, materials, and content **are protected and may not be recorded, copied, or shared** without prior written permission. Photography is allowed. Social media posting is encouraged.

7. Liability

The author is not responsible for any unforeseen circumstances that may impact the event, such as inclement weather or school closures.

8. Contact Information

Cary Bolstorff

Phone: (651) 398-2861

Email: carybolstorff@inspireink.net

Agreement & Signatures

Author Signature: _____ **Date:** _____

School Representative Signature: _____ **Date:** _____