



Floral Wedding and Event Agreement

Please carefully review the following terms of our proposal and billing procedures

1. All wedding/event consultations will be made by appointment only. Your first consultation and estimate is complimentary. Future changes to your estimate may occur any time after booking and up to 30 days prior to your wedding/event.
2. We require \$250.00 to secure the date of your wedding/event and to continue the design process. Due to the time spent on planning and designing your wedding/event, the deposit amount is not refundable for any reason.
3. To insure a high level of quality and product, Mossbrook reserves the right to make appropriate floral substitutions when necessary. In this case, the integrity of the proposed color scheme will be maintained and the flowers of equivalent value will be used. Please inform Mossbrook if there are flowers you deem as unacceptable alternatives. Due to the nature of organic materials, Mossbrook cannot be held responsible for variations in color or size of flowers.
4. All vases, containers, liners, arches, lighting, etc. used for your wedding/event belong to Mossbrook unless stated otherwise on your floral estimate. You are responsible for returning all rented items to Mossbrook the week following your wedding OR Mossbrook will retrieve these items from event location(s) for a fee. In the event that rental items are missing or damaged, Mossbrook will contact you with the amount due and charge your credit card on file unless you have provided another method of payment at that time.
5. If you choose to provide your own cases/containers, Mossbrook will need these items in the shop no less than 7 days prior to your event. All containers should be delivered to the shop in the condition you would like them used (Clean, polished, free of tags, debris).
6. Your balance is due no later than 30 days prior to your wedding/event. Any change in the number of floral needs must be finalized at this time. Any items added or changed after this date will be invoiced at the time of order and charged to the credit card on file unless you have provided another method of payment at that time. There is no refund for the removal of items as the flowers have already been purchased if necessary. If possible, flowers ordered for these items will be added to upgrade other arrangements.
7. Delivery, set-up, flipping, relocation and rental retrieval fees are quoted based on the information provided during the initial consultation. You may incur additional fees due to changes in your design or logistical plan, restrictions made by venues or other vendors, multiple delivery locations (i.e. hotels, bridal suites, or bakeries), unexpected/unplanned labor required on site. Mossbrook will charge your credit card on file unless you have provided another method of payment for any additional fees.





This completed form along with the \$250 secure the date deposit as outlined on your floral proposal or discussed with your Mossbrook designer, will secure our services for your wedding/event.

By signing below, you agree to the terms of this agreement.

Client Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Event Day Contact (Name and Phone): _____

Type of Event: _____

Event Location(s): _____

Event Date and Time: _____

Client's Signature: _____ Date: _____

Mossbrook Roots Flower Farm

Florist's Signature: _____ Date: _____

Credit Card Required:

Name on Card: _____

Billing Address (if different from above): _____

Card Type _____ Billing Zip Code: _____

Card Number: _____

Expiration Date: _____ Security/CVV Code: _____

