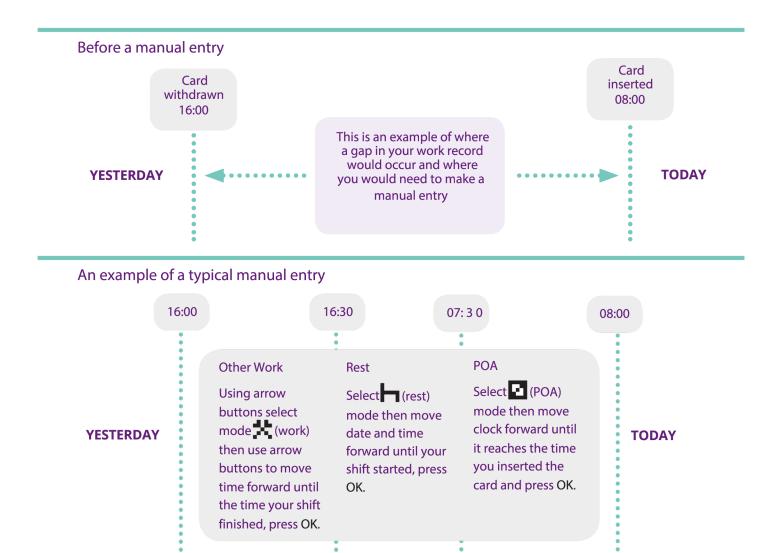


A GUIDE TO MANUAL ENTRIES

- Drivers must produce a record of their daily working period. So when drivers are unable to operate the instrument, have not been allocated a vehicle, or are working away from the vehicle and have had to remove their digi tachograph card, they must manually record their activities.
- Manual entries are recorded on the driver card.
- Manual entries are made during the log-in procedure.
- The manual entry must be made in UTC time (coordinated universal time).



EXAMPLE OF A TYPICAL MANUAL ENTRY



Turn on the ignition and insert your card.	14:19• 0 Okm/h н Шсаrd! н
Greeting text; the UTC time will appear for approx. 3 seconds.	welcome 14:21
The driver's name appears. A progress bar indicates that the driver card is being read.	1Hans Meier
The date and time of the previous card withdrawal will be displayed in Local time for approx. 4 seconds.	last withdrawal 12.10.16 14:25•
On the manual entries menu select 'yes' using the 'OK' button. N.B. Do not leave the tacho head idle for more than 30 seconds after inserting a digicard	1M entry addition? yes
seconds after inserting a digicard otherwise it will automatically enter other activity through to current time, which cannot be overwritten. e.g. card withdrawn 14:25 12.10.16,	М 12.10.16 14:26 н 13.10.16 14:20
other work until 14:45 12.10.16; rest until 14:00 13.10.16; other work until 14:25 13.10.16 when card is inserted 1st line 16th line 16t	Now adjust 2nd line M 12.10.16 14:26 * 12.10.16 14:45
2nd line = current time (you adjust this for the end time of the current mode)	ОК
Use the up and down arrows to select the relevant mode, select 'OK,' then use the up and down arrows to adjust the date and time to complete the finish time for that mode. (You can repeat th)	М 12.10.16 14:45 н 13.10.16 14:00
process as many times as you need to enter any relevant information e.g. other work, rest) When you reach the current time, the tacho automatically asks you to confirm the manual entry. N.B. If you make a mistake use the 'back' key to go	M 13.10.16 14:00 * 13.10.16 14:25
back through the manual entry stages and then correct as necessary, progressing as per the example.	1M confirm entry? yes
Select 'YES' using the 'OK' button to confirm manual entry.	ОК
Select the country (UK by default) at the beginning of your shift and press 'OK'	• besin country: UK
	ОК
The standard display will then appear after a few seconds.	14:31 • 0 Okm/h