

Guidelines:

For the Members' Memorial whose ashes are scattered on the grounds at Mt. Ebal

We wish to acknowledge the gift of Stewart Sexton in funding the memorial stone, given in honor and memory of his wife, Swannee Williams Sexton

Preface: It is the desire of this committee that these following Guidelines will give a basis upon which those involved can be directed through the monument engraving process during a period of grief. It is further hoped that these Guidelines will now and in the future be used and accepted in the loving spirit in which they were intended: To alleviate the burden of making hard decisions by any officer or presidential appointee, and to spell out the basic tasks, requirements, and qualifications that must be met. We realize also that no set of guidelines can be completely comprehensive and concise. Prayerfully, we hope as a committee to have determined these Guidelines to be in the best interest of the Mt. Ebal Association, now and for generations to come.

1. **Qualifications:** To be added to a memorial stone, the individual must have been associated with Mt. Ebal, having chosen cremation and had their ashes scattered on the grounds of Mt. Ebal. The engraving will be done after the ashes are scattered on the grounds of Mt. Ebal. Listed below are the steps to finalize the inscription process.
 - a. **Inscription:** To ensure uniformity, the inscription shall consist of name, birth, and death dates consistent with the original inscription of Swannee Williams Sexton in style, font, and format.
 - b. **Approval:** The president of the Mt. Ebal Association or presidential appointee (hereafter known as the Administrator), will be provided with a scale drawing of the monument, showing the proposed inscription in context with the adjacent inscriptions (drawing provided by the stone cutter). The drawing will be proofed for accuracy and approved by the Administrator and the individual's family or representative(s), assisted by the Administrator as necessary.
 - c. **Administrator:** In compliance with these Guidelines, the president will serve in the role of Administrator or appoint an individual qualified to fill the role as Administrator. The Administrator will have the sole responsibilities to oversee the inscription process, collect payment and hire a stone cutter or monument service to fulfill the order, all while providing assistance to the family or representative(s) as necessary throughout the process. It is the first duty of the Administrator to ascertain that all criteria are met prior to any inscription being engraved. If not met, the Administrator must make all effort in working with the individual, family, or representative(s) to comply with the Guidelines or deny the engraving. If a question arises during the engraving process that is outside the Administrator's stated duties and/or authority, or any other question arises concerning this memorial, Paragraph 8 is then in effect.
2. **Order of Names:** To avoid confusion, names will be added chronologically by date of death.
3. **Cost:** The cost of the inscription will be \$495 per name to cover the cost of the stone cutting and proportional cost of a future stone. Initial estimated cost breakdown is \$195 for stone cutting with name, date, and onsite work, and \$300 for the stone fund. Future costs are subject to change. Haneline Monument Company in Lexington is currently being used for the stone cutting. (updated 12/12/21, ASF)
4. **Payment Terms:** Full payment is due prior to engraving or at placement of a pre-order.
5. **Fund:** The Mt. Ebal Association treasurer will maintain a separate designated account for these funds, a historical record of all persons' names added on stone(s) and payment record, along with a current list of

paid members pre-orders. The treasurer shall report on said account at the annual meeting, reporting the fund total and prior year's activity and the total number of pre-payments without revealing pre-paid names – to ensure their privacy. The treasurer shall disburse the funds necessary to pay for the inscriptions and future stone(s). The fund is designated for engraving costs and the purchase of additional stone(s).

6. **Refunds:** A full refund will be given to paid individuals who choose not to participate and request a refund, or after death, if their final disposition does not meet the qualifications for inclusion as verified by the Administrator. All valid refunds are in the dollar amount originally paid. Any interest remains part of the fund. The individual or individual's estate is equally responsible for maintaining proof of payment.
7. **Maintenance:** Upon installation of stone, Mt. Ebal Association assumes basic maintenance, minimally consistent with the current cemetery grounds upkeep as provided by the Mt. Ebal Association.
8. **Contingencies:** In the event a question cannot be resolved based on these guidelines, the elected officers of the Mt. Ebal Association will collectively determine a solution. Upon reaching a solution, the Administrator may be granted the authority to act on their decision.

Final Note: Individuals who wish to have their ashes scattered at Mt. Ebal may do so at no cost and are not required to have their name inscribed on this or any other stone. Family members or representative are free to scatter these ashes anywhere outdoors within the dignity of such a ceremony.

Faithfully submitted: Mark Shoe, on behalf of the Committee: Thomas Griffis, Carolyn Lovell, Buddy Sexton, and Stewart Sexton

June 7, 2015

Updated Dec 12, 2021 by Addie Sexton Futrell
current Mt. Ebal Association president