

Student Support - Meeting Agenda

Meeting Date:	10/14 @ De Anza Campus
Attendees:	
Facilitator:	Felisa Vilaubi and Janie Garcia
Date/location for next mtg.:	11/18/19, 1-3 pm, @ DeAnza

Agenda Items	Time Allocated
<p>1 Introductions (for new attendees):</p> <ul style="list-style-type: none"> ● Name and Title ● Institution and Department ● How did you hear about Student Support? <p>CTE Counselor, Helen Pang, to attend at 2-2:15 pm (we will pause for her intro)</p>	10 mins
<p>2 Dual Enrollment</p> <ul style="list-style-type: none"> ● Discussion led by Magali 	5 mins
<p>3 Updates/Announcements: Do you have anything to share with the group?</p> <ul style="list-style-type: none"> ● Recap of Co-Chair Retreat (Janie?) <ul style="list-style-type: none"> ○ New term: “Entering Class” (no more “cohort”) ○ Agree on plan for continuing “backward planning” 	20 mins
<p>4 Identify Entering Class:</p> <ul style="list-style-type: none"> ● Transition Advisors provide list of Adult School students who are possibly attending FHDA this term. ● Create Questionnaire: <ul style="list-style-type: none"> ○ What do we want/need to know? <ul style="list-style-type: none"> ■ Think info. that benefits both institutions. ○ Should be short/concise and aligned with annual plan strategy (see handout.) ● Requested Events/Visits for Community Colleges 	30 mins
<p>5 Identify transition alumni:</p> <ul style="list-style-type: none"> ● Purpose: collecting qualitative data about transition process and attending community college. ● Establish a process for identifying and contacting. ● Establish a tool/tools for gathering data. 	25 mins
<p>6 Bridge Class (if time)</p> <ul style="list-style-type: none"> ● JG to recap previous discussion on topic. ● Discussion points: <ul style="list-style-type: none"> ○ Should we first identify the populations who would be served by this class (via Agenda item 4)? Or... 	15 mins

	<ul style="list-style-type: none">○ Should we use previous (and continued) discussion about already identified needs for bridge class and discuss what curriculum already exists that can be adapted for this course?	
7	<p>Open Forum/Wrap up:</p> <ul style="list-style-type: none">● Anything to add?● Agenda item requests for next meeting?	15