

Meeting Date: December 4, 2018

In attendance: Felisa, Tina, Desiree, Anthony, Jan, Janie, Robert, Kacy, Peggy, Sarah K. (MVLA ESL), Marie (MVLA ESL)

Possible ESL conversation (Im working on getting an ESL faculty to attend)

- Sarah Krajewski (MVLA AE ESL Co-Coordinator) reported:
 - Some AE ESL students have no interest in transitioning into the Community College (CC); they just want the communication skills
 - For the ESL students who do want more advanced classes (higher level, academic English skills), she refers them to the CCs
 - Some are seeking job skills and are not necessarily interested in CC as a pathway to a 4 year degree. They are looking for job training; possibly at the CC level.
 - For those that do transition to CC, most of them go to Foothill College
 - The De Anza placement test process is more intensive than at Foothill
 - There's more non-credit ESL classes at Foothill
 - However, some of these are a lower level class than the AE's highest level
 - These classes need to be offered at the intermediate and high/intermediate levels to accommodate these students.
 - Foothill and De Anza (more so) have a much larger academic focus than these students are used to and it can be overwhelming for them.
 - Many of those who go on to CC report back to her that the CC wasn't as "warm" and inviting of a community than they experienced at the Adult School.
 - Rolling admissions in ESL at MVLA AE; so there aren't semester breaks, they continue on with their current teacher/class until they are ready to move up a level; this creates a very tight-knit community.
 - ESL at MVLA AE can be more accommodating of students' lives and schedules than the CC.
 - When the students have completed the highest level of ESL at MVLA AE, Sarah works with them to look at their transition options (beginning in January) such as GED, CTE, and CC.
 - "I wish the CC knew..." how smart these students are.
 - Some more advanced skills (and life skills) are being taught in the AE ESL classes because many of those students do not plan to go to CC.
 - These conversations have been brought up repeatedly, at the other AEP workgroup, De Anza, etc.
- Tina - is the Sequoia AE/Canada College transition pathway a good model to look at?
 - Possibly. It doesn't seem to be as streamlined as in the past.
- Anthony - Palo Alto AE's number of ESL students transitioning into CC is low (some already have degrees and the rest are similar to MVLA's students).

- Desiree - the majority of students transitioning to CC come from their ASE programs.
- Parking at the CC is a barrier for these students as well. There are students who have gone all the way to the CC and left because the parking situation was too intimidating.
 - Is there any way to get parking passes that the Transition Advisors can give out to prospective students?
 - No, this is not possible now; but Felisa will pass that info along to someone who might be able to think through that change.
- Robert - can we create classes that are identified as “college prep” and advertise them that way? This may generate more interest in students to transition into CC.
- Janie - would the ESL instructors be ok with having CC informational meetings during class time?
 - Sarah K. - Yes!
- Felisa - would you be willing to come to an ESL department meeting at De Anza?
 - Yes...Felisa will coordinate with Sarah regarding this.
- Marie - could the non-credit ESL classes focus on basic academic skills (i.e. use technology, study skills)?
 - Felisa- Foothill made this class last year - free Bridge to College for ESL.
- Summer Bridge program for these students would help them to build the kind of community they are looking for and seem to be missing at the CC level.

Update from Transition Advisors about where they are in mapping their own transition processes.

- The Transition Advisors are planning to meet to discuss this next Wednesday. They will report back to the workgroup after their meeting.

Update on who has been invited to the workgroup. At the last meeting we has action items for folks to reach out to specific people

- Janie reached out to Foothill people:
 - Antoinette Chavez - willing to come to the Foothill meeting
 - Adult and Veterans student services
 - Anthony Cervantes - willing to come to Foothill meeting as well
 - Admissions and student services
- Tina was told by Anthony Cervantes that there is a new staff member at Foothill, Don, who may be able to join our workgroup.
 - Don should be getting in touch with us

Discuss goals that were established at September meeting & map out tangible goals for 2018-2019

Goals	Ideas/Activities to Achieve Goal		
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Familiarize students with college campuses.	Bring Adult students to De Anza and Foothill campuses. Begin with invitation to Opening Day, September 21, 2018	Foothill/De Anza field Trips- CTE specific by April	Promotional Presentations to happen at AE sites by Community College- Felisa to give update on timeline in January
Formalize a process of transition to meet student goals.	Transition Team (AE) to meet 12/12	Start mapping this process in January meeting	Goal to be complete with this by June- in order to evaluate for following year
Research information available that describes the actions, behaviors, and attitudes of successful students in post-secondary education.	Student Support to identify what makes a successful student- factor this into the formalized transition process	Identify support services aligned to consortium's mission.	Create a brochure, or handout, or develop possible 'workshops' for students that help educate them about the expectations of a college environment, and keys to being a successful student.
Create a student Ambassador Program from CC- De Anza	Felisa to work with Dave to learn logistics		Goal to have a plan for this by June to implement by Fall 2019
Have AE sites timelines line up with Consortium deadlines	Peggy to start this conversation with Leadership team		

Program Updates

- Desiree - current calendar at ACE does not align with CCs (the quarter ends after CC starts). Working to identify the students who will be affected so they can finish early and start at CC on time.
- Anthony - TESOL function in Anaheim that Anthony is attending and a Palo Alto AE teacher will be presenting about distance learning and using technology in the classroom. A transitions class will be continuing in January. Their quarter is wrapping up now and ends next Thursday.
- Tina - College and Career Fair last month was successful and we are getting feedback from people who were hired as a result of that event. Currently working with students who are transitioning to the CC in the winter quarter. CTE physical therapy class has been successful; looking to develop more CTE classes.

- Dave - De Anza winter quarter has 6 free, non-credit Auto Tech courses; some in the evenings. Each approved class has a mirrored, non-credit, section.
- Felisa - Accuplacer is going away; Math and English are being asked to complete a self-guided placement by January. This can be used for students who do not have a HS GPA or have contested their placement. Felisa can help AE students who want/need to contest their placements. Placement will happen when they submit their application; so students and Transition Advisors will know their placement right away. Transition Advisors should work with Felisa on placements (for De Anza students).

Next meeting is January 15, tentatively scheduled at Foothill College (may be switched to De Anza).