

## CAEP – Articulation and Alignment Workgroup Meeting 2/28/2020

### AGENDA

1:00-1:15 – Intro of new participants

1:15-1:30 – Review of last mtg minutes – Data dashboard from David Ulate. 85% of students transitioning from Adult School were placing well. CTE students transition indicates certain pathways were of preference. Robert and Sabrina. Writing placement will take place at the adult schools, date and time TBD. Found the data very useful. Would like to have ongoing.

1:30-2:40 – Breakout sessions for

- ESL - Review meeting minutes for CC writing test mtg, next steps, review strategy

#### Discussion included:

1. Delivering the writing test at each adult school as a pilot. students will still need to take reading/computer test at de Anza. Researcher / assessment person (cassie) to gather data and need to firm up how we as a work group can receive this data to analyze. Discussed dates and who would be reaching out and scheduling the tests and to whom they will speak.
2. Discussion about the crosswalk and revising this. Amy will take and add changes. Note that in 2021 it will need to be revised again as big curriculum changes coming for de Anza. Will need to include in our annual plan to review/align based on changes;
3. Discussion of determining a process for creating new sections at the colleges, specifically in non-credit at Foothill. Adult school could feed more students if had process to collaborate on creation of classes. also a discussion about how we hear about and advertise classes to our adult school students. Discussion of gaps in services and student needs in ESL.
4. Discussion of having a dual enrollment class/bridge class for AS students in the area of digital learning and piloted class for NC Foothill. Also discussion of how to align focus at the adult schools in technology training with this class to meet student needs more quickly.
5. Discussion of outreach and presentation and planning according to curriculum alignment at adult schools. Sarah K discussed EL Civics units aligning with outreach from colleges. Everyone would like to hear more details in the future about this model to see if possibly expand consortium-wide.

- Articulation group - (please bring your laptops) - Work on the mapping spreadsheet.  
Please let me know if you are unable to access it. Review the Math alignment document.

Valerie said we could look at CBE and that there were issues with not having stakeholders present at the table to understand what is being asked, so that conversations can be more productive. Dual enrollment can still be the best way to resolve this in the short term.

We will attempt to create a new spreadsheet that is pathway specific, so that each college can add its own pathway specific info to the spreadsheet.

Infograph and Prezi are two tools we may consider to help create this infographic, once the spreadsheets are populated.

FHDA to review Math mapping spreadsheet to see if CC staff can agree to the placement of the relative skill levels. GED at a national level is very interested.

Representatives can add and create in this CC section of the spreadsheet offline in the interim. FHDA will consult with their respective departments to get help with more specific information about the certificates and their pre-requisites or advisory level of English and Math. If possible they will link directly to the certificate landing page on the spreadsheets.

FHDA will also look into the Math alignment matrix created by Carvette and Robert to verify their assessment of the KSA's relevant to each class.

2:40-3:00 – Check-in with progress and share with large group

Talked about planning the writing sample tests and strategies, logistics, etc. Craig will get more details. Try to look at DeAnza and Foothill ESL alignment in 1.5 years. Communicate changes in programs at AS need to get to CC college staff. Outreach events need to be more consistently advertised. A broader communication approach is needed so that timely dissemination is accomplished across schools and programs. Gaps where student needs are not being met are at least being identified.

Foothill is having a NC 3/19 Spring Qtr  
Create something pretty for placed out students in ESL.  
Email fliers out to Adult School staff.

Dates for future mtgs 3/20, Foothill Sunnyvale, 4/24 Foothill Sunnyvale, 5/22 Foothill Sunnyvale, 6/19 Foothill