

May College Data Meeting
Monday, 5/19/2025
1:00-2:30pm
zoom

Main Goals/Outcomes
<ol style="list-style-type: none"> 1. College Focus for the 3 Yr Plan Data Activities <ol style="list-style-type: none"> a. Review overarching focus of plan <ol style="list-style-type: none"> i. Discuss project for flagging/tracking general adult school (non-dual enrollment) students through the college. 2. If time: start Testing District Precision Campus: Can District PC provide the structure to track CAEP students like CAEP PC does?

Data Team Meeting Agenda 1:00–2:30pm		
Three Yr Plan College Focus		
Tracking Students		Coding Courses
<div>Dual Enrolled Students</div> <p>Utilize internal cohort trackers to track students utilizing District PC #1.2C:</p>	<div>General Students (non-DE)</div> <p>Pursue all avenues/conversations to identify AS students who transition into the CC & track them through it. #1.2C:</p>	<p>As of now, we don't have the resources to work on this. However, as we focus on tracking students through the CC and understand what programs they go into, we can build momentum to show that having college data resources provided for these students is a worthy endeavor #1.2A: .</p>
<p>Yr 1:</p> <p>Identify what CAEP information we need from CAEP PC and identify how we access it in District PC</p> <ul style="list-style-type: none"> If Distric PC can not do what we need, then we figure out another plan. 	<p>Yr 1:</p> <p>Identify the flagging tracking system for these students (Janie lead project)</p> <p>PC already tacks by program characteristics</p>	<p>Yr 1</p> <p>N/A</p>

<p>Identify CC staff members to enter cohorts & run reports in DPC– the Director will no longer have access.</p> <p>Create the cohorts (Jenée) Add them to DPC. Need to designate a person for this)</p> <p>Who at FHDA: will help do this work? Randy will supply a team member. Janie will discuss it with team and we'll figure it out.</p> <p>Track the students in District PC</p> <p>Identify what data is actionable and when? This will help identify when the college data team meets and when the full team meets.</p>	<p>Need to figure out how to track by student characteristic (Adult School / CAEP students)</p> <p>Data personal time is bound to what programs students go to.</p>	
<p>Yr 1-3</p> <p>Continue to refine this process</p>	<p>Yr 1-3:</p> <p>Track them in District PC</p> <p>Identify what data is actionable and when? This will help identify when the college data team meets and when the full team meets.</p>	<p>Yr 1-3</p> <p>N/A</p>
<p>YR 3</p> <p>Continue to refine this process</p>	<p>Yr 3</p> <p>Continue to refine this process</p>	<p>Yr 3</p> <p>This could happen here</p>

Next Steps

Tracking Dual Enrolled Students (#1.2C:)

- David let us know we just need CWID to track in DPC.
 - The benefit of CPC is that it has more AS specific information. ex. disaggregating students from each adult school.
 - But we can just create agency specific cohorts and track them that way
 - Also, now we need CC staff members to enter cohort info & run reports in DPC; the Director will no longer have access..
- Create the cohort spreadsheets (Jenée).
- Create the cohorts in DPC.
 - Identify who at FHDA: will help do this work? Randy will supply a team member. Janie will discuss it with FH team and figure it out.
- Utilize the college Data Vision metrics to start tracking the cohorts in DPC (in June meeting)

Tracking General Student Tracking (#1.2C:)

- If the data point from Supplemental Questions (SQ) ends up in the colleges main data table (SZRCCAP); then, IRP can bring that into the IRP database; then, it can be brought into DPC by bypassing Banner (not ideal to bypass Banner, but this is a work around). Then track student data in District PC (DPC). We can access more fluid data info from DPC than just static ETS reports.
 - Janie will start digging to get more information about how the backend of things work.
 - Colleges can run a report for CWID of off SQs, which is through IRP (Casie Wheat does this).
 - Janie will provide David with the existing SQ, and he will see if he can find the CWID's number in the SZRCCAP.
 - If Casie runs these reports through Argos, then have Janie get David the Argos report.
 - If this is not fruitful, then maybe ask Casie to help.

Where we left of in March:

ETS Tickets for Data Gathering: (#1.2C:)

Continue discussing the ability of creating an ETS ticket requesting a discovery session to answer Data Vision Question not searchable through PC.

- ETS: runs the reports (**only**. Have all our ducks in a row first. The data pieces exist in banner first. If we are going to add a student attribute code for students in banner- ETS can help us identify what that would be. So, we identify what the attribute id- ETS can help create the "code" for it.
- How are we cohorting and where do they live
 - Banner cohorts: identify a cohort attribute for each student (hard coded as student characteristic
 - PC: upload a batch of CWI. HAVe Eric create a filter in district PC
- Create a ticket requesting a discovery session for cohort students who have returned the subsequent quarter in any course:
 - [FH College Cohort Test: Summer 2023 403A/B](#)
 - [DA College Cohort Test: Spring 2023 COUN5 Cohort](#)

Supplemental Question Update:

- added Anthony Cervantes, Nazy Galoyan, & Janie Garcia (lead) to get tech support assigned.

- David submitted the Project Request and it sounds like we can move forward with a draft of the question(s) before we hear back from ETS. Anthony said that he (and others) can actually make the change with some type of administrator access they have to CCCApply.
- Have you ever attended an adult school (yes/no)
- or
- Since 2015, have you attended an adult school (yes/no)
- When students mark what adult school they went to- how does it end up in banner?
- EX: 20556367 Shimazu, Yuki is marked from PAAA
 - Janie & Jenée (Leads), Tiffany, Kim, Nina, David (put in project request), Felisa, Trisha, Desire, Sripriya, Gina (Are these still the team members to work on this?)

Tracking Dual Enrollment Students:

Sent colleges the list of dual enrollment To make sure that it aligns with the list the college has in their system

■ Kim let us know:

- That for students that filled out the dual enrollment form- they are tagged as adult school students
- There were a handful that were not tagged- but they did not fill out dual enrollment form
- Filled out HDS section from a foreign HS / university
- Even if they note that they went to Adult school as high school- that does not tag them as an adult school student in Banner automatically
- If part of a CCAP- they can get priority reg (regular dual enrollment does not give students priority reg)
- We will have to see if a potential indicator for adult school students will interfere with them being able to get priority reg.
- Validate adult school special admit/dual enrollment data (Z) to make sure there are no HS DE students in it (x/)
- Banner data fields. What is manipulatable in Banner to be able to flag CAEP students:
 1. what adult school
 2. year attended AS
 3. CWID

If District PC does not work: We are looking to see if duplicating the CAEP PC environment and adding FHDA students to it is an option.

- Do we continue to try and use the CAEP PC:
- Is this a worthy endeavor? Is it better to use a District PC.

- Document what is in the CAEP PC landscape that we need- and are we able to access it in the District landscape.
- Create the cohort trackers from the dual enrollment students and use the District PC to track them.
- IS the data we get from CAEP PC actionable data?
- Can we use District PC for this, or is expanding CAEP PC a worthy endeavor.
- Testing needs to happen with dual enrollment students
 - [FH College Cohort Test: Summer 2023 403A/B](#)
 - [DA College Cohort Test: Spring 2023 COUN5 Cohort](#)

Agenda before pre-meeting with Valerie and Janie on 5/21/25

Goals for 3 Yr Plan: [Annual Plan Activities](#)

- **#1.2A:** Adult School & College Data Input Alignment
 - Continue investigating how courses are coded: Colleges still have ASE students and [HSD data points in DataVista](#)
 - Continue Alignment data reporting on tracking ELL HCPW Grant participants
- **#1.2C:** Track Transition Data with PC & Support Seamless Student Transition
 - Focus of Regular CC monthly Meetings & Timeframe for Quarterly or Biannual full team meeting ([Data Team Calendar](#))
 - Review Data Vision Data Goals and agree upon times and reports for gaining the information needed ([College Data & Sources](#))
 - [3 Yr Plan Metrics](#)
 - Continue figuring out ways to flag/identify/track adult school students through the colleges that are not dual enrolled. Janie project.
 - So we can utilize District PC
 - Already pulls by program characteristics
 - We are limited on being able to student characteristics
- **#1.2B:** Policies, Practices, and Procedures for Using the PC Tool
 - On hold right now. If The PC test (see below) works and we can use it, then we will need to have procedures for this new way of utilizing PC.

Detailed Recap of Where We Left Off:

- **Provide update on Precision Campus: What Data Vision questions can it help answer?**
 - David, Jon, Jenée, and Janie will meet to test PC to see what Data Vision Questions (see below) it is able to answer.

Where we left off:

- PC testing needs to happen
- We are looking to see if opening up all Duplicating the CAEP PC environment and adding FHDA students to it is an option.
 - Eric said he could do it and it would cost \$500. I asked him if the dashboards that are available in the CAEP environment are also available in the regular FHDA environment and he said they are (which is what I thought). That means that Janie already has access to them (or I can give her access if she doesn't) and we could do some report exploration that way. I thought that might be a good first step...or we could move forward with the change within CAEP so that you (and other CAEP folks) could have access.

Next Steps:

- David, Janie, and Jenée can get together to run some tests in District PC.
- Check in on [Colleges: NSCCC Dual Enrollment Tracker](#)

Where we left off:

- Send colleges the list of dual enrollment To make sure that it aligns with the list the college has in their system
 - Kim let us know:
 - That for students that filled out the dual enrollment form- they are tagged as adult school students
 - There were a handful that were not tagged- but they did not fill out dual enrollment form
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- We will have to see if a potential indicator for adult school students will interfere with them being able to get priority reg.
- Validate adult school special admit/dual enrollment data (Z) to make sure there are no HS DE students in it (x/)
- Banner data fields. What is manipulatable in Banner to be able to flag CAEP students:
 4. what adult school
 5. year attended AS
 6. CWID

Next Steps:

- **Continue discussing the ability of creating an ETS ticket requesting a discovery session to answer Data Vision Question not searchable through PC.**

Where we left off:

- ETS: Anthony's suggestion: create a ticket requesting a discovery session where we can explain what data results we are looking for and ETS (IT department) can make report recommendations. (This is support IRP could potentially offer as well.)
- ETS: runs the reports (**only**. Have all our ducks in a row first. The data pieces exist in banner first. If we are going to add a student attribute code for students in banner- ETS can help us identify what that would be. So, we identify what the attribute id- ETS can help create the "code" for it.
- Argos (data analytics tool): ETS would set up the reports, and the consortium would have access and control them after that.
- Argos reporting is not just for enrolled students. We can run reports on students who are "applied, not yet registered" as well

Next Steps:

- **Supplemental Questions Project**

Where we left off:

- added Anthony Cervantes, Nazy Galoyan, & Janie Garcia (lead) to get tech support assigned.
- David submitted the Project Request and it sounds like we can move forward with a draft of the question(s) before we hear back from ETS. Anthony said that he (and others) can actually make the change with some type of administrator access they have to CCCApply.
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Next Steps: We left this on hold

- When ready: Consortium Transition Team works on a first draft of the question. It is then sent over to Kim and Nina for input.
- **CCCCO Vision 2030, and there is an initiative for a [Common Cloud Data Platform](#).**

Where we left off:

- I've just been reading the CCCCCO Vision 2030, and there is an initiative for a [Common Cloud Data Platform](#). De Anza' Foothill is one of 6 college districts involved. Just checking in to see if this is a place for adult school student identifier(s) can be included in the development process to be able to track them better.
- Project Coordinator: Jory Hadsell, Vice Chancellor and Chief Technology Officer
- Project Operational Support: Justin Schultz, Director of Strategic Planning and
 - Right now the CCDP project is focused on MIS and 320 reporting (the two main reporting processes all CCs have to do) and they are basically looking to automate what CC districts already do for those reports. I mentioned to one of the folks involved in the project that this could be used to make systemwide updates for certain reporting elements (adult. ed. students being one of them), but it sounds like any of those type of changes would be considered later on in the project. But I'm with you...there is an opportunity there

Next Steps: : Thank you for advocating on behalf of NSCCC's shared adult ed students. Next Step: Keep our eye on this for the future.

- [Reimage Apply](#) & New Dual Enrollment Application: Updates?
 - Update; Jenée and Desirie had a meeting with Jane Linder regarding incorporating the adult school perspective
 - Added to roster for the Student Success Suite user group.
 - May 6 meeting with Jane & Jenée: participation in the dual enrollment pilot program & Reimaging Apply

CAEP Students: ABE, ASE, Non-credit ESL, Non credit CTE, AWD, K-12 success

Data Vision Topic	Data Actuals Needed (spreadsheet)	Data Source	Questions
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ENROLLMENT	Reportable Individuals (ALL)	<ul style="list-style-type: none"> DataVista (a year behind) 	Track Quarterly: PC? Argos/Banner?
	Reportable Individuals (by Program)	<ul style="list-style-type: none"> Not available in DV 	Do colleges want this info?
	ELL Barrier to Employment	<ul style="list-style-type: none"> DataVista (a year behind) 	
	ELL Grant	<ul style="list-style-type: none"> Agency specific Internal Trackers Inputted into NOVA biannually 	
COURSE SUCCESS / GENERAL PERSISTENCE	Positive Attendance Hours (ALL, ESL, CTE, ASE)	<ul style="list-style-type: none"> DataVista (a year behind) 	Why do we have ASE?
	Any CAEP CC Students who have returned the subsequent quarter in any course.	<ul style="list-style-type: none"> Not available in DV Not tracking 	Argos/Banner? District PC?
	ELL Healthcare Pathway Course completion (pass the course)	<ul style="list-style-type: none"> Agency specific Internal Trackers Inputted into NOVA biannually 	PC? Argos/Banner?
PATHWAY PROGRESS	Participant moves up in ESL or CTE pathway	<ul style="list-style-type: none"> DataVista (a year behind) 	Track Quarterly: PC? Argos/Banner?
	ELL Healthcare Pathway Progress (ELL HC cohort or any CAEP ELL student moving onto next course in pathway)	<ul style="list-style-type: none"> Internal trackers can be used up to this point- if we know that a student has moved from a dual enrollment bridge/foundation course into the next course. But it starts to get fragile and unable to scale at this point. 	PC? Argos/Banner?
TRANSITIONS	<i>Participants in ESL, ABE and ASE who Transitioned to a Non-developmental Credit College Course (AE 637) (Optional Member Level 3 yr Plan Metric)</i>	<ul style="list-style-type: none"> DataVista (2 years behind) 	Track Quarterly: PC? Argos/Banner?
	<i>Transitioned to Postsecondary Coursework ESL, ABE, and ASE Participants who enrolled in K12 adult ed or community college CTE or non-developmental credit college course for the first time in selected or subsequent year (AE 602)</i>	<ul style="list-style-type: none"> DataVista (2 years behind) 	Track Quarterly: PC? Argos/Banner?
	<i>Transitioned to CTE</i>	<ul style="list-style-type: none"> DataVista (2 years behind) 	Track Quarterly:

	<i>Number of ESL, ABE and ASE Participants who transitioned by enrolling in either a K12 adult ed or community college CTE course for the first time in selected or subsequent year (AE 636)</i>		PC? Argos/Banner?
	<i>Adult School Transition to CC non-credit CTE (CDCP Certificate)</i>	<ul style="list-style-type: none"> • Not tracking • Potentially use Internal AS tracker to track CC students; however, face the same scalability issues as above. 	Argos/Banner? PC?
	<i>CC Non-credit ESL to Non-credit CTE (ELL Pathway) or Non-credit to credit CTE</i>	<ul style="list-style-type: none"> • Not tracking 	Argos/Banner? PC?
	<i>ELL Healthcare Pathway Progress</i>	<ul style="list-style-type: none"> • Internal trackers can be used up to this point- if we know that a student has moved from a dual enrollment bridge/foundation course into the next course. But it starts to get fragile and unable to scale at this point. 	PC? Argos/Banner?
PATHWAY COMPLETIONS / SUCCESS	<i>Participants who Earned a Diploma, GED, or High School Equivalency (AE633)</i>	<ul style="list-style-type: none"> • DataVista (a year behind) • Why do colleges have these? 	
	<i>CC Career Pathway Certificates (CEP student earns certificate)</i>	<ul style="list-style-type: none"> • Not tracking 	PC? Argos/Banner
	<i>ELL Healthcare Pathway Completion (earns certificate/credential)</i>	<ul style="list-style-type: none"> • Agency specific Internal Trackers • Inputted into NOVA biannually 	
EMPLOYMENT	<i>ELL Healthcare Pathway students become employed</i>	How do colleges track employment?	

ETS/Argos Test:

1. How are we cohorting and where do they live
 1. Banner cohorts: identify a cohort attribute for each student (hard coded as student characteristic)
 2. PC: upload a batch of CWI. Have Eric create a filter in district PC
2. Create a ticket requesting a discovery session for cohort students who have returned the subsequent quarter in any course:

1. [FH College Cohort Test: Summer 2023 403A/B](#)
2. [DA College Cohort Test: Spring 2023 COUN5 Cohort](#)

2. Input those same student cohorts into Banner, so we can look at them in the meeting? (use page SOAHSCH?)
3. Banner data fields. What is manipulatable in Banner to be able to flag CEP students:
 1. what adult school
 2. year attended AS
 3. CWID