

Student Support - Meeting Minutes

Meeting Date:	2/22/21 @ Zoom Meeting ID: 840 9247 0379 Password: 935223
Attendees:	Jan Piazza, Desirie Torres, Adrienne Moberly, Dave Capitolo, Randy Bryant, Felisa Vilaubi, Christian Rodriguez, Janie Garcia, Maritza Jackson-Sandoval, Tina Dave, Sandy Cutshell, Anthony Moss, Peggy Raun-Linde
Facilitator:	Felisa Vilaubi and Janie Garcia
Minute Takers:	Felisa Vilaubi and Janie Garcia

Minute Items

1 Intros: Name, Title, Institution, Feelings after meeting in Subgroups last time.

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2 Site Updates:

FUHSD Adult School:

- Testing small groups of students on site indoors. Both ESL and ASE students. Testing is set up in the atrium, appropriately social distanced.
- One on one remote testing also offered via Zoom.
- Desirie is advertising De Anza's information session (April 21st) to students.
- Also doing EL Civics, focused on virtual learning and accessing e-tools aka internet communication. 95% of students seem to be coping well virtually. Future training in transitioning.
- WASC results: 6 years with 1 day mid accreditation period visit.
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MVLA Adult School:

- Were scheduled to do parking lot testing in January but cancelled due to spike in corona cases for county. Has been rescheduled for March. No plan to invited any students inside; outside/dedicated space in parking lot.
- Sandy is now certified in citizenship interview testing. May implement soon.
- DeAnza and Foothill presentations for ESL program on March 9th.
- EL Civics unit about health, emphasis on virtual interaction aka tele-medicine, tele-health.

PAUSD Adult School:

- Things are going well. Zoom is still working successfully for students. Anthony is doing a lot of CASAS testing.
- Anthony is also meeting with students in the parking lot. Face to face is nice, especially in a safe environment.
- Also doing testing on site with 5 people maximum and social distanced.
- EL Civics testing as well. EL Civics unit about health, emphasis on virtual interaction aka tele-medicine, tele-health.

De Anza College:

- ESL has implemented a bunch of new curriculum. More non-credit level offerings. Some levels have consolidated to 2 offerings of 8 units required to move up levels. Fall launch.
- ESL department will want to collaborate directly with Adult Schools regarding outreach. Felisa will remind the department to reach out to Adult School reps. to offer announcements as well.
- Guided Pathways: March 5th, PD conference/unveiling of Guided Pathways update. Core Team had each department look at when courses are offered. Audited certificates and degrees in terms of timeline, then tried to align scheduling to popular transfer programs.
- Child Development pathway is being created.
- Anthony- Is it appropriate for Adult School folks to be at the March 5th meeting? Randy- yes if you are interested or feel you have something to contribute.

Foothill College:

- Janie shared that ESL is having a community building event tonight- PReviously they had done a CHAT event where students can practice speaking. Flyers are hard to make and get for events like this because they dont pass the accessibility check.
- Orientations- March 10th and 11th 5-7pm for ESL matriculation.
- Data works- Janie is working on using DATA to support our students and have there be a Data ESL cohort so we can better align our transitions

General Update:

- Felisa, Janie, Magali, and Peggy recently presented at a BACCC (Not actually BACCC it was Dual Enrollment Exchange which is a different group) workshop about our consortium's work with dual enrollment/special admit for adult school students. Now, we will present to the South Bay Consortium as well.
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3 Leadership Updated:

- Consortium Director position has been posted on edjoin. Part-Time position. \$75/hour; maximum of 96k/year. Application closes around 2/28. First and second round of interviews. Start date July 1.
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4 2020-2021 Annual Plan: Strategy Work

Questions:

- Can we reach out to inform everyone of assignments and ask for commitment capabilities?
- Next time- move straight into subgroups

Share Out:

- Most people are still in the process of planning and working out timeline for strategy work before initiation of tasks.

Strategy 12: Internal PD regarding SSWG Work

- Extended strategy goal to reach other stakeholders; e.g.: Board of Trustees
- Presentation and plan to be created. Presenters to be all workgroup members, with guidance from Transition Team. Calendaring TBD.
- Information to include annual updates.
- One step is to identify stakeholders to include.

Strategy 2: Cohort Tracking

- Needed time to catch up members who were not available last month.
- Looking at Survey Monkey
- Maritza signed up for data dashboard training for March 12th.
- Desirie: one of the gaps in data collection from the student survey was language of the question regarding services.
- Dave: maybe we should think about re-writing the questions to improve accessibility.

Strategy 4:

- Going over steps of strategy and we took the opportunity to ask Anthony and Desirie, as transition team members, how they track their transition services.
- Incentive for students to complete the Survey distributed (Strategy 2).
- How can we improve data collection and usage for transition services at the adult schools? How are we using the data already being collected by Transition representatives regarding Transition Services?

- We need a method in which we can evaluate gaps in service for students who have yet to matriculate.
- Using and implementing Google suite more. What training (and how) can we get our Transition Team?

5 Open Forum/Wrap up:

Topics for Next Mtg. Agenda:

- Janie to create survey for updates. Send out before meeting- present results at meeting. Dive into subgroups right away.
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