

May 16, 2025
Leadership Board Meeting
9am-12pm
PAAS
4000 Middlefield Road, Palo Alto
Free Parking

Attendees: Julie, Valerie, Lori, Randy, Jim, Thomas, Jon, Teresa, Conner, Jon, and Jenée

Main Goals/Outcomes
Three Year Plan 1. Approve Students Metrics and Set Student & Funding Targets 2. SS & CTE Teams report out on Three yr plan Activities 3. Approve Objectives

LB Meeting Agenda (9:00am – 12:00pm)
General Information (9:00 – 9:15am) <ul style="list-style-type: none">Approved April Agenda approvedRandy: 409 daysLiz: June 30thFlorence: June 30Webinars<ul style="list-style-type: none">May 28 @1pm: California (CA) Integrated EL Civics (IELCE) Network MeetingJune 3 @1pm: California Statewide WIOA II Network MeetingJune 17 @1pm: Admin Forum: Budget Planning With Certainty in Times of UncertaintyJune 24 @11am: CAEP End-of-Year Data Submission GuidelinesDue Dates<ul style="list-style-type: none">Jun 1: 24/25 Member Expense Report due in NOVA (Q3)Jun 20: CAEP Three-Year Plan DueJun 30: 24/25 Member Expense Report certified by Consortia in NOVA (Q3) *May Gov Budget Revise<ul style="list-style-type: none">COLA being reduced?

	Governor's Budget	May Revision	Change from Governor's Budget
POLICY ADJUSTMENTS			
Ongoing (Proposition 98)			
Provide 2.3% COLA for SCFF	\$230.39	\$217.49	-\$12.90
Provide for 2.35% enrollment growth	\$30.44	\$139.94	\$109.50
Ensure no deficit in SCFF for 2025-26	\$0.00	\$104.70	\$104.70
Provide 2.3% COLA for Adult Education Program	\$15.87	\$15.02	-\$0.85

- ELL Grant

- Round 1

- Extension submitted on 5/15/25
 - Guidance for budget revisions: "Grantees who request an extension to ELL Round 1 funds will be approved, we will be in touch with next steps/deadline for the budget and workplan revisions closer to the May 30th deadline. We will take into consideration the time it will take for consortia to meet and approve new activities."

- Round 2

- Invoices for funds were submitted by fiscal agent on 5/9/25
 - Jenée sends out email requesting where agencies want the funds to go.

- [Reimagine Apply](#) & New Dual Enrollment Application: Updates

- May 6 meeting with Jane, Jenée, & Desire: participation in the dual enrollment pilot program & Reimaging Apply
 - Added to roster for the Student Success Suite user group.

- Ability to Benefit

- Info [slidedeck](#)
 - Get feedback from Teresa after today's ATB meeting at Foothill

- Santa Clara Adult School Teacher Credential Program (Noncredit)

- Moving along well
 - Email Christine: Program was opened May 5? Website still has an interest form. Are they processing applications for preliminary credentials now?

- Dual Enrollment

- Dual Enrollment Presentation
 - Promising Practices:
 - MOU w/ FUHSD & FHDA (start w/ COUN5)
 - We are awaiting Simon's revision of the current CCAP MOU. The new MOU will have more detail with regard to teacher stipends, incentives, etc. that Randy mentioned. Thus, we need to wait for Simon
 - Understand attendance recording better- so not double dipping
 - CCAP agreement applies to adult schools- just change appendix a

- Appreciation: Thank you for being supportive consortium members.

Items for Discussion/Work Session #1: (9:15 - 9:30am)

- Are you interested in having your team members take a Member Survey for Consortium Members in lieu of the General CAEP survey
- <https://docs.google.com/forms/d/1FQAFC58MQrl9RZy2zYv3P3tUsp60m2rNYQdTHBpZkYc/edit>
Bring

The students I work with receive coordinated, ongoing, and consistent student support

The students I work with have access to high-quality counseling services.

The students I work with receive support to develop individual educational plans

. Question tom TST

Items for Discussion/Work Session #2: (9:30 - 12:00pm)

4. Approve Objectives (9:30-10:00)

Break 10:00-10:10

5. SS & CTE Teams report out of Three yr plan Activities: (10:10am - 12pm)
 - 3 Yr Plan: Student Support Activities (2025-28) (10:10- 11:10)
 - 20 minutes for each activity
 - 3 Yr Plan: CTE Activities (2025-28 (11:10: 11:50)
 - 20 minutes for each activity
 - Approve Students Metrics and Set student & Funding Targets

Lesson Plan:

6. Approve Students Metrics and Set student & Funding Targets (9:30-10:00)
 - As a full group we go over the hand outs for setting metrics and targets
7. SS & CTE Teams report out of Three yr plan Activities: (10:10am - 12pm)
 - Each Team (SS & CTE) will share with the full Board the Plan Activities that they worked on. Ideally, each Activity will get 20 minutes.
 - Everyone will get a print out of Plan Objectives, as the teams report out, please reference the Objectives handout and approve/decline/or add Objectives.
 - 3 Yr Plan: Student Support Activities (2025-28) (10:10- 11:10)
 - 20 minutes for each activity
 - 3 Yr Plan: CTE Activities (2025-28 (11:10: 11:50)
 - 20 minutes for each activity
 - Approve Objectives (Woven In to report outs) Print

Resource:

2025-28 3 Yr Plan Draft

3 Yr Plan: Student Support Activities (2025-28

3 Yr Plan: CTE Activities (2025-28

2025-28 Objective/Strategy Chart

CAEP Student & Funding Metrics & Targets : 2025-28 3 Yr Plan

Copy of CAEP Summary Reports 2024-25 AY (run 5/12/2025)