

**Notes for AEBG Data Alignment Team Meeting**  
**Friday, April 21, 2017**  
**11:30am - 12:30pm**

**Meeting Attendees:**

Keith Moody, AEBG Data Group co-chair  
Sharon Turner, AEBG Data Group co-chair  
Aven Magna, FUHSD  
David Ulate, FH  
Paul Starer, FH  
Lisa Ly, FH

AEBG Data due April 30th

- David/FH: In order to get data sharing going and purchase license, someone at College needs to certify their OIA
  - David started this but ran into problems because OIA model that does training is about testing
  - Emailed CASAS and they stated, yes you still need to do this. David started it again and at the end the questions were about how the test is going to be managed
  - David was uncomfortable answering questions because we haven't agreed to testing yet. Asked again how he should proceed, he hasn't heard from this
  - Aven -- CASAS wants to make sure Colleges are committing to security

Next Steps for Data Submission:

- Sharon to reach out to AEBG to ask what we should do if don't have Top Pro license
- FHDA will send the same tables if can't get license
- FH to meet next week with 2 noncredit instructors
- DA has 75% of students in basic skills -- seems too heavy of a lift to test all these students

Portal Info to submit:

- Use Keith's information
- Sharon to submit for FHDA

Adult Schools

- Pretty easy for data submission
- In process of cleaning data and looking for errors
- Almost ready to report

Placement Test Pilot

- Not clear on when the pilot will be for this
- Will be able to share data with our group

## BRAED Team Call Updates:

### FHDA

- Given a survey and interview questions
- Doing a gap analysis of data systems and ability to share data throughout the region
- FHDA identified getting clarity on adult ed that we're tracking
  - Helpful to have an adult ed identifier
  - What would be the ideal data sharing situation

### Adult School

- What is an AEBG student
- Common identifier for students
- Interviewer confirmed challenges

### Next AEBG Data Team Call:

- Thursday, May 18th @11:30am
- This meeting will be a data submission debrief