

## **CTE Project Team**

December 11, 2025

**11:30am – 12:30pm**

Zoom

### **Meeting Values**

Start and end on time & have a prepared agenda and stick to it

Icebreakers to start meeting

Be present and prepared. Cameras on when possible

Assume good, positive intentions

Focus on shared goals and be solutions-oriented

Respect each other and be open to different perspectives

Include everyone– each person has an opportunity to contribute and voice their idea

Have clear, timely, and transparent communication

Attendees: Francisco, Sriprya, Lynn, Tina, Julie, Raji, Lakshmi, and Jenée

- Check in (emoji warm up) / Introductions: (5 min)
- Meeting Structure: (15 min)
  - Meeting values: waterfall exercise
    - (see previous meeting values below for a starting point)
  - To help support the Director in facilitating the meetings, have members volunteer for these roles:
    - Virtual warm-up / quick intro game / engaging prompt (rotating team member)
    - Time keeper to keep meetings on schedule according to the agenda (rotating team member)
    - Note/minute taker (rotating team member)
    - Process observer: (reflects on the meeting's progress. To start, this will be the Director)
- Scope of CTE Project Team: (30min)
  - Stage One
    - Focus 1: Increase CTE outreach/opportunity information through the TST, CTE Coordinators, and teachers;

- Stage Two
    - Focus 2: Building out the onramp for students to access these (MA & EMT) pathways
  - Stage Three:
    - Focus 3: Are AS students ready to succeed in these pathways (This might be the Alignment Team, not CTE Team)
  - Schedule next meeting (1.5 hrs) and set Agenda (10 min)
    - Understanding the pathways
      - Start with De Anza MA & Foothill EMT
      - Focus on Assessment of college pathway maps
        - Jenée will reach out to colleges for where the pathway maps live and send them to the team to look at before the meeting.
      - Assessment of Bay Area [Gladeo](#) for MA & EMT
        - Have team look at the two pathways in Bay Area Gladeo
    - Warm Up: Sripriya
    - Note Taker: Raji
    - Time Keeper:
    - Process Observer: Jenée
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## Scope of CTE Project Team

**Goal:** Increase CTE transitions between the adult schools and community colleges.

### Stage One:

- Focus 1: Increase CTE outreach/opportunity information through the TST, CTE Coordinators, and teachers;
  - Understanding the pathways
    - Start with De Anza MA & Foothill EMT
    - Focus on Assessment of college pathway maps
    - Assessment of Bay Area [Gladeo](#) for MA & EMT
  - Deliverables:
    - Create plan for utilizing [Gladeo](#) & College Pathway Maps can be used as a resource
    - Identify population who will be able to access these pathways
    - One page resource doc for faculty on MA & EMT (with hyperlinks to resources)

- Advocate for saved seats in classes that are impacted/full, especially for courses in the ELL Pathway Grant
- Team Members:
  - **FUHSD:** Raji, Lakshmi, Connor
  - **MVLA:** Francisco, Julie, Jon, Tina
  - **PAAS:** Sripriya, Jim, Lynn,
  - **De Anza:** ask Randy
  - **Foothill:** ask Teresa

## Stage Two

- Focus 2: Building out the onramp for students to access these (MA & EMT) pathways
  - Deliverables
    - Create trackers for data
    - Create transition/counseling supports for these pathways
    - Process for credit for prior learning
    - Share best Practices for recruitment, retainment, and completion (input from the field)
    - Have team identify other deliverables
  - Team Members: TBD

## Stage Three

- Focus 3: Are AS students ready to succeed in these pathways (This might be the Alignment Team, not CTE TEam)
  - certificate info workshops for MA & EMT where faculty/chairs from the programs discuss the program, pre-reqs, text books, expectations, any next stackable certificates, employment options, etc. . .
  - Team Members: TBD