

## Leadership Board Meeting

June 6, 2025

9am-12pm

FUHSD

Attendees: Jenee, Valerie, Jim, Jon, Julie, Liz & Lori

### Main Goals/Outcomes

Schedule July LB Retreat

Three Year Plan

1. Review Member Questionnaire Results
2. Set Funding Targets
3. Fine tune overarching strategies
4. Review Plan

### LB Meeting Agenda

(9:00am – 12:00pm)

#### General Information (9:00 – 9:30am)

- Approved May Agenda
- Randy: 409 days
- Liz: June 30th
- Florence: June 30
- **Webinars**
  - June 17 @1pm: [Admin Forum: Budget Planning With Certainty in Times of Uncertainty](#)
  - June 24 @11am: [CAEP End-of-Year Data Submission Guidelines](#)
- **Due Dates**
  - **Jun 20:** CAEP Three-Year Plan Due (submit by 6/17)
  - **Jun 30:** 24/25 Member Expense Report certified by Consortia in NOVA (Q3) \* (DONE)
  - **July 15:** TE Q4 Student Data Due
- Schedule July LB Retreat
  - 16 9-1pm
    - <https://sccl.libcal.com/space/126270>
    - Los Altos

- Link In

- NSCCC Newsletter Stats:

- Potential Idea: Have the survey be a quiz of sorts and whoever gets the most right wins a prize- like a coffee gift card or something. The winner gets highlighted in the next newsletter, the work they do, students, they serve, programs to promote. A way to increase member participation and connect with our community.

- CAEP Summit Proposals due 6/15.

- In Anaheim. September 24-26, 2025
- Submitting our DE program proposal? Jenée would need help: Felisa, Desire, Sripriya, Tiffany??

- ELL Grant

- Round 1
  - Guidance for budget revisions:
    - Waiting on guidance for budget revisions
  - Round 2:
    - email went out requesting where agencies want the funds to go.

- Adult Schools & Early College Credit

- Reimagine Apply & New Dual Enrollment Application: Updates

- No updates

- Ability to Benefit

- Info slidedeck / Feedback from Teresa from ATB meeting at Foothill (push to July)

- Santa Clara Adult School Teacher Credential Program (Noncredit)

- Email Christine: Program was opened May 5? Website still has an interest form. Are they processing applications for preliminary credentials now?
  - MVLA has on teacher enrolled; FUHSD has 3 pending
  - ACTION ITEM → Conversation for Adult Schools: Allies \$\$ for 50% of credential classes → how would we like to use these funds now that there is a free version
  - Class synch on Sat.

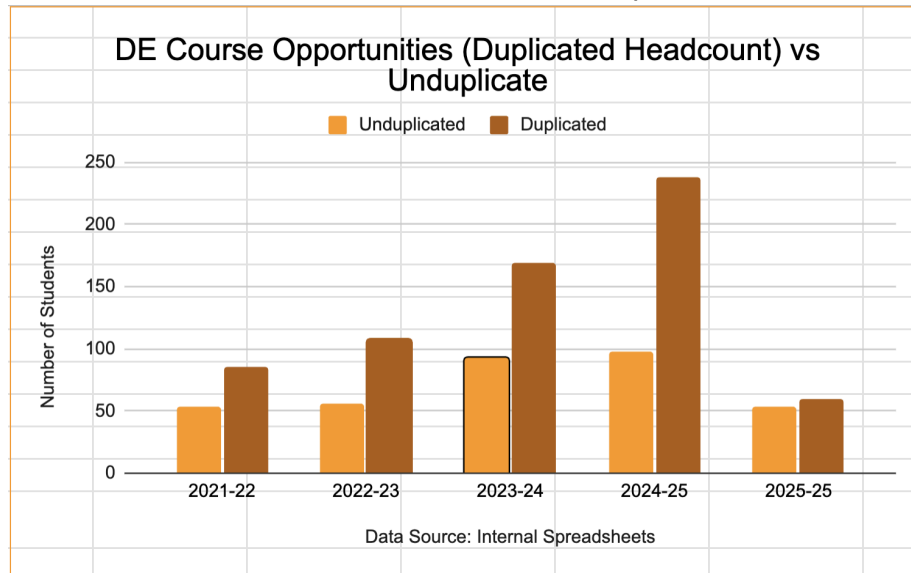
- Dual Enrollment

- Dual Enrollment Presentation & Promising Practices (submitted on 5/30/25)

- Gratitude

- Thank you all for such a successful academic year!
  - We exceeded our target 2% gains in all 2022-25 Three Yr Plan Metrics
  - Held a External Networking event with our CBOs
  - Held a Internal Member Summit & Questionnaire

- Made connections to get CAEP in the conversation for Reimage Apply and new Dual Enrollment application
- Presented twice on DE: Dual Enrollment Equity Conference & for CAEP
- Submitted our DE program for a CAEP Model Program
- Dual Enrollment Transition numbers are up



- Making progress on tracking college data

### Items for Discussion/Work Session #1: (9:30 - 10:00am)

- Member Questionnaire Results

We have work to do on knowledge of NSCCC and how CAEP supports the schools. Admin and Transition team sharing information.

- Potentially adjust plan entries for member feedback: CAEP Funding Targets & Regional Need : 2025-28 3 Yr Plan
- ACTION ITEM → Newsletter: send QR code or sign up in august/Sept to appropriate staff
- ACTION ITEM PD → REVISIT IN JULY RETREAT
  - Exchange of curricular information → LB needs to convene the appropriate ESL/CTE faculty as part of our stractivities for the 25-26 annual plan
  - NSCCC PD day vs. Summit vs. other? Painting the big picture, the resources, and the people to support our collective students
  - Teachers of beginning ESL weighing in on how early should we be learning about s's workforce, career, college goals? What tools can teachers incorporate?
- ACTION ITEM → Determine whether / what kind of communication "HUB" is appropriate
- ACTION ITEM → Take students receiving ongoing support & related questions to next TST meeting
- NSCCC → SCHOOL → TEACHERS: Ideal information flow: LB & TST share info with program (ESL, ASE, CTE) coordinators who then share info with their teachers (e.g., re: workforce partners; community partners, etc.)

**Break 10-10:10**

## **Items for Discussion/Work Session #2:** (10:10 - 12:00pm)

### Three Year Plan

5. Set Funding Targets → FHDA: any adjustments need to be made no later than June 13
6. Fine tune overarching strategies
7. Spend the rest of the meeting reviewing plan

ACTION ITEM: The Executive Summary goes to legislators & we will each need to review it & offer suggestions / editing to keep the priorities highlighted in under 5,000 words by June 11.

### **Adult School conversation about ESL/IET/CTE PD or convening in the fall:**

- **Possible objectives**

- CASAS TE Reports → how to read the reports in the TE Teacher Portal (Target: ESL teachers at adult schools)
- Build awareness for Healthcare Pathways (Target: ALL levels ESL at AS & CC + HCPG CTE teachers)
- Build curricular knowledge/understanding/alignment/expectations for students who are transitioning from Int H / Adv ESL into CC pathways / DE (Target: IH/Adv/CC ESL teachers, IET teachers/related CTE teachers)
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### Resources:

50000 Ex Summary

Objectives/Strategy 2025-28 3 Yr Plan

3 YR Plan Draft

CAEP Funding Targets & Regional Need : 2025-28 3 Yr Plan