

Student Support - Meeting Agenda

Meeting Date:	11/25 @ Foothill, Room 2020
Attendees:	Felisa Vilaubi, Janie Garcia, Dave Capitolo, Maritza Jackson Sandoval, Josh Pelletier Peggy Raun-Linde, Christian Rodriguez, Sandy Cutshall, Jon-Michael Kowertz, Magali Molina Ochoa, Jan Piazza, Randy Bryant, Robert Borregard, Desiree Torres
Facilitator:	Felisa Vilaubi and Janie Garcia
Date/location for next mtg.:	12/9/19, 1-3pm, De Anza (Auto Tech)

Agenda Items		Time Allocated
1	Introductions (for new attendees): Welcome Josh Pelletier! <ul style="list-style-type: none"> ● Name and Title ● Institution and Department ● How did you hear about Student Support? 	10 mins
2	Announcements or Updates	10 mins
3	<ul style="list-style-type: none"> ● Overview of placement process. What do CC counselors look at? ● AB 705 update 	20 mins
4a	(Group Activity - Breakout?) Bridge Activities <ul style="list-style-type: none"> ● Notes from last meeting: <ul style="list-style-type: none"> ○ Have we identified our student populations? <ul style="list-style-type: none"> ■ Yes and No ○ Should we share <i>bridge activities</i> concept w/ Adult School Leadership & Teaching Staff to gather feedback/consensus? <ul style="list-style-type: none"> ■ Yes ● Today: <ul style="list-style-type: none"> ○ How will we gather feedback from beyond our workgroup? <ul style="list-style-type: none"> ■ See drafted letter. ○ What are the next steps? ○ What is our desired timeline? 	30 mins
4b	(Group Activity - Breakout?) Identify Entering Class: <ul style="list-style-type: none"> ● Transition Advisors provide list of Adult School students who are possibly attending FHDA this term. ● Create Questionnaire: <ul style="list-style-type: none"> ○ What do we want/need to know? <ul style="list-style-type: none"> ■ Think info. that benefits both institutions. ■ (suggestion) <i>How prepared do you feel for college?</i> ■ (suggestion/question) Should we include questions about specific courses/subject areas? 	---

	<ul style="list-style-type: none"> ○ Should be short/concise and aligned with annual plan strategy (see handout.) 	
5	<p>(Group Activity - Breakout?)</p> <p>Identify transition alumni:</p> <ul style="list-style-type: none"> ● Purpose: collecting qualitative data about transition process and attending community college. ● Establish a process for identifying and contacting. ● Establish a tool/tools for gathering data. 	---
6	<p>Backward Planning for Annual Plan Strategies (Peggy)</p> <ul style="list-style-type: none"> ● For each strategy, remember to identify: <ul style="list-style-type: none"> ○ outcomes ○ evidence ○ activities ○ timeline 	35 mins
7	<p>Open Forum/Wrap up:</p> <ul style="list-style-type: none"> ● Anything to add? ● Parking Lot or Requested topics for next mtg. agenda? 	15 mins