

Data WG Minutes

October 12, 2021

2:00-3:30pm

online

Attendees: Karen F, Julie V, Brenda H, Florence L, Tom K, and Jenée C

MAIN GOAL: Develop a presentation for the Leadership Board meeting to help the LB interpret and utilize the data for the 3 yr planning decisions. This presentation will include: What data years & why; What type of data points & why; Required Metrics; and Barriers to Employment. Formulate 3ish questions/prompts for the 30ish minute LB meeting breakout rooms (should rooms be random or by agency).

Time: 15 minutes review

Section 3 Metrics, Updated Data table

Guidelines for each section:

These are what the data team worked on:

Karen: rational for what warriors

Brenda: Hrs report and % of funds

Julie: Setting goals- average growth pre pandemic. Participants and level completions

CAEP more recent-

15 min presentation

Open forum

Rationale for why we are choosing the barrier of Student barrier of English Language Learner. All of the 5 schools in the consortium have community members who identify as an English Language Learner. Shared across our consortium. English language learned show up across other programs in the schools: CTE, GED/HD. . . 2020-21 CAEP data until Launchboard

(Member) What are available funds for this program area: English Language Learner.

Brenda has already done this for MVLA, so she can help the other members do this. Hrs of instruction for the report for the schools divided by the total allocation.

Number of adults who became participants: what have you done and what are your goals for the next year? Make targets on Caep summary

Standardize Goals/Outcomes

Colleges needs non-credit enrolment numbers- ask David

Targeting EL population

Are we going to drill down into persistence

CASAs data portal: increase persistence 1-4% a year (each agency can set their own target)

Fed Table 4: Ed functioning completion rates: state goal/average. Where are each institution in regard to the state average? WWhere do we want to set our goals against the state.

Do we also want to set CTE targets?

Each agency put forth their goals and how does it enhance the work of the whole consortium?

What years do we set our targets from? Set targets for the number of participants. Als level completion

Section assessment: who are we serving as a whole.

Update each CAEP program numbers:

Documents for the Meeting

- 3 yr Plan Section 3: Metrics (2 pages) (emailed and in Data Shared Folder)

- Updated Data for 3 yr Plan 22-25 shared doc- (found in the Data WG shared folder)
 - CAEP Summary & DIR 2020-21: FUHSD, MVLA, PAAS (emailed and in Data Shared Folder)
 - If needed: CAEP Self Assessment doc (emailed and in Data Shared Folder)
1. Quick Check in: Make sure Adult Schools have successfully completed the data exchange with David Ulate. (10 min) If you need help- please schedule an off-line meeting with Karen.
 2. Finalize what data elements and years we want to focus on for the strategies for the next three year plan.
 - a. Years
 - i. Launchboard data from 2019-20 (pre-pandemic data) (see Data for 3 yr Plan 22-25 shared doc).
 1. Numbers are coming from all 5 agencies
 2. Should we be reporting the AS & CC numbers in Launchboard separately? If we don't then LB and CAEP data can't be compared apples to apples.
 - ii. CAEP TopsPro 2020-21
 1. where Adult Schools are now and what we plan to do about it.
 2. Goals / Strategies specific to the adult schools
 - iii. Precision Campus Data dashboard 2020-21
 1. first year we had dual enrollment)
 2. Show the impact of dual-enrollment
 - b. Data Points
 - i. Precision Campus Data dashboard 2020-21
 1. Show the impact of dual-enrollment
 2. How else do we want to use this data?
 - ii. CAEP/TopPro 2020-21
 1. CAEP Summary- what do we want to focus on
 - a. Overall enrollment

- b. Completers
 - c. EFL gains
 - 2. What other data points on the Summary do we want to focus on?
 - 3. CAEP DIR
- iii. 3 yr plan Required Metrics (see Data for 3 yr Plan 22-25 shared doc).
 - 1. Consortium Level Required Metrics (see Data for 3 yr Plan 22-25 shared doc).
 - a. Number of Adults Served in Consortium: 2019-20, 2021-21, & 2021-22 (LaunchBoard)
 - b. Projected Targets Needed: 2022-23, 2023-24, 2024-25
 - 2. Member Level Required Metrics (see Data for 3 yr Plan 22-25 shared doc).
 - a. Percentage of Available Funds Spent
 - i. 2017-18, 2018-19, 2019-20, 2020-21 (NOVA)
 - ii. Projected Targets needed:, 2021-22, 2022-23
 - b. Number of Adults Served who became Participants (12+ hrs)
 - i. 2017-18, 2018-19, 2019-20 (LaunchBoard)
 - ii. Projected Targets needed: 2020-21, 2021-22, 2022-23
 - iii. interesting to see if these align with the TE data points
- iv. CAEP Barriers to Employment
 - 1. English Language Learner (our usual)
 - 2. Low Literacy (our usual)
 - 3. Long term unemployment in last annual plan
 - 4. Potential new ones:
 - a. low income, formerly incarcerated, foster youth, & Adults w/ Disabilities
 - b. since these are self reported- had to track. Could this be a strategy for us to work on?

- c. What are the 3 questions/prompts that will help guide the Leadership Board as they discuss our presentation and the data?
 - i. should they align with the self-assessment doc
 - ii. Should these questions/prompts be on the LB working agenda or on a jamboard for recording ideas?