- (2:00 – 2:15pm) The direction the State is going with data reporting and analyzing for member effectiveness (annual plan cont strategy a)
  - Moving past just inputting the data and how we can now use the data to better serve the students.
  - Choose the reports that meet the goals that we want to meet. Use CAEP Summary and NRS (Julie)
  - CAEP Summaries, NRS table 4/4b, NRS Persister, (Karen)
    - Action Item:What data years do we want to use across the consortium? NRS 18-19 or 19-20 for adult schools? CAEP reports 2020-21?
    - How can TE align this COMIS? Align in data analysis.
  - Persistence and completion rates are important hard data points
  - Set goals together as adult school and as community colleges
  - How we collect data and organize data- is different, but how we use data.

- Start conversation on how the workgroup can help adult schools and colleges align their data inputting process across schools: (cont strategy a)
  - TE (Karen) Testing data leave that aside for now.
    - Get back to a robust collection of the softer outcomes.
    - Teachers know if a student has gotten a job, so we can fill out that info. Additional barriers were too hard to get last year.
    - This year FUHSD has student friendly forms regarding income, single parent, and barrier information. Are we checking off the "soft" boxes the same across the adult schools
    - Hard CAEP data outcomes.
    - ACTION Item: Collect info from CASA start building our DATA dictionary

- COMIS (David) Colleges are in alignment with their data entry in MIS
    - David said: Issues of timeliness of the data- important on how we access the data.
    - CC and AS don't have to use the same data for CAEP. But we can align across data analysis
- Can we align these two systems targeting student enrollment & Participation? MVLA can track employment from their CTE students because it is an important part of their programs.
- Create a data dialogue process at each agency and across consortium
- Should we be aligning services- yes
    - Agreement on what we are checking off, why we are checking it off, and agree upon the definition of the data that we are checking off. We align and agree upon what qualifies as a service?
- Do we want to create a NSCCC Data Dictionary? Yes
    - FUHSD has instructions on how Fill out update forms, when to include a specific outcome in ASAP
    - Utilize the CASA instruction sheets and definitions to create our instruction handbook.
    - What service we check not check:
- ==Action Item:== Jenée reaches out to Thomas and Valerie to see who from the colleges can join the meetings- align data analyzing protocols across the whole consortium.

- (2:45 – 3:20pm) Data inputting from Precision Campus (David & Karen)
    - Eric is building the site on his end. Peter and David are looking at it for possible corrections.
    - Data transfer process: AS to David- Davit to Eric. A uniform file; same headers, same data points.
        - Some data columns were not there from some schools- is that because some schools don't have those data points.

- - Some confusion on some of the terminology/names of the column headers on the form. Seems like ASAP has some outdated terminology. Cindy is going to look at this.
    - Can report files containing info identifying each school and year. Can you make it the 4 digit ASAP code.
    - Each line item has an instructional code attached to it.
    - ==Action Item:== Cindy / ASAP
      - 1 source column- 4 digit code ASAP
      - Academic year - Column
      - Consistent in column headers: ASAP meet with each school to determine consistent headers.
      - Serge on vacation on 10/5- so get the first pass on ASAP changes by this Friday 9/24
  - ==Action Item:== Start testing PC with FUHSD first start in October- if they are ok with it. L & K will reach out to David on this.
    - Wait to have the data cleaned up before we start testing
  - So we want to create our own course groups- No. if Sergie can add a slicer for multiple course groups. If not, maybe.
  - Run report by fiscal year?
    - ==Action Item:== Yes, PAAS needs to set fiscal with Cindy

- (3:20-3:27pm) Look at section Section 3 in the 3yr planning memo dealing with Metrics (pg. 9-10) (Jenée)-
  - Showed them this section and asked them to review it before the next meeting.
  - ==Action Item:== This section will be the Data WG's responsibility for the 3 yrs planning process.

- (3:27-3:30pm) Do we want the data meetings to be 1.5 hrs per month? Yes, Tuesdays 2-3:30 work for the group.
  - Jenée sends out a doodle for October-December meetings