March SSWG 3/7/23, 12:30 pm - 2:00 pm
Link:
Attendees: Desire, Gina, Sripriya, Janie, Sandy, Felisa, Cody, Christian, Trisha, Leah, & Jenée

Agenda
1. General Agency Updates (12:30 pm – 12:45 pm)
2. Activity #1: Meeting Norms (12:45 pm – 1:30 pm)
3. Activity #2: Start finishing up outstanding work from Annual Plan (1:30 pm - 2:00 pm)

Meeting Goals
Activity #1: Discuss and create meeting norms that will help our workgroup complete our remaining work.
Activity #2: Start finishing up outstanding work from Annual Plan: 1. What has been accomplished and what does that look like on your campus? 2. What work still needs to be done? 3. How can we accomplish it by the end of the AY

Activity #1

Discuss & Set Meeting Norms (12:45–1:30pm)
      a. Jamboard
      b. Breakout rooms: AS & CC
      c. Come back together to discuss & set norms

Activity #2

Start finishing up outstanding work from Annual Plan (SS WG Annual Plan Activities) (1:30-2:00pm)
    d. 2.1B Increase the Targeted Academic Support Students Receive: Tutoring, Early Alert, & Intrusive Follow Up
        i. Along with CAA WG, Identify adult school focused pathways and/or dual enrollment students/cohorts that have a need for targeted tutoring support for adult school students at the college and identify / implement appropriate tutor support, including embedded tutoring (hiring or deploying and training). (NOW: FOCUS ON COUN5)
            1. What feedback can we get from the adult schools' experience with

these tutors on their campus?
- a. use coun5 as one of the ways to access and implement tutoring in our dual enrollment opportunities (there could be others- provided through the colleges)
- b. *Making space in the classrooms to highlight services/resources that are available*
- c. Have we identified other students who need this level of support?
    - i. Experience has shown that the student population that needs these supports most are our ESL & HSD students.
        - 1. Cohort of ESL student start the class off with someone in the room to get them started in the class- in person support for accessing online classes
    - ii. CTE students often form or utilize study groups
        - 1. Can a "study group workshop" be offered in a class at the start to help students have the agency to create study groups?
- d. Can we/have we identified other ways of providing these embedded tutors?
    - i. General Tutoring through the colleges

- **e.** 3.2A Transition Services at the Adult Schools and Onboarding Support at the Community Colleges (we have been focused on this)
    - i. Improve outreach and campus onboarding by delivering coordinated services that are strategically calendared such as by offering: (we have been working on this)
        - 1. Career and College Fairs
        - 2. Financial Aid info sessions and workshops
        - 3. Adult school classroom presentations by colleges
        - 4. Application workshops
        - 5. College field trips for adult school students
        - 6. Distribute college outreach materials
    - **ii.** Collect student information at onboarding event

Meeting Notes:

1. General Agency Updates (12:30 pm – 12:45 pm)

    a. FUHSD
        i. Application Workshop last week (Trisha & Joselyn)
        ii. 20 dual enrollment forms for both DA & FH
            1. Health tech 50, Child Dev, COUN5
    b. PAAS: Testing full and Transitions to College Palo Alto HS T/Th 7-9 pm starts at the end of March evenings (open to other adult learners). CC Info Session April 26th & April 28th.
    c. MVLA: Visiting FH College Campuses
    d. Foothill College: Upward Scholar's Program are also interested in Child Dev pathways and will reach out to our students at the AS.
    e. Ability to Benefit (ABT): https://www.deanza.edu/assessment/atb.html#:~:text=What%20is%20ATB%20Testing%3F,to%20Benefit%20(ATB)%20Test
    f. Updates on CC app regarding self reporting of former incarcerated youth or foster youth.
    g. Internal Deadline for Counseling 5 from the CC. This course is a late start class. The timeline may need to be adjusted.

2. Activity #1: Meeting Norms (12:45 pm – 1:30 pm):
    1. Student Focused: We will prioritize students' experiences and outcomes.
    2. Group Members are Heard, Respected and Supported: Actively participating listening. Assume best intentions.
    3. Flexibility: We will stay open to new ideas and understand and respect the goals of the other parties.
    4. Leadership and Structure: We will stay on topic and have a clear purpose/agenda for our meetings. We will monitor and follow-up with any conflict that arises.

3. Activity #2: Start finishing up outstanding work from Annual Plan (1:30 - 2:00 pm)
    iii. *The counseling 5 class itself provides a system of support for students since it will be taught by Christian Rodriguez*
    iv. *Making space in the classrooms to highlight services/resources that are available*
    v. *Adult Schools sending a list of resource to dual enrollment students which includes general tutoring support*
    vi. *FUHSD offering an embedded tutor in Spring, 2022 and Spring, 2023 for Counseling 5*
    vii. *Peer Tutoring Groups are an option we may want to explore*
    viii. *Providing onsite support for cohort classes that begin online to help support the student to get started*