

September Data WG Meeting 9/13/22, 1:30-3pm

Zoom

Attendance: Karen F, Julie V, Jon F, Tom K, Florence L, Randy B, & Jenée C

Agenda/Minutes

Do we want to record the meetings this AY? Yes, we agreed to record all meetings. They will not be posted anywhere, just used for reference– when needed. They will be discarded at the end of the AY year, after that year’s annual plan has been turned in (most years that would be August).

1 Create Quarterly Data Team 2.1A:

- FUHSD: Karen F & Lori R
- MVLA: Julie V & Jonathan F
- PAAS: Florence & Tom K
- De Anza: New CC Data hire and Randy
- Foothill: New CC Data hire (and Valerie?)
- Set Dates: Doodle poll will be sent out, try and keep to Tue afternoons 1:30-3pm
 - November (doodle poll out 9/13) Nov 8
 - February
 - May
 - August

2. Data Meetings:

October 18th (1:30-3pm) (ical/zoom out 9/13)

November: Quarterly 11/8 1;30-3pm (ical/zoom out 9/19)

December 6th (1:30-3pm) (ical/zoom out 9/13)

3. Data we need to help support SS and CAA WG Annual Plan Activities:

CAA WG:

#3.1A (A): If needed, provide support for getting data of how many new people test out of your ESL levels at the Adult Schools (August 2022 tests):

- MVLA:
 - 165 tests, 4 tested out (students given resource sheet, meet with Transition Adviser for transition options),
 - Interest List (Those we could not test may indicate unmet need) had 112 (64 were MVLA residents) from 1st Placement Test of the year,
 - ESL Class Waitlist:
 - MVLA tests monthly (we also have higher numbers testing into the lowest three levels than we have recently seen as noted by FUHSD-unexpectedly large numbers of Turkish speakers and Spanish speakers from central and south America most notably Colombia, many fewer Mandarin speakers.
 - Large numbers of callers/walk ins about next test many from MV and others from Sunnyvale and Palo Alto looking for spots- given that MV and LA residents get priority we anticipate turning away significant numbers of students from other cities in October

- **FUHSD:**
 - 292 tests, 38 tested out, receive a transition resource sheet. May meet with a transition counselor, referred to CTE/GED as appropriate.
 - List: 225. Concerned about not being able to open enough classes due to teacher shortage.
 - ESL Class Waitlist: 50
 - 120 tested at beginning high or lower, which is not the norm for them. Transitions to colleges ESL could be lower in the next coming year. Run a demographic report to see where these students are coming from. Interest
- **PAAS:**
 - 161, 12 tested out (Course selection of Transition to Career or College, Job Search Skills, Writing Academy, English Enrichment)
 - Interest List: 120.
 - ESL Class Waitlist: 2
 - Learn English at Home: used as a holding spot
- **Key Challenges - Lack of Certificated Instructors** (each AS will receive 2 stipends for teacher credentialing program), lack of classroom space and testers to serve unmet need
- **Potential Solutions:**
 - Teaching credential stipend
 - Reach out to ESL Deans/ Chairs at the colleges to see if any teachers (adjunct/full time) would be interested in teaching at the AS. (please note that the barrier here is that instructors at the AS's are required to hold CA teaching credentials-SK)Potential solutions:
 - College Classes: Foothill NCEL:405 (see CAA WG September minutes)

SS WG:

Activity #2.1B (A): At the college level, track and measure persistence. Identify where we are currently at with college persistence, then what % increase in persistence are we hoping for? Set this target. (collaborate with data wg). Where are students stopping out.

- Along with Annual/3 Yr plan questions, this can be a data question for the PC manual
- Showed the team the start of the PC manual. We will start looking into this data question at the November Quarterly Data Meeting

4. Start setting filling out the Annual Plan Activities Spreadsheet- (planning backwards for this year's activities and agendas). Also see workflow document for the work we did,

- 1.2A(B): Bring together ASAP instructions for teachers: sent to Jenée ASAP or by end of September
- 1.2A(B)Work on defining "outcomes": send list of desired definitions to Jenée ASAP by end of September
- 1.2A(C): Jenée check in with Valerie on the status of the new hire
- 1.2A(D) Start in January 2023- share best practices