

September SS WG 9/20/22, 1:30-3pm

Zoom

Attendees: Felisa, Desirie, Janie, Gina, Sripriya, Josh, Danielle, Randy, Sandy, & Jenée

Agenda/Minutes

1. Updates: PAAS has two Transition classes starting: Jobs Search & Community College & Ed Goals

Do we want to record the meetings this AY?

- a. Data WG's Recommendations: Yes, we agreed to record all meetings. They will not be posted anywhere, just used for reference– when needed. They will be discarded at the end of the AY year, after that year's annual plan has been turned in (most years that would be August). We have a few minutes before the recording starts to speak freely.

2. Bring your calendars so we can schedule the meetings for the rest of the AY

10/4, 11/15, 12/13, 1/17, 2/7, 3/7, 4/25, 5/16, 6/13

3. We need two new co-chairs:

1. Immediate

- a. Interested adult school people will send email to Janie and Jenée. Gpoll will go out before the October meeting. New co-chair announces October meeting (10/4).

2. January (fCC for Felisa)

4. Update on Co-Chair & WG member compensations: LB is actively working on this

5. Desirie update on Counseling 5 / dual enrollment/embedded tutors (#2.1B(B.a) (What feedback can we get from the adult schools' experience with these tutors on their campus?)

- 19 students
- 95% pass rate
- 100% showed up first day
- 100% felt general support
- 100% tutor support
- Achieved Goals - 60% Yes, 40% Maybe
- Continue at CC after leaving AS - 90% Yes, 10% Maybe
- 50% want in-person
- 40% wanted better info of what class was
 - Provide (even) more information on class at college info/application workshops
 - Provide (even) more information when Transition advisor enrolled in dual enrollment
 - Give (even) more info on the workload / expectations of a 1 unit course
- 40% Better information about how the class connects to my career
 - (CLP 5 Majors/Careers next class)
- Future: have embedded tutors receive 1 hr of training (Felisa offered as long as AS transition advisor present). If the embedded tutor has gone through tutoring classes at the colleges, then this training is waived.

- AS embedded tutors are an important part of the dual enrollment process, but each adult school that hosts the dual enrollment course will have to decide if they will hire the embedded tutor.
- Survey the students who take Foothill's NCEL405 in the winter to get more student feedback.

Ideas on how to connect students to services:

- Outreach events that include presentations/in-person statements/discussion by students regarding their experiences with seeking out and participating in wrap around services at the colleges
 - If student ambassadors are not diverse enough in representation, we can search for former and current students to participate and the CCs can provide some kind of compensation/thank you.
 - Janie will also work with Dean of Students office (who hire ambassadors) to market to students of diverse backgrounds, including age.

3. Workgroup activities on the SS WG Annual Plan Activities Workflow Spreadsheet:

Any update on Foothill's Day on the Hill date?

Go over work Transition Team did on: #3.2A Transition Services at the Adult Schools and Onboarding Support at the Community Colleges

- ◆ A - Improve outreach and campus onboarding by delivering coordinated services that are strategically calendared such as by offering:
 - Outreach Dates on our website
 - Check back in regarding Spring field trips to the colleges
 - DA: Enrollment Day
 - Foothill campus/classroom visit

#2.1B

- ◆ (B.b): Build a collaborative cohort-model support system that bridges existing intrusive case management at the adult schools with ongoing follow-up at the colleges to identify and provide needed support for consortium adult school students. (what does this look like?)
 - Engage key college department leaders in supporting students through their respective systems
- ◆ (B.c) Survey adult school students at the colleges about where they needed more support. (is this the student Cohort survey?) Yes

#3.1C Increase students Access & Participation in CTE Pathways (SS WG lens))

- ◆ A - Create a brochure to show all the CTE programs consortium wide at both adult schools and CCs (do the AS & CC have their own? Make a consortium one?)
 - See sample, model off of Santa Clara County Community Colleges Career Training flyer
 - Foothill needs to get their collateral updated
- ◆ B. Adult Schools identify and adopt common tool(s) to assess the CTE interests of ESL & ASE students
 - Naviance (are AS incorporating this with their students?)
 - Adult School survey results for IELCE program ((what does this look like?))
- ◆ C. Use of tools to identify available pathways at the CCs

- Foothills [CAPS link](#) [De Anza Villages](#) up on our website soon. Are AS using these with their students?
 - Need to find a place on the website for these links.