

Student Support WG Minutes
11/16/21 12:30-2pm

Janie Garcia, Gina, Anthony Moss, Desire, josh pelletier, sandy.cutshall, Tom Keating, Felisa Vilaub, Jenée Crayne, Randy Bryant,

Student Support Meeting (11/16 12:30-2:00pm)

Janie announced her retirement as co-chair of the group. She will be stepping down in January. Discussed how to replace her. Self nominations by 12/1/2021. We will vote on a new co-chair in the December 7th meeting. Discussed capping the position at two years.

Felisa will step down Fall 2022.

Revisited annual plan strategies: Survey, Passport, and Communication.

Survey: it will need to be sent out by the adult schools- De Anza stated FERPA issues with it. Who at the adult schools will own it? We are bringing it to the Data WG in December to see what they think. Should it go through ASAP? Should a text go out letting students know it is coming and why? Should the Transition team send it out? Timeline: 12/7 back to SS WG to finalize questions; 12/14 send to Data WG to get input on dispersal; if need be, bring it to the LB in January. Send out to students late January.

Passport: The Transition team is going to go over it and align it with the Transition Checklist List in the 11/30 meeting; then it will come back to the SS WG's 12/7 meeting. Hopefully, ready to start utilization in January.

Communication: Where should an events calendar live? Who updates it- Jenée? Can it be automated? When emails go out, can they be better directed so that people know what students it should go to? 12/7 SS meeting, go over the list to see where possible collaboration can happen. Look into setting up a calendar on a website- can it be automated there? Continued from last meeting: Future thinking- adding to the Strategy Rubric: 1. Who in the consortium will end up doing the work of the strategy- timeline for bringing them into the planning process 2. What type of administration will need to be involved and how do they function at their institution? 3. What type of dialogue needs to happen across institutions? (Full minutes from the 11/16 meeting are not available yet.)