

**Social Services Agency
CalWORKs
Employment Services Program
FY 2017–2018 revised April 2018**



Approved Education & Training Matrix

**SOCIAL SERVICES AGENCY CALWORKS EMPLOYMENT SERVICES PROGRAM
EDUCATION AND TRAINING MATRIX - PROGRAM YEAR 2017-2018 : **Part #1****

APPROVED TRAINING PROGRAM COURSES	COLLEGES						CBOs		ADULT EDUCATION										OTHER										
	De Anza/OTI (DA)	Evergreen Valley (EV)	Foothill (FT)	Gavilan (GAV)	Mission (MC)	San Jose City (SJ)	West Valley (WV)	Center for Employment & Careers (CET)	ConXion to Community	Institute for Career Dev. (ICD)/Goodwill	Independence Adult Center (IAC)	Overfelt Adult Center (OAC)	Milpitas Adult Ed Center (MAEC)	Fremont/Cupertino/Sunnyvale	Blackford (ESL) Campbell (CACE)	Del Mar Campbell (CACE)	Luther Burbank Campbell (CACE)	Rosemary Campbell (CACE)	Sherman Oaks Campbell (CACE)	Metropolitan Education District (SVAE)	MetroED (SVCTE)	Morgan Hill Comm Adult School (SCUSD)	Mountain View/Los Altos (MVLA)	Santa Clara Adult Education (SCAE)	NOVA Workforce Board (WIA)	Silicon Valley (WIB)	Work2Future Green Cadre Program (WIA)		
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Auto Basic Skills Entry Level Employment		C																											
Auto Body Repair/Automotive																				C	C					S	S		
Auto Drivetrain and Chassis		B																			C								
Auto Electrical Engine Performance		B																			C								
Auto Engine Services		C																			C								
Auto Smog Specialist		C																			C								
Auto Specialist								S													C								
Auto Technician/Training		C																			C					S	S		
Auto Technician - Advanced Auto Technician	C																				C								
Auto Technician - Chassis	B																				C								
Auto Technician - Engine Performance (Beg/Intermed/Advanced)	B																				C								
Auto Technician - Machining and Engine Repair	B																				C								
Auto Technician - Powertrain	B																				C								
Auto Technician - Smog Technician	C																				C								
Auto Technology	B	B																			C								
Auto Technology - Auto Chassis & Powertrain	B																				C								
Auto Technology - Auto Machining and Engine Repair	B	A																			C								
Auto Tecnology - Auto Engine Performance	B																				C								
Aviation Maintenance Tech.				B																									
Baking & Catering					A																C								
Basic Human Services					A		A																						
Bio. Science General			D	D	D	D	A																						
Bio. Sci. Pre-Dental, Med. Pharm				A	D	A																							
Biology	D	D	B	D	D	D	D																						
Biomedical Devices			C																										
Biotech/Bio-Information																													

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Child Development - Inclusion & Children with Special Needs			C		A	A																													
Child Development - Infant Toddler			C		A											C																			
Child Development - Program Supervision and Mentoring			C	A	A																														
Child Development - School-Age Child Care			C	A																															
Child Development Teacher			C	A	A	B																													
CIS Computer Programming	B			B	B	B					C																								
CIS Networking Administration	B			B	B	B					C																								
CIS Web Development	C			A	A	B														C															
Cisco Cert. Network Admin. (CCNA)			C		C	C																		C											
Cisco Cert. Network Pro. (CCNP)					C																														
Cisco IT Essentials (PC, TIA A+ Preparation)					A						C																								
Cisco Home/Small Business Network Engineer											C																								
Civil Engineering Technology																																			
Clerical Assistant				A	C	A	A				A																								
CNA Continuing Education Provider																																			
CNA/Home Aide/Community Health Worker		A		C	C								C																						
CNC Machine Operator	B					C																													
Commercial Foods Services					B			S													C														
Communications Studies	B	C	B	B	B	B	D																												
Community Health Worker/Disabled					B																														
Computer Aided Design-Mechanical/SolidWorks and Creo Parametric	C																																		
Computer Aided Drafting (CADD)	B	D				A																													
Computer Aided Drafting (CADD) Architectural		C																																	
Computer Aided Drafting (CADD) AutocDesk		C																																	
Computer Aided Drafting (CADD) Mechanical Modeling		C																																	
Computer Aided Drafting (CADD) Prototyping		C																																	

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Computer Aided Drafting (CADD) 3D Printing		C																						C												
Computer Applications / Business				C	B	B	A		C		A					C							C	A												
Computer Arts: Animation				A	A	B	A														C															
Computer Electronic/Technology						A	A														C															
Computer Electronics Service						C																														
Computer Essentials for Home and Office				A	A		A				A				A																					
Computer Fundamentals				A	A						A																									
Computer Graphic/Design (Desktop Pub.)	B	C		A	B	C	A						C																							
Computer Info. System/Prog.	B	A	B	B	B	B	A																													
Computer Intro to Python Programming																							C													
Computer Info. System/Technology	B		B	A	C	B	A														C															
Computer Linux System Administrator																							C													
Computer Network Tech.	B		B	B	D	C																	C	C												
Computer Programmer	B			C	B	B	A																		A											
Computer Programming A.S.	B			D	B	B	D																													
Computer Science					B	D																														
Computer Training	C	A		A	B	C	A						A		A								A	A	A											
Computer Training-Microsoft Office Specialist		C		A	C	A					C				C					C			C	C												
Computerized Accounting				C	A	A	A				C												C	A												
Computerized Office Specialist		A			A	A	A	S		C													C	A												
Computers				A	A	C	A						A										A	A												
Computers & Information Technology	B	A		A	B	A	D																C	A												
Construction Tech.							B																													
Correction/Probation	D			A	A	A																														
Correctional Officer/ Juvenile Hall Counselor	D	A		A		D	A																													
Cosmetology				B		B																														
Creative Arts					D																															

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Creo Parametric	C																											
Critical Care Nursing				A																								
Culinary Arts					B			S													C							
Cultural Resource Management			C																									
Customer Service							A																					
Customer Service Technology																												
Cybersecurity																					C							
Data Center Visualization & Cloud Computing			C																									
Data Entry /Computer Op.				A	A										A													
Database Design for Developers	C																											
Dental Assisting			B			D																C						
Dental Assisting/Hygiene			B	A		D																C						
Design Drafting		D	C																									
Diagnostics Medical Sonography			D																									
Digital Illustration					C		A																					
Digital Media - Design & Production				B	C	A	A														C							
Digital Media - Internet Services				C		A	A																					
Digital Music				A	C	A																						
Early Childhood Education Transfer (AS)	D			D	D																							
Early Childhood Education	B	B	B	B	B	B	B	S																				
Early Childhood Mental Health	C				A	A																						
Early Childhood Teacher Assistant			C	B	C	C	A	S																				
E-Business																												
E-Commerce			C				A																					
Economics		A	D	D	A	D	A																					
EKG Technician								C													C							
Electrical Maintenance							A														C							

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Electrician						A		S														C												
Elementary Teacher Education						D																												
Emergency Medical Technician			C		C	C																C												
Energy Management and Building Science	B					A																												
Engine Repair	B																					C												
Engineering		D	D	A	D	A																C												
Engineering/CREO Parametric	B																																	
English	D	D	D	D	D	A	D																											
Enrolled Agent Preparation			C																															
Enterprise Networking			C																															
Enterprise Security Professional	B																																	
Entrepreneurship	C	C	C			B	A																											
Entrepreneurship Training	C	C	C		C	B	A																			A	A							
Environmental Compliance	B					A																												
Environmental Ed. & Nature Based Learning	B																																	
Environmental Horticulture			B																															
Environmental Studies - Biodiversity Specialist	B					A																												
Environmental Studies - Energy Management & Building Science	B																																	
Environmental Studies - Energy Management & Pollution Prevention	B					A																												
Environmental Studies - Environmental Stewardship	B					A																												
Environmental Studies - Wildlife Corridor Technician	C																																	
Environmental Tech/Hazardous Waste Material Tech.			B			A																												
ESL	A	A	A	C	C	A	A			A	A	A	A	A	A	A	A	A	A	A		A	A	A	A									
ESL- Distance Learning					A										A	A																		
EssentialOffice Skills (ACT NCRC)										A																								

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General Studies - Emphasis Mathematics for Secondary School Teaching		D					A																					
General Studies - Emphasis Natural Science			D	D	D	A	A																					
General Studies - Emphasis Sociology		D		A	D	A	A																					
General Studies - Emphasis Womens' Studies		D		A		A	A																					
Geographic Information Systems (GIS)			B																									
Geriatric Home Aide			C																									
Graphic Arts				A	B	A																						
Graphic Design	B			A	B																							
Graphic/Digital Design			B	A	B	A																						
Green Building Construction						A		S																				
Green Gardener													A															
Green Technologies Academy						A			C																			
Green Technology						A																						C
Health Care Interpreter														C														
Health Science				D	A	A	A																					
Health Tech - Insurance Billing Specialist	C			B		A	A		C																		C	
Help Desk						C																					C	
High School Diploma										D			D		A					A		A	D	D				
High School Diploma - Independent Studies												D		D	A							D	D	D				
History		D	D	D	D	A	A																					
Home Health Aid/CNA		A		C	C								C														C	
Horticulture/Nursery			B			A																						
Hospitality Management				A	B																							
Human Resource Management				A			A																					
Humanities			D	A	A	A	A																					
Humanities - Liberal Arts AA					D	D																						

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Leadership & Social Change	C					A																						
Legal Assistant Paralegal	B	B					D																					
Legal Careers																					C							
Legal Office Assistant/Reception							A														C							
Legal Reception							A																					
Legal/Business Sec./Transcript.							A																					
Liberal Arts	D			B	D	D	D																					
Liberal Arts - Arts and Letters	D				D																							
Liberal Arts - Business & Computer Information System	D			D		A	A																					
Liberal Arts - Multiple Subjects				D																								
Liberal Arts - Natural Sciences				D	D																							
Liberal Arts - Science, Math and Engineering	D				D	D	A																					
Liberal Arts - Social and Behavioral Sciences	D			D	D	D	A																					
Liberal Arts/Studies				D		D	A																					
Liberal Studies Preparation for Elementary School Teaching Credential	A	A		D	A	D	A																					
Licensed Vocational Nurse				B	B																							
Lifeskills and Legal Careers Program							A																					
Logistics (Warehouse/Material Handling)									B																			
LVN to RN Program	D	A		B	D																							
Machine Tech						D																						
Machine Tool Op./Precision Metal						C														C	C							
Machining	B					C														C	C							
Management & Supervision	B						A																					
Manufacturing & CNC Tech.	B					A																						
Manufacturing & Design Tech.	B					A																						
Manufacturing Technology	B					A																						

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Marketing	A		C	A		B	A																											
Marketing Management/Comm.	B					D	A																											
Marketing/Business					A	B	A																											
Massage Therapy	B						C																											
Mathematics	A	D	D	D	D	D	D													A														
Mechanical Modeling		A				A																												
Media Arts				D	C	B															C													
Medical-Acute Care																																		
Medical - Administrative Assistant				A			C	S	S												C			A										
Medical - Administrative Assistant/Clerical						B																	C											
Medical - Anthropology			C																															
Medical - Assistant/Front Office		C				B	C														C			C										
Medical - Assisting	B			A		B	B	S													C	C		C										
Medical - Assisting Clinical						B																		C										
Medical - Basic Life Support																								C										
Medical - Business Office Clerk	C					A																		C										
Medical - Clerk	C					A	A				A											C		C										
Medical - Equipment Repair Tech.								S																										
Medical - File Clerk	C					A	A				A											C												
Medical - Insurance/Coding Specialist	C			A		A	A	S		A												C		C										
Medical - Interpreter													C																					
Medical - Lab Technician	C																																	
Medical - Laboratory Technology (MLT)	D																																	
Medical - Office/Secretary	C			B		A	A	C														C		C										
Medical - Receptionist	C			A		A	C			A												C		C										
Medical - Record Clerk	C					A	A															C		C										
Medical - Records (electronic)										A														C										

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Small Business Startup					A		C																	C										
Socail Science - Social & Behavioral				B	A	D																	C											
Social Science	A	A		D	D	D	D																											
Sociology	A		B	A	D	A	D																											
Software QA & Test Engineer																								C										
Solar Panel Installer						A																												
Solid Works	C																																	
Song Writing			C	A																														
Spanish	A	A	B	D	D	A	A																		A									
Special Education Technician/Assistant	C						A																											
Specialized Computer Programs					A					A																								
Speech Communication Studies	B			B	B	D	A																											
Surveying and Geomatics (WAFC)		B																																
Systems Programming	C					A																												
Teacher's Assistant			C	A	C	B	A																											
Technical Communications	B																																	
Telecommunications																																		
Theatre Arts			B	D		A																												
Theatre Technology			B	A		A																												
Traditional Photography			C	A		A																												
Translation and Interpretation		C																																
Translation and Interpretation - Deaf Cert.						A																												
Truck Driving								S																										
Tune-up/Air Conditioning		A																					C											
Undergraduate Degree				D	A	D	A																											
Unix Operator	C			D	A																													
Unix Programming System Administrator				A	A	A																												



Community Education Course Matrix : Part #2

The courses below are fee based and will be covered using a county voucher system. These courses are not financial aid eligible. Welfare to work supportive services are available upon approval. The Gavilan College CalWORKs office will facilitate and monitor attendance, study time, necessary supportive services and TBA development. Please email referrals directly to Olga Rodriguez at oolvera@gavilan.edu.

For scheduling of classes, dates, time and location please visit the Community Education website at <https://gavilan.augusoft.net/> or call them at (408) 229-4201.

Course Name	Course Type	Requirements	Median Income/ Projected Growth
Administrative Dental Assistant	Open Entry, Online, 150 hours or 6 months	<ul style="list-style-type: none"> GED/HS Diploma Must be 18 years or older 	<ul style="list-style-type: none"> Median \$38,231 Annually Additional need of 6,170 by 2024
Administrative Medical Specialist with Medical Billing and Coding	Open Entry, Online, 500 Hours or 12 months	<ul style="list-style-type: none"> GED/HS Diploma Must be 18 years or older Pass CMAA and CBCS exams 	<ul style="list-style-type: none"> Median \$35,581 Annually Additional need of 103,300 by 2024
Clinical Dental Assistant	Open Entry, Online, 240 hours or 6 months	<ul style="list-style-type: none"> GED/HS Diploma Must be 18 years or older Prepares for Dental Assisting National Board Exam 	<ul style="list-style-type: none"> Median \$39,520 Annually Additional need of 5,720 by 2024
County of Santa Clara Intern & Earn: American Red Cross Lifeguard Training	Course approved by ESI only	<ul style="list-style-type: none"> Available to CalWORKs Youth ages 15 to under 18 Be able to swim 300 yards, tread water for 2 minutes, and complete a timed swim/dive/carry event Must be interested in a 6 week paid Internship as a Lifeguard in a South County site during the Summer after completing this training After successful completion of this training, must pass a background check and health screening before the internship will be offered 	<ul style="list-style-type: none"> \$15 per hour for each hour worked during the internship period.
In Home Health Care (Includes adult and infant CPR & first aid certificate)	In Person 12 hours	<ul style="list-style-type: none"> Must be 18 years or older 	<ul style="list-style-type: none"> Median \$23,953 Annually Additional need of 42,500 By 2024
Loan Signing Agent	Spring 2018 7 hours	<ul style="list-style-type: none"> Pass Certification Exam Background Check Must be 18 years or older 	<ul style="list-style-type: none"> Median \$44,989 Annually Additional need 26,500 by 2024



CalWORKs 2017-2018

Community Education Course Matrix : Part #2

Medical Transcriptionist	Open Entry, Online, 240 hours or 6 months	<ul style="list-style-type: none"> • Must be 18 years or older 	<ul style="list-style-type: none"> • Median \$46,818 Annually • Additional need 4,400 By 2024
Notary Public	In Person 10 hours	<ul style="list-style-type: none"> • Pass Certification Exam • Background Check • Must be 18 years or older 	<ul style="list-style-type: none"> • Median \$31,800 Annually • No projected Growth, but turn over due to retirement.
Paralegal	Open Entry, Online, 300 course hours or 12 months	<ul style="list-style-type: none"> • GED/HS Diploma • Must be 18 years or older 	<ul style="list-style-type: none"> • Median \$57,670 Annually • Additional 6,500 by 2024
Pharmacy Technician Training	In person, 144 Classroom Hours & 120 Externship Hours	<ul style="list-style-type: none"> • GED/HS Diploma • Background Check • Must be 18 years or older • Pass PTCB State Exam 	<ul style="list-style-type: none"> • Median \$38,187 Annually • Additional need of 3,200 by 2024
Phlebotomy	In Person 80 Classroom Hours & 40-80 Externship Hours	<ul style="list-style-type: none"> • GED/HS Diploma Required • Background Check • Must be 18 years or older • Pass CPT-1 State Exam 	<ul style="list-style-type: none"> • Median \$41,343 Annually • Additional need of 2,700 by 2024
Veterinarian Assistant Training	In Person 70 Classroom Hours & 40 Externship Hours	<ul style="list-style-type: none"> • GED/HS Diploma • Must be 18 years or older 	<ul style="list-style-type: none"> • Median \$29,027 Annually • Additional need of 2,200 by 2024
Welding, Blueprint, and Metal Working I & II	In Person 48 Classroom Hours (Must complete both to be eligible for externship)	<ul style="list-style-type: none"> • Must be 18 years or older • Must complete Part I & II to be employable 	<ul style="list-style-type: none"> • Median \$40,400 Annually • Additional need of 8,200 by 2024
Workplace Spanish for Healthcare	In person 16 Classroom Hours	<ul style="list-style-type: none"> • Must be 18 years or older 	<ul style="list-style-type: none"> • Can increase income by \$800 or more per year.

**The fees of each course include but are not limited to the following:

Administrative cost, course fee, lab and materials fee, state exam fee if pertinent. Textbooks would be purchased through a book voucher type system (cost is included in some not all). Attendance and progress are monitored and reported on all of the above listed courses. All CalWORKs students would follow the current CalWORKs process which includes Intake, TBA and Educational Plan. In addition, Gavilan College CalWORKs would assist with job exploration and placement as needed.

**SOCIAL SERVICES AGENCY CALWORKS EMPLOYMENT SERVICES PROGRAM
APPROVED EDUCATION & TRAINING MATRIX - FY 2017-2018**

SELF-INITIATED PROGRAM (SIP)		
DEFINITION	<p>A Self-Initiated Program (SIP) exists when a client is already enrolled/attending an education or training program at the time he/she becomes an active Employment Services client. Employment Services MAY allow a client to continue in a SIP if:</p> <ul style="list-style-type: none"> • The program is likely to lead to self-supporting employment, • The program provides skills needed in the local job market, and • The client is making satisfactory progress in their assigned program. 	
REQUESTS A client who requests that their SIP be approved must meet the following criterion:	<ul style="list-style-type: none"> • Provide written verification of enrollment in an approved program at the time of the Welfare-to-Work (WTW) Orientation and Appraisal. • Written verification must identify major area of study which will lead to an undergraduate degree/certificate. • SIP information and programs can be found on the County's approved Educational & Training Matrix; programs not listed on the Matrix may be approved if the participant provides labor market information that supports the training and education will lead to employment. 	
ACCEPTABLE PROOF OF ENROLLMENT "Enrolled" means that an individual has applied for and has been accepted into an institution and continues to meet and fulfill all conditions imposed by the institution offering the program to maintain current enrollment status.	PROGRAM	
	<ul style="list-style-type: none"> • Regional Occupational Programs (ROP) • Adult Education • Community Based Organizations (CBO) 	Proof of enrollment on the institution's letterhead or school registration forms. Document must include: <ul style="list-style-type: none"> • Program start & end date, • Days & hours of participation, and • Type of program.
	<ul style="list-style-type: none"> • Community College 	Proof of enrollment on the institution's letterhead or school registration forms. Document must include: <ul style="list-style-type: none"> • Program start & end dates, • Days & hours of participation, • Type of program, • Educational plan, class/lab schedule, including on-line schedule (SCD 1758), • CalWORKs Student Class Work/TBA, and • School transcripts or recent report and, if prior student.
	<ul style="list-style-type: none"> • University (UC's and/or State Colleges) • Private Schools/Private Universities • Other Schools where the method of instruction includes, an "on-line" curriculum 	Proof of enrollment on the institution's letterhead or school registration forms. Document must include: <ul style="list-style-type: none"> • Program start & end dates, • Days & hours of participation, • Vocational Training/Major, • Major-Degree Sheet, • List of classes required with information on school breaks, • Whether a High School Diploma or GED is required prior to graduation, and • School transcripts or recent report card for current major classes.
REQUESTS FOR PROGRAMS NOT LISTED ON THE MATRIX Programs not listed on the Matrix may be approved, if the labor market information that supports the training and/or education will lead to employment:	<ul style="list-style-type: none"> • Documentation from any Employment handbook such as: Eureka, CalWORKs Planning Resource Guide of Labor Market Projections, • Current newspaper or magazine articles reflecting trends in a particular field, • Current labor market surveys conducted by public or private agencies, • The participant's own current job market survey along with published occupational outlooks, • Actual offer of employment to a participant upon completion of training, and • EDD Resource Guide. 	

**SOCIAL SERVICES AGENCY CALWORKS EMPLOYMENT SERVICES PROGRAM
APPROVED EDUCATION & TRAINING MATRIX - FY 2017-2018**

SELF-INITIATED PROGRAM (SIP) CONTINUED	
NOT APPROVED	A client, who at the time of the initial appraisal, is attending a school program that cannot be approved as a SIP will be allowed to continue the current program until the end of the current semester or quarter, not to exceed 4 months for programs not on a semester or quarter system. This means that if a client's SIP is denied, he or she may continue in the un-approvable school program until the end of the current semester, quarter, or 4 month period at which time the client must change to a program that meets the SIP approval criteria or participate in Self-Sufficiency.
SPECIFIED EDUCATIONAL ACTIVITIES	Hours spent in classroom, laboratory, and internships in adult basic education, job skills training directly related to employment, and education directly related to employment programs also count towards the core activity requirement if: <ul style="list-style-type: none"> • The program leads to a self-sufficient job, • The individual is making satisfactory progress, • The program is on the county's Approved Education & Training Matrix list of programs that will lead to employment.
ADDITIONAL INFORMATION	<ul style="list-style-type: none"> • A client may be approved for a SIP more than once when there has been a break in cash aid for more than 30 days; and the client meets the SIP criteria at the time of the WTW Orientation and Appraisal. • Any individual who possesses a baccalaureate degree will not be eligible to participate in a SIP unless the individual is pursuing a California regular classroom teaching credential in a college or university with an approved teacher credential preparation program. • If a client has not completed his/her SIP, he/she may transfer to another provider as long as he/she maintains the same educational goal. • A SIP change is allowed if the request is made less than 30 calendar days from the date the WTW Plan was signed. • When both parents in a Two-Parent Household are a SIP, each mandatory parent is required to participate 30 hours per week. • When a participant completes the program, he/she cannot transfer to another program as a SIP, unless the individual's SIP is part of a structured education plan as outlined in the WTW 2 at the time of plan development.
PROGRAMS AND SITES NOT IN THE MATRIX	Forward information about new programs and educational sites and/or to provide updates for the Education & Training Matrix to Tony Le-Ngoc at tony.le-ngoc@ssa.sccgov.org

APPROVED EDUCATION & TRAINING MATRIX – MARCH 2018

TRAINING SITES AND CONTACT INFORMATION					
SITE		ADDRESS	CONTACT	PHONE #	WEBSITE/E-MAIL
COLLEGE SITES					
De Anza College – OTI	DA	21250 Stevens Creek Blvd. Cupertino, CA 95014	Sabrina Stewart	(408) 864- 8360	www.deanza.edu/oti/
Evergreen Valley College	EV	3095 Yerba Buena Road San Jose, CA 95135	Elizabeth Tyrrell	(408) 270-6453	www.evc.edu
Foothill College	FT	12345 El Monte Road Los Altos, CA 94022	Sofia Abad* on leave 9/17-6/18. Contact Sabrina Stewart at De Anza	(650) 949-7465	www.deanza.edu/oti/
Gavilan College	GAV	5055 Santa Teresa Blvd. Gilroy, CA 95020	Annette Gutierrez	(408) 848-4798	www.gavilan.edu
Mission College	MC	3000 Mission College Blvd. Santa Clara, CA 95054	Donna Hale	(408) 855-5226	www.missioncollege.org
San Jose City College	SJ	2100 Moorpark Avenue San Jose, CA 95128	Marilyn Brodie	(408) 298-2181 Ext 3684	www.sjcc.edu
West Valley College	WV	14000 Fruitvale Ave. (RM, NWP-2) Saratoga, CA 95070	Marta Mora-Evans	(408) 741-4007	www.westvalley.edu
ADULT EDUCATION SITES					
Campbell Adult Community Education Del Mar / Blackford Centers	DEL MAR	1224 Del Mar Avenue San Jose, CA 95128	Valerie Clifford Margarita Ortiz-Minett	(408) 626-3402 Ext 2025 (408) 626-3402 Ext 2617	vclifford@cuhsd.org mrotiz@cuhsd.org
Campbell Adult Community Education Education Blackford	CACE	3800 Blackford Avenue San Jose, CA 95128	Valerie Clifford Margarita Ortiz-Minett	(408) 626-3402 Ext 2025 (408) 626-3402 Ext 2617	vclifford@cuhsd.org mrotiz@cuhsd.org
Campbell Adult Community Education Education Rosemary	CACE	401 W. Hamilton Avenue Campbell, CA 95008			
Campbell Adult Community Education Education Sherman Oaks	CACE	1800 Fruitvale Avenue San Jose, CA 95128			
Eastside UHSD School District Independence Adult Center	IAC	625 Educational Park Drive San Jose, CA 95133	Jean Archie	(408) 928-9363	http://adulthoodeducation.esuhsd.org archiej@esuhsd.org
Eastside UHSD School District Independence Adult Center	IAC	625 Educational Park Drive San Jose, CA 95133	Lee See Loh	(408) 928-9361	http://adulthoodeducation.esuhsd.org lohlee@esuhsd.org
East Side Adult Education Overfelt Adult Center	OAC	1901 Cunningham Avenue San Jose, CA 95122	Minh Nguyen	(408) 254-8125	http://adulthoodeducation.esuhsd.org nguyenmn@esuhsd.org
East Side Adult Education Milpitas Adult Education Center	MAEC	1331 E. Calaveras Blvd. Bldg. 400 Milpitas, CA 95035	Minh Nguyen	(408) 928-9362	http://adulthoodeducation.esuhsd.org nguyenmn@esuhsd.org

APPROVED EDUCATION & TRAINING MATRIX – MARCH 2018

Metropolitan Education District – SVAE	SVAE / SVCTE	760 Hillsdale Avenue, RM 14 San Jose, CA 95136	Tracy Smith	(408) 723-6568	tsmith@metroed.net
Metropolitan Education District – SVAE	SVAE / SVCTE	760 Hillsdale Avenue, RM 14 San Jose, CA 95136	Leyna-Trinh Le	(408) 723-6568	lle@metroed.net
Metropolitan Education District – SVAE	SVAE / SVCTE	760 Hillsdale Avenue, RM 14 San Jose, CA 95136	Laura Washington (Intake for MetroEd)	(408) 723-6568	lauraw@metroed.net
Metropolitan Education District – S.T.E.P.S.	STEPS	1879 Senter Road San Jose, CA 95112	Diane Roca	(408) 758-3791	diane.roca@metroed.net
Metropolitan Education District – S.T.E.P.S.	STEPS	1879 Senter Road San Jose, CA 95112	Guadalupe Araujo	(408) 758-3791	garaujo@metroed.net
Morgan Hill Community Adult School	MHU	17960 Monterey Road Morgan Hill, CA 95038	Marie Watson	(408) 201-6520 Ext 43501	watsonm@mhusd.org
Mountain View/Los Altos Adult School MV/LA Adult Education	MVLA	333 Moffett Blvd. Mountain View, CA 94043	Jim Wong	(650) 940-6029	jim.wong@mvla.net
Santa Clara Adult Education	SCAE	1840 Benton Street Santa Clara, CA 95050	Gilbert Seegmiller	(408) 423-3540	gilbert.seegmiller@mvla.net
Sunnyvale / Cupertino Adult Education	FUSD	591 W. Fremont Avenue Sunnyvale, CA 94087	Gilbert Seegmiller	(408) 522-2738	gilbert.seegmiller@mvla.net
OTHER SITES					
Activities Through the Following Sites are Only Approved as Self-Initiated Program (SIP)					
Center for Employment & Training	CET	701 Vine Street San Jose, CA 95110	Yvette Avila Vernice Dominguez	(408) 534-5236 (408) 534-5477	yavila@cet2000.org vdominguez@cet200.org
ConXion to Community	CON	749 Story Road, Suite 10 San Jose, CA 95112	Lori Ramos	(408) 213-0961 ext. 23	info@conxion.org
Institute for Career Development / Division of Goodwill of Silicon Valley	ICD	1080 North Seventh Street San Jose, CA 95112	Main Line	(408) 998-5774	www.goodwillsv.org
NOVA Workforce Board	WIOA	505 W. Olive Avenue, Ste. 600 Sunnyvale, CA 94086	Brenda Hayes	(408) 730-7232	www.novaworks.org
Work2Future Silicon Valley Workforce Investment Network (One Stop Centers 3 Sites)	WIOA	1601 Foxworthy Avenue San Jose, CA 95118	David Lovato	(408) 794-1100	www.work2future.biz
		1901 Zanker Road San Jose, CA 95134	Tiffany Le	(408) 216-6192	
		379 Tompkins Court Gilroy, CA 95020	Cynthia Sumida	(408) 758-3477	