

Transition Team: (11/30, 12:30-2:00pm)
Minutes

Finish working on the Transition Checklist (found on NSCCC website) so that it will reflect the shared student responsibilities. Any gaps in services that come out of this process will then be addressed and solutions decided upon. Two potential PD opportunities have been discussed: understanding student Visas (part of financial aid) & how to better serve undocumented students. (Worked On- see below)

The Transition team is going to go over it and align it with the Transition Checklist List in the 11/30 meeting; then it will come back to the SS WG's 12/7 meeting. Hopefully, ready to start utilization in January. (DONE)

Document is creating a warm hand-off

**Best practices for helping support students in transitioning from
adult schools to colleges and careers**

Although these steps start at the Adult Schools, Community Colleges and Adult Schools work collectively to support our students.

When applicable:

1. Adult School Advisors/Counselors assist students in completion of career interest inventories and connect students to appropriate resources on college campuses and community/industry partners;
2. Adult School Advisors/Counselors help all students seeking transition services: a) set career and academic goals; b) identify the individual support services needed to address challenges that might negatively impact each student's success and complete a Learning Style inventories when appropriate;
3. Adult School Advisors/Counselors help students complete their college application/enrollment;
4. Adult School Advisors/Counselors help students obtain English and Math placement (either through AB 705 or through ESL placement test) (Updated PD needed);

5. Adult School Advisors/Counselors work with students and complete their FAFSA or California Dream Act applications (Updated PD needed);
6. Adult School Advisors/Counselors will help the student make an appointment and connect with the receiving college counselor.