

Full TST
4/28/2026
1:30 pm - 3:00 pm

Attendees:

Warm Up: Tina

Time keeper: Zee

Note Taker: Desirie

Process Observer: Jenée & Whole TST

TST Project Gantt Tracker

Debrief Member Summit

- **PROS:** Good pace, meeting in person allowed connection, good conversation among ESL teachers across sites, some people aware of DE barriers
- **CONS:** Leadership spoke a lot, people sat with their own sites (more intentional seating), PAAS teacher heavy, how can we reach out to more people?, Dean of Health Sciences provided program feedback about adult students taking Rad Tech pre-req's at adult schools ie) Medical Terminology at MVLA.

Subcommittee updates:

- NSCCC Visit Form
- Discuss Student Friendly Dual Enrollment Guide Reviewed step 1
 - a. Subcommittee meeting: Monday, May 18th at 9:00 am - 10:00 am
 - i. Desirie will send out the invite

Check-in Transition Activities:

- Students can now take 11 units in summer quarter at FHDA
- Finish Summer Transition Activities
- New Special Admit forms that include updated summer credit limit (11 units)
 - a. Desirie will add it to IK12 once completed
 - b. Janie will look into making other changes including the CRN# for FH & not De Anza

Create a TST system for Adult school students who have to change DE status.

Notes from last meeting:

- Foothill: Students need to apply again when they become a matriculated student (the status will change or FH can do it manually). We can explain to the student when they matriculate they need to apply again or we can let the student know we will notify the college.
- De Anza: Recommend the student to reapply

- a. Tiffany can't make changes in banner but she has requested to help with this. Don't add a specific section number on the DE form. Add the course name not the CRN#. Students are categorized as Special Admit Adult Ed Learners (there is no way to determine unless they reapply).

Set Agenda for May Meeting: (5 min)

Fall Transition Activities

- Make sure Summer students have followup counseling to plan for Fall
 - Can we track this on the shared spreadsheet?
- AS TST connects with their returning students to make sure they have a plan?
- Create a plan/strategy for students who are transitioning from adult schools to colleges that are not utilizing dual enrollment.
- Do we want