CTE Project Team
Agenda/Minutes

2026-27

Meeting Values

Start & end on time & have a prepared agenda and stick to it
Icebreakers to start meeting
Be present and prepared. Cameras on when possible
Assume good, positive intentions
Focus on shared goals and be solutions-oriented
Respect each other and be open to different perspectives
Include everyone– each person has an opportunity to contribute and voice their idea
Have clear, timely, and transparent communication

Scope of CTE

- **Stage One:** Increase CTE outreach/opportunity information through the TST, CTE Coordinators, and teachers;
- **Stage Two:** Building out the onramp for students to access these pathways
- **Stage Three:** Identify if AS students ready to succeed in these pathways

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September 10th, 2026

10:30 am -12 pm

zoom

Attendees:

- Virtual warm-up: Jenée
- Time keeper: Tina
- Note/minute taker: Sripriya
- Process observer

(Gantt Tracker).

Stage One: Increase CTE outreach/opportunity information through the TST, CTE Coordinators, and teachers.

- 2025-26: Created Pathway Documents for Phlebotomy & EMT

2026-27:

- **Get Feedback on Phlebotomy & EMT docs** from faculty and deans
    - Adult Schools bring to teachers in PLC meetings:
        - MVLA PAAS and FUHSD will bring it up with teachers during back to school meeting in August 2026. AS get feedback from teachers on what they think about the information forms. Basic Life Certification from MVLA is accepted as a pre-req for Foothill. American Heart Association classes are only accepted (CPR) not Red Cross. EMR are pre-reqs courses to get into EMS (Foothill)
        - Janie/Zee & Brit will reach out to the dean, chair, faculty for comment on this document. Janie successfully got the flyers, but no feedback on EMT, goal for next meeting
            - Foothill had faculty issues with EMS so did not get to it. Foothill will make a two minute pitch.
    - Start Pathway Docs for new HC pathways (look at ELL HC grant pathways)
        - Intro to health? Create an information document for teachers for HTEC50/AHS51
        - Add what pathways it leads into for both colleges
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Stage Two: Building out the on ramp for students to access these pathways. Possible DE class that feeds from MVLA to EMT/EMS.

2025-26:

- Identified **Targeted Students**
    - IET Med term & IET Med Office FUHSD & MVLA, :Advanced & Intermediate High ESL
    - Summer cohort students: COUN5 & 403A/B (make sure they ed, post advising session)
    - Dual Enrollment students all have an ed plan as part of being an DE student
    - CTE students already taking courses & VESL
    - College ESL & STEM students

- **Best Practices already in Place**
    - Create a space to discuss best practices for recruitment/onboarding already in place and how we can improve upon them.

- **Classroom info Sessions:**
    - MVLA's Nursing at DeAnza - Lori Thornton: This session went well and had a good number of students attend. Learned more about their requirements. Maybe have a joint effort with FUHSD/PAAS do a joint presentation to gather information. Even for students coming straight from ESL. Francisco will consult and coordinate with Lakshmi and Sripriya. Set up a meeting with all the Adult Schools and come up with dates for information sessions. DeAnza college is ok with recording presentations and can be shared. Francisco will try and set up some meeting dates for the Fall before July 1.

2026-27

- **Classroom info Sessions Cont:** Targeted pathway information session(s): EMT & Phlebotomy
    - Classes with identified target students (see above)
        - Plan so that it does not conflict with student/faculty schedule
    - Record a presentation at one of the schools and share it out with the other schools
        - If over zoom, coordinate CTE presentations across all adult schools to help share the load
        - Maybe have a joint effort with FUHSD/PAAS do a joint presentation to gather information. Even for students coming straight from ESL. Francisco will consult and coordinate with Lakshmi and Sripriya. Set up a meeting with all the Adult Schools and come up with dates for information sessions. DeAnza college is ok with recording presentations and can be shared. Francisco will try and set up some meeting dates for the Fall before July 1.
    - TST will identify the best time. Bring info to CTE Team to schedule
        - CTE coordinators will know the best classes to prompt this to and work with the TST team (add to the TST gantt tracker)
        - End of the CNA & MA programs (Spring)

- **Saved seats** in EMT & Phlebotomy:
    - Discuss with nadeen and glen: Nancy does not think FH can save seats for the Allied Health Program, but potentially can for the Community Health Worker pathway. The Community Health Worker pathway is much easier to get into, no requirements, and it can be a good pathway to lead to the other Allied Health Programs. Can get a certificate and can lead to career paths. New Faculty Hire for FH will be onboarded and starting in September. Will check back in on this in the Fall.

Stage Three: Identify if AS students ready to succeed in these pathways

- **Discuss scheduling of a teachers & wider CTE networking meeting** (coordinators, teachers, deans) sharing session for sharing the pathways info with students (AY 2026-27)
    - To be scheduled for Fall
    - Short Survey for teachers:
        - What would they benefit from: a topic covered in a summit (planned with a specific outcome for the instructors).
        - Should it be quarterly
        - On Zoom vs. In Person
        - LB Board to identify the team to work on to generate the survey
        - Phelbotomy and AS MA (CPL)
        - EMS 50 & 400 with CNA

Additional:

- Raji is getting information for requirements from Mission College for the LVN program so she can see what the pain points are for program entry and can get a functional LVN program for Fall of 2027 at FUHSD. Also gather information from students who have completed LVNs and see what certifications they have completed to understand the kinds of students who can be successful in the LVN program. Also talk to CNAs to understand next steps. Create one sheet information sheets to promote in classes at each of the Adult Schools.

Have an online portal with all of the necessary information for students?