

August LB Meeting

8/5/2025

2:30-4:30pm

FUHSD

589 W Fremont Ave, Sunnyvale, CA 94087

**LB Short Meeting Agenda**

(2:30-4:30pm)

**General Information** (2:30 – 2:40pm)

- Normal updates

**Items for Discussion/Work Session #1:** (2:40 - 3:00pm)

- Schedule 2025-26 LB meetings (10min)
- Approve Allocation Amendment (5 min)
- ELL Grant Round 1 Budget Extension check in (5 min)

**Items for Discussion/Work Session #2:** (3:00-4:30pm)

- Review Annual Agency Budget Report questions - make any updates (Include ELL Grant fund update) (20 min)
- Healthcare Grant Data (20 min)
- Annual Plan (1 hr)

**Main Goals/Outcomes**

1. Schedule 2025-26 LB meetings
2. Make any updates to Annual Agency Budget Report
3. Finalize 2025-26 Annual Plan

**LB Meeting Full Agenda**

(9:00am – 12:00pm)

**General Information**(2:30 – 2:40am)

- Approved July Agenda Approved
- Randy: 328 days (update in August)
- [Webinars](#)
  - 8/26, 1-2:20: California Statewide WIOA II Network Meeting

- **Due Dates**
  - **Aug 15:** Annual Plan for 2025-26 due in NOVA (Approve by 8/14)
  - **Aug 30:** ELL Grant Round 1 budget due– any questions?
  - September:
    - **Sep 1:** 23/24 and 24/25 Member Expense Report due in NOVA (Q4)
    - **Sep 1:** 25/26 Certification of Allocation Amendment due in NOVA ([memo](#))
    - **Sep 30:** 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q4) \* Final carryover snapshot is taken
    - **Sep 30:** 25/26 Member Program Year Budget and Work Plan due in NOVA
- NSCCC Newsletter Stats: No new stats
- Adult Schools & Early College Credit: No Updates
- Reimagine Apply & New Dual Enrollment Application: No updates
- Dual Enrollment
  - Current numbers: Next Update in September meeting
  - CAEP Summit Dual Enrollment Presentation: Tiffany & Jenée & Janie will present @ Summit
  - Promising Practices: we were selected
- Ability to Benefit
  - Info slidedeck / Feedback from Teresa from ATB meeting at Foothill (push to September)
- Santa Clara Adult School Teacher Credential Program (Noncredit)
  - MVLA has one teacher enrolled; FUHSD has 3 pending: Any Updates?
  - Adult School ACTION ITEM → Conversation for Adult Schools: Allies \$\$ for 50% of credential classes → how would we like to use these funds now that there is a free version
- FYI re: [North Santa Clara Resources Fair \(Sunnyvale Community Services\)](#) on Aug. 23 12-3pm
- Gratitude: Thanks to MVLA & FUHSD for inviting me to speak at their back to school day next week. If any other school would like me to come and share consortium info, please let me know. I would like to do more of that this year.
- Looking Forward to next Meeting: September
  - Agency Budget Reports → ***TASK: Jenee will send out slide deck; each agency will report out on how their 24-25 funds were expended.***
    - CAEP Fiscal Management Guide Updated July 2025
      - Updates to 2025 Fiscal Guidance
  - Planning November Stakeholders Meeting

**Items for Discussion/Work Session #1: (2:40 - 3:00pm)**

- Schedule August Meeting Schedule 2025-26 LB meetings (10min)
  - Schedule June in September meeting
  - Prepared to claim hosting meeting
- Approve Allocation Amendment ([CFAD](#))
  - Signed budget reflects a COLA decrease of \$849,000 from the proposed January preliminary budget of \$669,008,000 ([NOVA](#))

17	Foothill De Anza / NSCCC	De Anza College	2025-26	Direct Funding	College	\$	275,233	\$	(349)	\$	274,884
17	Foothill De Anza / NSCCC	Foothill College	2025-26	Direct Funding	College	\$	275,233	\$	(349)	\$	274,884
17	Foothill De Anza / NSCCC	Fremont Union High	2025-26	Direct Funding	High School District	\$	3,738,407	\$	(4,744)	\$	3,733,663
17	Foothill De Anza / NSCCC	Mountain View-Los Altos Union High	2025-26	Direct Funding	High School District	\$	4,556,521	\$	(5,782)	\$	4,550,739
17	Foothill De Anza / NSCCC	Palo Alto Unified	2025-26	Direct Funding	Unified School District	\$	1,990,566	\$	(2,526)	\$	1,988,040
	Total					\$	10,835,960	\$	(13,750)	\$	10,822,210

**Items for Discussion/Work Session #2: (3:00-4:30pm)**

- [Review Annual Agency Budget Report questions- make any updates](#) (20min)
  - Report on ELL Grant funds, too?
  - 1. add programs/areas
  - 2. What positions (not personnel)
- Round 1 [Healthcare Grant Data](#) (20 min)

Totals							
Totals as of Yr 2 Q2			Totals as of yr 1 Q4				
Name of ELL Healthcare Pathway Program	Target student enrollment count	Actual Enrollment (not an original target)	Actual Completion	attain credential (not an original target)	transition to post-seconda ry count	attained employmnet	attained wage increase (not an original target)
(IET) Medical Interprete	136 (35)	163	38 (24)	38	23 (21)	4 (21)	4
CNA	106 (140)	109	21 (118)	21	3 (109)	10 (96)	10
MA	13 (10)	31	4 (8)	4	0 (7)	3 (7)	3
Community Health Care	10 (20)	0	0 (15)	0	0 (8)	0 (5)	0
EMT	5 (NA)	11	10	0	10 (NA)	0 (NA)	0
Phlebotomy	6 (15)	4	0 (5)	0	0 (3)	0 (2)	0

- Annual Plan (1 hr)

## Annual Plan Work

Members: TST , Data, Pathway Projects, Alignment Projects (ESL/CTE Teachers)

**TASK: First LB needs to determine what are opportunities for cooperation, collaboration on each of the pathway projects**

### **1. Opportunity exploration in classroom from teacher**

1. Happening from AS TST becoming more focused
2. Bring in ESL coordinators to help bring this into the classrooms
3. AD can be shared in the classrooms
4. **TASK for August: Adult Schools share ideas about opportunity exploration in classroom from teacher**
  - a. Each institution needs to come to the September meeting with ideas/goals/potential outcomes for CCC with the NSCCC

### **2. Transition support into bridge courses (TST) (Doing a great here)**

1. College info week: on Zoom in a Classroom Room and all three AS join in (am/pm)
2. Have teacher help facilitate- have students
  - a. Healthcare
  - b. ECE
  - c. Business
  - d. Add AM in 26-27
3. Pair down the presentations and make them focused on the opportunity for next steps.
4. Have a current student join the info session. Can a teacher join, too?
5. Offer examples of what you would read, write,
6. **TASK: MVLA/FUHSD/PAAS: deeper dive into the data & how the TST could support more transitions to CC**

### **3. Transition support out of bridge courses into into pathways (TST colleges with help from AS)**

- Feedback from summer surveys from COUN5, 4003AB and 400
  - **TASK: TST will have data after this summer re: the post-bridge class drop-off. How do we get more students into the pathways? Support lower level ESL students to create goals/plan for enrollment.**
- College working on making pathways more accessible
  - De Anza and Foothill will share info with each other (for a fee)
    - **TASK:FHDA will discuss / share progress made on supporting ESL students to access pathways classes x discipline**
  - E.g., FH: Online class/modality: FH faculty to have distance ed approved, mirror non-CR, work with ESL for ESL support
  - DeAnza (Thomas!) → committing to allowing students who lack CWIDs make appointments with the counselors in TR's office

For September meeting:

We discussed that adult schools were going to share "best practices" for communicating CTE pathway opportunities with students through teachers/classrooms at our meeting.

Flow of "opportunity" information: LB → TST → Program Leads → Teachers → Students

What do you all think about asking the adult school program leads and teachers in your agency meetings what kind of pathway information & support they would like to get from the LB & TST (AS & CC)? With this information, we can structure our next steps.

Maybe it could lead to an "opportunity info meeting" between the interested parties where these "identified needs" can be discussed.

External Stakeholders Event (Last year: October at Google) → **FRIDAY, NOV. 7, 2025**

- Potential changes to format:
  - More employers
  - Student panel time
    - Time for focused conversations;
    - Save time for the story of the adult learner
      - Learn about unmet needs
  - more time for networking
    - "Pointed" pairings/groups
  - Review feedback (QR code survey)
    - 10 responses via google
- Goals/Outcomes:
  - Inform + update stakeholders about the NSCCC, mission, who we serve, gaps in service, workforce needs
  - Report out on progress
  - Potential employers
    - Advisory?
      - Based on those who were interested in being on an advisory (last year's feedback)
      - Clarify what they are advising us on. How often?
    - Job/workforce focus?
- **TASK: Jenee will send out last year's invite list with a new tab for 2025**
  - **Confirm list by August meeting & Jenee will save the date**
    - **Schedule 20 min in meeting to review this, flyer for save the date, etc.**
  - **Jenee will send HOLD calendar invite**

## **For Future Meeting:**

### Charter & By Laws (1:15)

- Review Charter- make need revisions
  - Prep- come to the meeting having read the charter
- Create sub-committee to work on bylaws. If time, review draft of bylaws:
  - Prep- come to the meeting having read the by-laws

### Resources:

NSCCC Current Charter: NSCCSTC\_Charter\_20150930\_v02\_STC

Draft of Bylaws: Bylaws Draft NSCCC 2022-23

EX: Built to Last: A Consortium Built for Collaboration