

October LB Meeting

10/3/2025 | 9am-12:00pm

Foothill main campus: Toyon Conference room (# 2020)

General Information (9:00 – 9:30am)

- Approve September Minutes (approve)
- Upcoming Due Dates
 - **Oct 30:** 25/26 Member Program Year Budget and Work Plan certified
 - **Oct 31:** Student data due in TOPSPro (Q1)
 - **Oct 31:** Employment and Earnings Follow-up Survey
- [Trainings](#)
- Update: RDA housing “shared pot of money”
- Dual Enrollment: CAEP Summit Successes

Action Items (9:30 - 10:30am)

- Finalize NSCCC's Fall Regional Workforce Networking Event
 - Task: please Approve Agenda/To Dos, Invitation/Menu
 - RSVP → Separate First / Last name and add title (and organization?)
 - Double check the spelling on the RSVP
 - See also tasks on this sheet:

Break (10:30 - 10:45am)

Items for Discussion (10:45 - 1:00am)

- Assessing the Productivity, Effectiveness, and Focus of our Leadership Board Meetings
 - Task: Review director responsibilities, discuss the 4 question prompts, and create a list of ideas to help make our leadership board meetings more productive, effective, and focused on the right things.
- Director Feedback Recommendations
 - Task: Please provide 1-3 recommendations

Meeting Close (1pm)