

June 22, 2026

10:30-12pm

Attendees

- Virtual warm-up: Zee
- Time keeper: Tina
- Note/minute taker: Sripriya
- Process observer

Attendees: Zee Riesenberger, Lakshmi Balakrishnan, Sripriya Kannan, Nancy Cheung, Nadene Torres,

Raji Visvanathan, Lynn Tanner, Jenee Crayne, Janie Garcia Cordova, Tina Dave, Francisco Preciado

Schedule August or September Meeting: [September 10th, 10:30 am -12 pm](#)

1. Annual Plan: Review the work for 2025-26 and set target for 2026-27: (Gantt Tracker). [All CAEP Consortia have a three year plan, we are in the first year of our plan. Due at the beginning of August, Annual Plan is a way to revise the three plan and make sure we are meeting our goals.](#)

Stage One: Increase CTE outreach/opportunity information through the TST, CTE Coordinators, and teachers.

2025-26

- Created Pathway Documents for Phlebotomy & EMT

[Accomplished the goal of establishing the course needed for these pathways](#)

2026-27

- **Get Feedback on Phlebotomy & EMT docs** from faculty and deans
 - Adult Schools bring to teachers in PLC meetings: PAAS has lots of moving parts and did not bring it to the team. FUHSD did not have the time.
 - MVLA PAAS and FUHSD will bring it up with teachers during back to school meeting in August 2026.
 - Janie/Zee & Brit will reach out to dean, chair, faculty for comment on this document.
 - Foothill had faculty issues with EMS so did not get to it. Foothill will make a two minute pitch and share with Jenee. [Reminding people of what is available and what the benefits could be. Patient contact hours, first aid training etc. No work will be done during the summer, so it may be beneficial to resume our meetings in September so we can work on](#)

getting staff informed at our various sites. Some Foothill faculty work through the summer, and FH Counselors are less available in the summer.

Stage Two: Building out the on ramp for students to access these pathways.

2025-26

- **Targeted Students**

- IET Med term & IET Med Office FUSD & MVLA,
- Advanced & Intermediate High ESL
- Summer cohort students: COUN5 & 403A/B (make sure they ed, post advising session)
- Dual Enrollment students all have an ed plan as part of being an DE student
- CTE students already taking courses & VESL
- College ESL & STEM students

2026-27

- **Classroom info Sessions:** EMT info session in classrooms: [Targeted pathway information session\(s\)](#)

- PAAS medical english
- Plan so that it does not conflict with student/faculty schedule
- Record a presentation at one of the schools and share it out with the other schools
- If over zoom, coordinate CTE presentations across all adult schools to help share the load
 - MVLA will share the link to their Zoom for this year.: [Francisco gave a summary This session went well and had a good number of students attend. Learned more about their requirements. Maybe have a joint effort with FUHSD/PAAS do a joint presentation to gather information. Even for students coming straight from ESL. Francisco will consult and coordinate with Lakshmi and Sripriya. Set up a meeting with all the Adult Schools and come up with dates for information sessions. DeAnza college is ok with recording presentations and can be shared. Francisco will try and set up some meeting dates for the Fall before July 1.](#)
 - Raji is getting information for requirements from Mission College for the LVN program so she can see what the pain points are for program entry and can get a functional LVN program for Fall of 2027 at FUHSD. Also gather information from students who have completed LVNs and see what certifications they have completed to understand the kinds of students who can be successful in the LVN program. Also talk to CNAs to understand next steps. Create one sheet information sheets to promote in classes at each of the Adult Schools.
 - Have an online portal with all of the necessary information for students?
 - Nursing at DeAnza - Lori Thornton
 - Thursday, May 28, 1:00 pm – 2:00 pm

- 2026-27, TST will identify the best time. Bring info to CTE Team to schedule
 - CTE coordinators will know the best classes to prompt this to and work with the TST team (add to the TST gantt tracker)
 - End of the CNA & MA programs (Spring)
- **Saved seats** in EMT & Phlebotomy:
 - Potential obstacles–
 - lower seat counts could be an issue.
 - CCCCO is watching saved seats– we have been successful with ECE, but healthcare is different
 - Discuss with nadeen and glen: Nancy does not think FH can save seat for the Allied Health Program, but potentially can do for the Community Health Worker pathway. The Community Health Worker pathway is much easier to get into, no requirements, and it can be a good pathway to lead to the other Allied Health Programs. Can get a certificate and can lead to career paths. New Faculty Hire for FH will be onboarded and starting in September. Will check back in on this in the Fall.
- **Move to TST: Revisit the passport** - intent to prepare students by getting a list of docs they need, questions they should ask the counselor (Goal is to prepare for the first advising appt)

Note: some students can get locked out for 2 hrs when they don't know their ID. Janie and Felisa have been working on this. This would provide students with all this information when having any sort of counseling appointments as they move through the community colleges and adult schools. Not resume discussion in this group in 26-27 unless the Transitions team has questions.

 - CCC ID (only when you create the ID) Is this necessary for students to keep? Would this be useful when the students apply to community colleges other than DeAnza and Foothill? Various levels of capabilities of students, so would it be good to have the students armed with all of their information?
 - Confirmation #/Application ID - starts with 40 Encourage students to keep this ID to track their CWID
 - The 40 number will change at some point(Make a note to track this)
 - The number is called the "Confirmation number #" When they finish the application, and "App ID" if they forget to take a picture of the confirmation page
 - Conf #
 - App ID
 - Student ID - starts with 207

- The 207 number will change at some point(Make a note to track this)
- Financial Aid
- Seen a counselor
- Email Address used for application
- For future - Academic Plan (to know what their coursework has been)
- Resume
- See financial aid section for updated idea on the passport

Online portal

- Case Manage Manage
 - that keeps all transition information and courses (degree works) - some colleges use degreeworks that can be accessed by counselors and students, students can view different pathway options. Do we want the TST team to take it over? The portal is a place where all the consolidated, complete information is held (pathways information in both AS and CC) and can be accessed by students/staff. FH will use Element451 soon for their systems, and it will have complete student information including their coursework, outreach etc so this will enable better support of each student as they are moving through their systems. Degreeworks is not updated. Centralizing the information in one area would be helpful, wherever that may live. The goal may be to have Two portals, a student facing portal and a teacher facing portal. Francisco may have link to a simple google sheet which might be a good solution to providing links and information for each program in the ASs and CCs. Francisco shared a spreadsheet from jobcorp-<https://app.smartsheet.com/b/publish?EQBCT=298e7e66cbcf4c579ab26ce0f3bea2f8>
 - An example of a simple consolidated information prototype
 - TST meeting: looks into degreeworks (Kim & Christian can potentially lead a d demo / Janie can apply to FH and we can see what comes up for degree works)
 - FHC is piloting a new student communication tool - Janie will look into
 - TST discuss this further
 - Pathway Info: NSCCC website page
- **Early building of Financial Aid knowledge:** financial planning from DE to full tuition Need to educate the students as they onramp into the pathways, especially from DE, it needs to be introduced early on. Maybe a transition team discussion. Should be rolled into the pathways information. FH does a nice job of providing information on costs and outcomes as far as earning potential. Janie suggested maybe this is something that could be included in the passport.

Stage Three: Identify if AS students ready to succeed in these pathways

- **Discuss scheduling of a teachers & wider CTE networking meeting** (coordinators, teachers, deans) sharing session for sharing the pathways info with students (AY 2026-27) To be scheduled for Fall

Short Survey for teachers:

- What would they benefit from: a topic covered in a summit (planned with an specific outcome for the instructors).
- Should it be quarterly
- On Zoom vs. In Person
- Board to identify the team to work on to generate the survey