

Friends of the Sharon Public Library Minutes, board meeting on February 5, 2024 – held on Zoom. Prepared by: Joanne Blatte

**Present:** Joanne Blatte, Alice Cusner, Charlotte Hogan, Elizabeth Gonzalez James, Elizabeth Kassab, Matthew Landau, Kate Mason, Catherine Ranahan, Kashmica Sarkar

**Key Tasks assigned at this meeting:**

**All:**

*Promote upcoming events*

**Alice:**

*Adopt a Book, as needed*

*Manage the membership database as needed*

Help set up and clean up at paint night on 2/8

Determine number of members and lapsed members for postcard mailing

Print out address labels from membership database for postcard mailing

Help Kate with postcard revision

**Carolyn:**

*Keep us updated on trustees' and new library issues*

*Check PO Box and Friends box regularly*

**Charlotte:**

Help clean up paint night on 2/8

Ask assessor's office for new resident list/labels for postcard mailing

Moderate Elizabeth GJ talk

**Elizabeth GJ:**

*Help with social media, as needed*

*Prepare and manage [bookshop.org](http://bookshop.org) site*

Create graphics for her author talk

Buy Angel's giftcards for the staff

**Elizabeth K:**

*Email members, as needed*

Meet with Matt and Eastern bank rep to discuss CD for savings portion of FOSPL account.

Bring refreshments and help set up for paint night on 2/8

**Joanne:**

*Help with Website, Facebook, and Instagram*

Reschedule movie and discussion

**Kashmica:**

Host make-up for some attendees who couldn't attend winter workshop on zoom due to power problems in town.

Will inquire with OBOT whether FOSPL can add some programming for the book.

Host paint night on 2/8

Will email Emma's dad about FOSPL table at Emma's Run in the Spring.

Follow up with Amy, at library, about Middle School author talk.

Ask Sarah Graf to attend our March 4 board meeting

Help Kate with postcard revision

**Kate:**

Will look into library adult book club with Bullet Swallower

Revise the postcard

Handle refreshments for Elizabeth GJ talk

Help set up Paint Night on 2/8

**Lee Ann:**

*Post our event slides on library TV*

**Matthew:**

*Handle memberships, donations, finances, as needed*

With Elizabeth K, meet with Eastern bank about possible CD

**Director update: Lee Ann absent**

**Trustees: Carolyn absent**

Kate motioned to approve January 8 minutes

Kashmica seconded

Motion passed

**Finance update: Matthew**

We received a check for \$592 from Baystate Books for the bins, \$87 from Stop & Shop, and \$49 in donations from the library

Matthew switched our GoDaddy payment method from Joanne's credit card to the Friends Eastern Bank debit card.

Elizabeth received the paperwork for our pledge to the library foundation - \$10,000 over 5 years. Board members, if they want, can donate to the Friends and designate the money to be used towards our pledge to the Foundation.

Kashmica will ask Sarah Graf to attend our March 4 board meeting to give an update on Foundation.

Postcard Mailing:

We decided to send a postcard to current members and recently lapsed members (5 years) and new Sharon residents. We will also print extra to post around town and mail or hand out to local businesses

Charlotte will ask the assessor's office for names/addresses of new residents.  
Alice will determine number of members and lapsed members for next board meeting  
Alice will print out address labels from membership database

Kate, Kashmica, and Alice will revise the postcard by March 4 board meeting. Try to include a space for a line or QR code about becoming a business sponsor

### **Events**

Paint Night at library on 2/8: Kashmica  
Only 3 people have signed up. We decided to hold it anyway.  
Supplies are already at the library  
Elizabeth Kassab will bring refreshments.

Kate, Alice and Elizabeth K will set up at 5pm.  
Alice and Charlotte will clean up

19th Amendment Movies and discussion  
Joanne and LWV have settled on:  
Professor Kim Miller had to postpone discussion so we postponed movie to. We are hoping to reschedule in March or April

Author Talk: Elizabeth Gonzalez James new book  
3/21 in the Community room  
Possibly collaborate with adult book club at the library  
Elizabeth GJ will create graphics.  
Kate will handle refreshments  
Charlotte will moderate talk

Elizabeth will have her books for sale and have people pay her through Venmo.

National Library Week is April 7 – April 13. We will give \$10 Angels giftcard to each staff member. Elizabeth GJ will buy the gift cards and put them in envelopes

Jr. Author event with Middle Schooler author of poetry book  
Kashmica will coordinate with Amy at the library and Yuvan's parents about the potential audience and time

Membership and Adopt-a-Book – no updates

### **Potential programs:**

Fostering empathy talk or workshop - Still need to find out from Lee Ann and library staff how this might work.

Alice motioned to adjourn.  
Charlotte seconded.  
Motion passed

Future meeting dates: 3/4, 4/8, 5/6, 5/20 (book sale debrief), and 6/10