



# SWC&C CABINET PROCESS

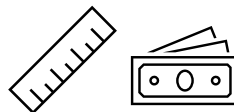
**STEP 1  
INITIAL CONSULT & MEASUREMENT**



**STEP 2  
DESIGN & ESTIMATE**



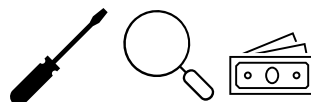
**STEP 3  
FINAL MEASURE & LAYOUT REVIEW**



**STEP 4  
ORDER & SCHEDULE**



**STEP 5  
INSTALL & FINAL INSPECTION**



## Step 1: Initial Consult & Measurement

- SWC&C Showroom or Jobsite Meeting
- Pick A Cabinet Color/Stain/Style
- Measurements & Details

Either here at our showroom or at your home, we will help you select a product line perfect for your project and budget. Our initial consult will help us find a product that best suits your project and ensure we are providing the best possible service. We are happy to measure your project area, or you can provide us with your own measurements! Jobsites located outside of the Albuquerque/Rio Rancho area will incur a trip charge for the site measurement. Please call ahead and schedule an appointment if you plan to visit the showroom. We encourage clients to have us come out and measure the project area to give you as accurate of an initial estimate as possible. Feel free to share your inspiration pictures (Pinterest boards welcome!). Please email floor plans and appliance packages to: [mcwatkins.swtd@gmail.com](mailto:mcwatkins.swtd@gmail.com)

## Step 2: Design & Estimate

- Initial Estimate + Renderings
- Design Retainer Deposit

The first estimate and base-line renderings will be provided free of charge (complex or large-scale projects may require a retainer up-front). Further revisions, multiple cabinet manufacturers, or changes will incur a non-refundable retainer applicable to any eligible purchase. Included in the initial design fee is a total of three revisions; each additional revision is susceptible to added design fees. All designs, floor plans, & elevations are property of SWC&C until applicable design fees have been paid. We are unable to provide itemized price lists of each component of the design.

## Step 3: Final Measure & Layout Review

- Schedule On-Site Final Measure
- Review Layout (Item-By-Item)
- Collect Material Deposit

Once a finalized design is established, we schedule a meeting at the project area to review the layout along with a final measurement to ensure a smooth and easy installation! A deposit is collected at this time and all floor plans, designs, & elevations are provided to the client (BONUS TIP: Provide all relevant trades with copies of these plans!).

## Step 4: Order & Schedule

- SWC&C Will Order Materials
- Inform Client of Material Lead Times
- Schedule Tentative Installation Dates

After approving the layout review, final measuring of the project area, a signed agreement, and a collected deposit, we order all materials and book prospective installation dates.

## Step 5: Installation & Final Inspection

- Stage & Deliver Cabinets
- Install Cabinets
- Final Inspection & Collect Final Payment

Our team of skilled installers will begin with staging and delivering all the cabinetry components the day prior to installation. Depending on the scope of work, installations can take as little as a few hours and up to multiple weeks. After the installation, we walk through and review each area to ensure that everything is complete. Often times, clients request we hold off on installing the trim along the flooring until the new flooring is installed which we are happy to accommodate. Final payment will be due regardless of other trade's work (countertops, appliances, flooring, etc.) being incomplete/delaying finalization of cabinetry installation. We still complete the final inspection without the flooring trim installed (or any other component being delayed due to a third-party trade's delays) and annotate it on our inspection checklist that it will be completed after the trade in question has completed their portion of the project. Final payment is due at the time of final inspection.