

West Dereham Parish Council

A Meeting of the Parish Council will take place on **Thursday 18th July 2024**, commencing at **7.00pm**, held in the **West Dereham Village Hall**.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out in the agenda below.

Members of the public and press are invited to attend to observe the meeting. Members of the public are invited to address the Chairman, regarding items on the agenda, at Item 5 of the agenda.

Clerk: *Samantha Bromley*

Dated: 11th July 2024

AGENDA

1. Apologies for Absence.

To receive and approve apologies for absences.

2. Declarations of interest.

2.1. Councillors are invited to declare a pecuniary or non-pecuniary interest on any subject on the agenda.

2.2. To consider any dispensation requests.

3. Minutes.

To approve the minutes of the Parish Council meeting dated Thursday 6th June 2024.

4. Updates of items not elsewhere on the agenda.

4.1. All required documents have been sent to the external auditor.

4.2. To note that the Play Park Grand Opening will be held at St Andrews Recreational Grounds on Saturday 20th July, 12 noon.

5. Open Forum for Public Participation.

5.1. To receive a report from Borough Councillor Peter Hodson, if present.

5.2. To receive a report from County Councillor Brian Long, if present.

5.3. To receive comments from members of the public.

*Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **15 minutes** with contributions lasting a maximum of **3 minutes** from each person.*

6. Reports

To receive a data report from the SAM2.

7. Playground.

7.1. To receive an update on the progress of the Playground Project.

7.2. To note that 2 more people have been selected to conduct regular inspections of the playground.

7.3. To review the weekly inspection checklist.

7.4. To AGREE to purchase items required following breakage to equipment.

7.5. To review the Playground Policy and amend to include details of inspections.

7.6. To receive a financial report on the playground.

7.7. To discuss the possibility of having a memorial bench and AGREE any actions.

7.8. To review Playground Project questions.

8. Cemetery

8.1. To review and make any amendments to the 2019 Cemetery Regulations.

8.2. To note that there has been significant damage to one of the headstones in the Cemetery which is believed to have been caused when the grass was being cut. The mother of the belated is in communication with Nurture Landscapes to resolve this.

9. Open Spaces

To review the services provided by Nurture Landscapes and AGREE any actions.

10. CIL Infrastructure Funding Governance and Applications 2024.

10.1. To note that application submissions will open on 01 July 2024 at 08:00 and close 01 August 2024 at 17:00

10.2. To consider any use for funding and AGREE whether to apply.

11. Planning Matters.

11.1. To consider consultee response to planning applications received from King's Lynn and West Norfolk Borough Council:

11.2. To consider consultee response to any other application received from King's Lynn and West Norfolk Borough Council after the publication of the agenda:

<https://www.west-norfolk.gov.uk/mynearest?layer=planning&c=1>

11.3. To receive notifications of decisions made by King's Lynn and West Norfolk Borough Council:

11.3.1. 21/01923/NMA_2 - Homefields Basil Road West Dereham King's Lynn Norfolk PE33 9RP - *NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 21/01923/F : APPLICATION FOR VARIATION OF CONDITION 2 ATTACHED TO PLANNING PERMISSION 12/01720/F: Demolition of existing bungalow and associated ancillary outbuildings and the construction of one detached dwelling and garage. PERMITTED*

11.3.2. 24/00337/F - Bell Barn, Lime Kiln Road, West Dereham, King's Lynn, Norfolk PE33 9RT - Single Storey Extension to rear of property and Interior reconfiguration. PERMITTED.

12. Administration.

12.1. To consider a request to use the area outside the cemetery to park cars for an event being held in the church.

13. Finance.

13.1. To note that the balance of the Unity Trust Banking Account is £50575.41

13.2. To note the following payment was made:

Payee	Description	Budget	Net	Vat	Gross	Method
Staffing	Salary/HMRC/Pension/WFHA	Salary & Expenses	£1025.79	£0.00	£1025.79	BACS

13.3. To RESOLVE to AGREE the following payments:

Payee	Description	Budget	Net	Vat	Gross	Method
ECS Computers	Subscription	Subscriptions	£8.50	£1.70	£10.20	DD
NPTS	Councillor Training	Training	£44.00	£0.00	£44.00	BACS

Mrs Neave	Internal Audit & Mileage	Audits	£129.20	£0.00	£129.20	BACS
Wave	Utilities	Utilities	£16.53	£0.00	£16.53	BACS

13.4. To note the following receipts:

Payee	Description	Net	Vat	Gross	Method
Resident	Defibrillator Donation	£100.00	£0.00	£100.00	BACS
Resident	Defibrillator Donation	£250.00	£0.00	£250.00	BACS
H Brett & Sons Ltd	Additional Headstone Inscription	£100.00	£0.00	£100.00	BACS
HMRC	2023-24 VAT refund	£1314.80	£0.00	£1314.80	BACS

14. Correspondence.

Borough Council: Ringstead draft Neighbourhood Plan Consultation Notification. Circulated.

County Council: Parish Updates – Planning. Circulated.

Resident: Grass Verges/Restricted View. Circulated.

Resident: Overgrown Shrubbery. Circulated.

PPSchemes: Invitation to Bid for Parish Partnership 2025/26. Circulated.

West Norfolk: Asda Foundation - Investing in Spaces and Places. Circulated.

15. Members Matters.

No decision may be taken under this item.

16. Items for the next meeting.

To receive items from Councillors for inclusion on the next agenda.

17. Next meeting of the council.

To confirm the date of the next council meeting.