

**West Dereham Parish Council
Risk Management Record**

Serial	1	Risk Category	Safety
Date Identified	May 2022	Live / Archived	Live
Risk Description			
Member if the public harmed due to burns during use of public Beacon at the cemetery.			
Risk Impact			
Superficial burns from blowing embers or solid burning material (wood) falling from the Beacon basket.			
Likelihood	Severity	Risk Score	
2. 25% likely	2. Requires treatment	4	
Mitigation Measures			
1. Safety barriers placed to keep the public a safe distance (10m). 2. Controlled use of accelerant and flammable material.			
Post Mitigation Likelihood	Post Mitigation Severity	Post Mitigation Risk Score	
1. Unlikely	1. Minor injury	1	
Post Mitigation Management Statement			
The decision to light the Beacon for specific events is a PC Agenda item when an appropriate event is identified. Safety is paramount. Providing a safety area behind a barrier and controlling the flammable material reduces the risk to an acceptable level. This risk links to Risks 2, 3, and 4.			
Management Decision			
Accept Risk. Continue to assess safety of using the Beacon for each use case, in conjunction with measures to mitigate all associated risks including Risk 2,3 and 4.			
Responsible	Nominated fire setter		
Accountable	PC		
Consulted	Local Fire Service		
Informed	Parish through PC meeting and minutes		
Review Date	Prior to Beacon lighting event		

Last updated: 9 Jan 26

**West Dereham Parish Council
Risk Management Data**

Risk category	Likelihood	Severity
Safety	1. Unlikely 2. 25% likely 3. 50% likely 4. 75% likely 5. Certain	1. Minor injury 2. Requires treatment 3. Major injury 4. Single fatality 5. Multiple fatalities
Financial	1. Unlikely 2. 25% likely 3. 50% likely 4. 75% likely 5. Certain	1. £100 Risk 2. £1000 Risk 3. £5,000 Risk 4. £50,000 Risk 5. £100,000 Risk
Reputational	1. Unlikely 2. 25% likely 3. 50% likely 4. 75% likely 5. Certain	1. Negative questions 2. Written complaints 3. Complaints to BC 4. Negative publicity 5. Legal implications

Likelihood	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	5	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		Severity				

- Decisions**
- Accept
 - Transfer
 - Escalate
 - Avoid