

West Dereham Parish Council

Full Meeting of the Parish Council

Date of Notice: Friday 29th May 2026

Date of Meeting: Thursday 4th June 2026

Time and Place: 7.00pm at West Dereham Village Hall

Councillors are summoned to attend, and the public is given notice of a Meeting of the Full West Dereham Parish Council for the purpose of transacting the business set out in the attached agenda.

Members of the public and press are welcome to attend this Parish Council meeting.

Signed: Rob Shaw PSLCC, Locum Clerk & RFO to West Dereham Parish Council

*To comply with GDPR, meeting papers are supplied to Councillors via email.
Documents that are of a sensitive or confidential nature may not be available to members of the public.*

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960, s1 unless the presence is prejudicial to the public interest (s. 2).

BUSINESS TO BE TRANSACTED.

In accordance with LGA 1972, schedule 12 10(2) (b) which states that business must be specified

26. WD 094 Welcome from the Chair and to receive Apologies for Absence. **(LGA 1972 s 85(1))**

26. WD 095 To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. **(Localism Act 2011 s 31 s33)**

26. WD 096 To Approve and Sign the Minutes of the Ordinary Meeting held on Thursday 14th May 2026
(in accordance with standing order 12a)

26. WD 097 To Receive Reports from County Councillors and Borough Councillors. (5 minutes each)

26. WD 098 Open Forum for Public Participation: an opportunity to hear from members of the public.
(15 minutes only in total)

26. WD 099

Items to note:

- New Email addresses for Councillors have been set up via Parish Online – These are available on the website to view – Clerk happy to assist if needed in setting up
- ECS Computers Ltd services have been cancelled – effective from the 31st of May with no additional costs.
- Glovers has now been notified regards the grass cutting – Contract has been sent and Insurances have been received.
- New Laptop now purchased – Microsoft 365 also purchased – New Clerk email operational.

Agenda Items

26. WD 100 To Discuss – Footpath – Crimplesham - **All**

26. WD 101 To Update – Polices –Financial Regulations as deferred from May Meeting - **All**

26. WD 102 To Discuss and Resolve – New Bus Stop funding available - **All**

26. WD 103 To Resolve - Funding proposal from maintenance and eventual renewal of play equipment– From September 2025 agenda item 7.2 - **All**

26. WD 104 To requote and find new contractor to supply and plant Millenium Trees – PJ Homes originally instructed. (no cost quoted) – **All**

26. WD 105 To requote and find new contractor to supply and fix Seat Pads to play area – PJ Homes originally instructed. (original quote £350 for 3)- **All**

26. WD 106 To requote and find new contractor to top dress multiplay area – PJ Homes originally instructed. (original quote £240)- **All**

26. WD 107 To revisit – Glazewing - **All**

Reports.

26.WD 108 Playground –

- a) Reports received - Grass to be cut. – Bolts on Large Swing seat –
- b) To Resolve a date for the meeting of the Parish Council and the Playground Working Group – carried forward from March 2026 meeting

26.WD 109 Open Spaces / Allotments – Update / To Note

- a) **To Resolve** – Plot 4 – Tenant evicted April 2026 – 26 .WD055 – Site clear? Ready to rent?

26.WD 110 Cemetery – Update / To Note

- a. Only 45 more records to be scanned to complete online burial records
- b. To Revisit Cemetery - Topple Test – From September 2025 agenda item 11.1 and meetings since

26. WD 111 Planning Consultations

New Planning Application Consultations received from the Borough Council/NCC. – **NONE**

Notices of Decision by Borough Council and County Council – **NONE**

Accounts & Finance including:

26. WD 112 To Note Balance of Accounts on 1st June 2026

26. WD 113 To consider/review the payments for June 2026

26. WD 114 To Note: AGAR has been submitted to PKF Littlejohn -awaiting response.

Invoices due for payment but received after the publication of the agenda may be considered.

26.WD 115 – Administrative –

26. WD 116 - To resolve to move into a closed session, on the grounds of confidentiality in accordance with The Public Bodies Admission to Meetings Act 1960, s.1(2) - To accept - To discuss -

26. WD 117 To receive Items for the next meeting agenda by Noon Thursday 26th June 2026.

26. WD 118 The date of the next meeting of the Parish Council scheduled for

Thursday 2nd July 2026 at 7:00 pm at the West Dereham Village Hall

26. WD 119 Close of meeting: -

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible, including any proposal.