

# West Dereham Parish Council

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A Meeting of the Parish Council will take place on **Thursday 5<sup>th</sup> June 2025**, commencing at **7.00pm**, held in the **West Dereham Village Hall**.

All Councillors are summoned to attend for the purpose of considering and resolving upon the business set out in the agenda below.

Members of the public and press are invited to attend to observe the meeting. Members of the public are invited to address the Chairman, regarding items on the agenda, at Item 5 of the agenda.

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Clerk: *Samantha Bromley*

Dated: 30<sup>th</sup> May 2025

## AGENDA

### 1. Apologies for Absence.

To receive and approve apologies for absence.

### 2. Declarations of interest.

- 2.1. Councillors are invited to declare any pecuniary or non-pecuniary interests on any subject on the agenda.
- 2.2. To consider any requests for dispensations.

### 3. Minutes.

To approve the minutes of the Parish Council meeting dated Tuesday 27<sup>th</sup> May 2025.

### 4. Updates of items not elsewhere on the agenda.

- 4.1. To receive an update on the installation of the second defibrillator.
- 4.2. To receive an update on the mapping of ditches and culverts in West Dereham.
- 4.3. To note that the questionnaire relating to the correspondence 'Local Government Reorganisation' closed on the 20<sup>th</sup> May 2025.

### 5. Open Forum for Public Participation.

- 5.1. To receive a report from Borough Councillor Peter Hodson, if present.
- 5.2. To receive a report from County Councillor Brian Long, if present.
- 5.3. To receive a report from the Police.
- 5.4. To receive comments from members of the public.

*Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **15 minutes** with contributions lasting a maximum of **3 minutes** from each person.*

### 6. Reports

- 6.1. To receive a data report from the SAM2.
- 6.2. To receive an update on the monthly playground inspection report.

### 7. Open Spaces.

- 7.1. To note that the Council has been invited to submit an expression of interest for grant funding to support projects that create new and improved community infrastructure in West Norfolk and to AGREE any action.
- 7.2. To consider a replacement millennium tree at the allotments.

- 7.3. To consider additional fundraising for the upkeep and maintenance of the playground and to AGREE any action.
- 7.4. To consider clearing the brambles surrounding a utility pole on Ryston Road which is encroach on the highway and AGREE any action.
- 7.5. To review the grounds maintenance work and AGREE any action.

**8. Cemetery.**

To receive an update the cemetery administration project and AGREE any action.

**9. Glazewing.**

To receive an update and AGREE any action.

**10. Planning Matters.**

- 10.1. To consider a consultee response to planning applications received from King's Lynn and West Norfolk Borough Council:
- 10.2. To consider consultee response to any other application received from King's Lynn and West Norfolk Borough Council after the publication of the agenda:  
<https://www.west-norfolk.gov.uk/mynearest?layer=planning&c=1>
- 10.3. To receive notifications of decisions made by King's Lynn and West Norfolk Borough Council:

**11. Finance.**

- 11.1. To note that the balance of the Unity Trust Banking account is £28,153.16
- 11.2. To RESOLVE to AGREE the following payments:

Payee	Description	Net	Vat	Gross	Method
Staffing	Salary/HMRC/Pension/WFHA	£1157.94	£0.00	£1157.94	BACS
ECS Computers	Subscription	£8.50	£1.70	£10.20	DD
Wave	Cemetery Water	£37.02	£0.00	£37.02	BACS

*\*To include any invoices received after the publication of the agenda.*

**12. Administration.**

- 12.1. To note a comment seen on social media regarding grass cutting and AGREE any action.

**13. Correspondence.**

- 13.1. Planning: RE: Planning Application 24/01689/DISC\_B – Discharge of Conditions 3, 6 and 9 from Planning Permission 24/01689/FM. Circulated.
- 13.2. NCC: Norfolk Minerals and Waste Local Plan - Notice of Adoption. Circulated.
- 13.3. Borough: RTS switch off in June – please help us reach vulnerable utility customers. Circulated.
- 13.4. Borough: Planning Parish Update Sessions. Circulated.
- 13.5. Planning: 25/00155/UNAUTU Land And Building E of Willow Lodge Ryston Road West Dereham. Circulated.
- 13.6. Planning: Planning Appeal Notification 24/01814/O. Circulated.

**14. Members' Matters.**

No decision may be taken under this item.

**15. Items for the next meeting.**

Councillors to propose items for the next meeting.

**16. Next meeting of the council.**

To note when the next meeting of the Council will be held.