

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, July 21, 2026, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

Note: Public invited to join in person, or by videoconference

Approved Meeting Minutes

1) **Call to Order** The meeting was called to order at 1:00 p.m. by President Merrill.

2) **Roll Call – Present: Directors** Kevin Merrill, Randy Sharer, and Victor Schaff.
Absent: Ken Hunter. Board quorum present.

Others in Attendance: Donna Glass-District Manager, Peter Kiesecker-Soloman Hills, Tina Burr, Ron Ziegler, and Michael Miller.

3) **Public Comment:** No comments received.

4) **Approve Minutes of May 19, 2026 Regular Meeting**

A **motion** was made by Director Sharer to approve the May 19, 2026 Minutes as presented.

Motion seconded by Director Schaff. **The motion carried.**

AYES: Director Merrill, Reade, Sharer, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

5) **Financial Reports**

a. **Discussion and Possible Action Regarding May and June Financial Statements**

The May and June statements were included in the packet. As of June 30, 2026, 100% of the year had elapsed. The SABWD collected \$498,649 or 99% of the 2025-26 Assessments, \$84,264 in interest and \$37,101 in Misc. Payments from Santa Barbara County. The Operating Account balance is \$27,603. The expenses YTD were \$368,377 or 59% of the budget. Net Income was \$251,647 and \$1,997,424 is designated toward Reserves. Total Assets are \$2,249,071.

A withdrawal from California Class was made in June in the amount of \$25,00 and in July in the amount of \$50,00 for the GSA fund requests and WD invoices.

After payment of the January District invoices totaling \$6,879.60 and approval of the GSA fund request for \$44,812.09 is approved, the Operating account balance will be \$25,910.84.

A **motion** was made by Director Reade to approve the May and June Financial Statements as presented. **Motion seconded** by Director Sharer. **The motion carried.**

AYES: Director Merrill, Sharer, Reade, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

b. Investment Report

The May and June California CLASS statements were included in the packet. Interest earnings totaled \$41,305 calendar year-to-date and 84,264 fiscal year-to-date. As of June 30, 2026 the account balance was \$2,221,469 with an average monthly yield of 3.69%.

Withdrawals of \$25,000 were made in June and \$50,000 in July to fund GSA-related expenditures and Water District invoices.

c. Review May and June GSA Financial Statements

The May and June financial statements were included in the board packet for review. As of June 30, 2026, 100% of the fiscal year had elapsed. The GSA checking account balance is \$25,000. Year-to-date expenses totaled \$280,944, representing 56% of the approved budget. Operating transfers received from the Water District totaled \$281,235 or representing 51% of the budgeted transfer revenue.

d. Discussion and Possible Action Regarding GSA Fund Request

The District Manager approved the fund request for June invoices totaling \$15,349.80.

The Board reviewed a GSA fund transfer request in the amount of \$44,812.09 to pay July 2026 invoices and maintain the GSA's minimum operating balance of \$25,000. Following discussion, a **motion** was made by Director Sharer to approve the accountant transfer funds from the SABWD Operating Account to the SABGSA Operating Account in the amount of \$44,812.09. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, Reade, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

6) Discussion and Possible Actions Regarding Delinquent 2025-26 Assessments

a. Resolution Authorizing Santa Barbara County to Collect 2025-26 Delinquent Assessments on the Santa Barbara County Tax Roll

The Board reviewed the remaining balance of unpaid assessments for 2025-26 in the amount of \$11,106.38. With the 5% penalty, \$11,661.69 will be submitted for the Santa Barbara County 2026-27 Tax Roll. A **motion** was made by Director Merrill to approve the Resolution Authorizing Santa Barbara County to Collect the 2025-26 Delinquent Assessments on the Santa Barbara County Tax Roll. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, Reade, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

b. First Amendment to Contract for Collection of Special Taxes, Assessments and Other Charges

An amendment was made to the contract increasing the charge from \$1.00 to \$2.00 that is added per parcel from Santa Barbara County to recover the County cost of billing and collection activities. The required approval of amendment for the direct charges to be placed on the County Tax Roll was signed by the District Manager and returned on June 3, 2026.

7) **Discussion and Possible Actions Regarding 2026-27 Budget and Assessments**

a. 2026-27 Budget

After a review and discussion of the proposed 2026-27 budget a **motion** was made by Director Sharer to approve the SABWD 2026-27 Budget as presented. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, Reade, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

b. Designation to Reserves

Following discussion, a **motion** was made by Director Merrill to approve the designation of 100% of the 2025-26 Net Income of approximately \$251,647 to the Water District Reserves.

Motion seconded by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, Reade, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

c. Resolution Authorizing Levy and Collection of 2026-27 Assessment

After some discussion to keep the assessment the same as 2025-26, a **motion** was made by Director Sharer to approve the Resolution Authorizing Levy and Collection of 2026-27 Assessment and set the assessment at \$30 per Irrigated and \$0.30 per Non-Irrigated acres. **Motion seconded** by Director Reade. **The motion carried.**

AYES: Director Merrill, Sharer, Reade, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

8) **Discussion and Possible Action Regarding CSDA Board of Directors Election Ballot - Term 2027 - 2029; Seat C - Coastal Network**

After a brief discussion a **motion** was made by Director Merrill to authorize the District Manager to vote on-line for Vincent Ferrante, Commissioner, Moss Landing Harbor District (Incumbent).

Motion seconded by Director Sharer. **The motion carried.**

AYES: Director Merrill, Sharer, Reade, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

9) **Informational Items**

a. Management/Administration Report

Most updates were included during agenda items.

A records request was received from UnGovr. The requested records were provided.

i. Annual Audit For FY 2024-25 – Completed

The audit was completed and uploaded to the Website.

<https://sanantoniobasinwd.org/district-documents>

ii. LAFCO Approved 2025-2026 Budget/Notice of Invoice

The budget and invoice were received.

b. Director Training Report

The Board reviewed the training status report identifying Directors and staff required to complete Harassment Prevention and Ethics training courses, together with the applicable completion deadlines.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided an update and addressed questions regarding the items on the upcoming GSA Agenda for discussion and/or action that included:

- Update Regarding Landowner Compliance with SABGSA Ordinance 25-001 and Implementation of Administrative Enforcement Policy
- Q2 2026 Quarterly Groundwater Level Monitoring Report
- Consider a Proposal from GSI Water Solutions to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough

- 10) New Business**— There were no requests for items to be placed on the next agenda. Several items were discussed during the meeting, including the Change Order Request Policy and a presentation by the GSA consultant, for consideration on future meeting agendas later this year.
- 11) Next Meeting Date – August 18, 2026** - Next meeting date will be August 18, 2026.
- 12) Adjournment** - The meeting was adjourned by President Merrill at 1:27 p.m.

Approved by the Board of Directors on August 18, 2026.

A handwritten signature in blue ink, reading "Donna Glass", is written over a horizontal line.

Donna Glass, Secretary
San Antonio Basin Water District