

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, May 19, 2026, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Public Comment:** This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 4) **Minutes**
 - a. January 2026 Board Meeting Minutes – **Board Approval Needed**
- 5) **Discussion and Possible Action On Change Order Requests to the 2026-27 Assessment Roll**
- 6) **Financial Reports**
 - a. Review and Approve January – April Financial Statements
 - b. Investment Report
 - c. Assessments Status Report
 - d. Review April GSA Financial Statements
 - e. Consider GSA Fund Request
- 7) **Review and Discuss Preliminary 2026-27 Budget and 2026-27 Assessment**
- 8) **Informational Items**
 - a. Management/Administration Report
 - b. Director Training Report
 - c. 2026 Conflict of Interest Biennial Review Notice
 - d. Update on San Antonio Basin Groundwater Sustainability Agency
- 9) **New Business**— requests for items to be placed on the next agenda.

10) Next Meeting Date – June 16, 2026

11) Adjournment

Note: In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349, 1005 S. Broadway, Santa Maria, CA 93454. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Note: Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, January 20, 2026, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

Note: Public invited to join in person, or by videoconference

Draft Meeting Minutes

- 1) **Call to Order** The meeting was called to order at 1:03 p.m. by President Merrill.

- 2) **Roll Call – Present: Directors** Kevin Merrill, Randy Sharer, Ken Hunter (arrived at 1:05 p.m.) and Victor Schaff.
Absent: Andrew Reade. Board quorum present.

Others in Attendance: Donna Glass-District Manager, Peter Kiesecker-Soloman Hills, Ginalisa Tamayo-Jackson Family Wines, Maritza Trujillo-Nuveen Natural Capital, LLC and Michael.

- 3) **Announcement of Election Results for 2 Director Positions**
At the Special Board of Supervisors meeting on November 18, 2025 two (2) directors, Ken Hunter and Victor Schaff were appointed to the Board of the San Antonio Basin Water District in lieu of election pursuant to California Elections Code Section 10515(a), with terms expiring in December, 2029.
 - a. **Appointment of Officers**
No changes were made. Director Merrill will continue as President and Director Sharer will continue as Vice-President.

After a brief discussion a **motion** was made by Director Sharer to continue with the appointment of Donna Glass, as Secretary and Director Schaff as Assessor, Tax Collector and Treasurer. **Motion seconded** by Director Schaff. **The motion carried.**
AYES: Director Merrill, Sharer, Hunter and Schaff.
NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

 - b. **Discussion and Possible Action Regarding Authorized Bank Signers for Operating Account**
After a brief discussion a **motion** was made by Director Sharer for Director Merrill, Director Sharer, Director Schaff and Donna Glass (Board Secretary) to remain as the authorized signers on the Operating Account at Community Bank of Santa Maria. **Motion seconded** by Director Schaff. **The motion carried.**
AYES: Director Merrill, Sharer, Hunter and Schaff.
NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

- 4) **Public Comment:** No comments received.

- 5) **Minutes**
 - a. **November 18, 2025 Board Meeting Minutes – Board Approval Needed**

A **motion** was made by Director Sharer to approve the November 18, 2025 Minutes as presented. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

6) Financial Reports

a. Review and Consider Approval of November & December Financial Statements

The November and December statements were included in the packet. As of December 31, 2025, 50% of the year had elapsed. The SABWD collected \$295,561 or 59% of the 2025-26 Assessments, \$35,819 in interest and \$18,428 in Misc. Payments from Santa Barbara County. The Operating Account balance was \$31,711. The expenses YTD were \$167,429 or 27% of the budget. Net Income was \$182,378 and \$1,997,424 is designated toward Reserves. Total Assets are 2,179,802.

A contribution to California Class in the amount of \$45,000 was made in November. No withdrawals were made in November, December or January for Invoices. After payment of the January District invoices totaling \$4,680 and approval of the GSA fund request for \$14,505.63 the Operating account balance will be \$12,525.62.

A **motion** was made by Director Sharer to approve the November and December Financial Statements as presented. **Motion seconded** by Director Hunter. **The motion carried.**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

b. Investment Report

The November and December 2025 California CLASS statements were included in the packet. Interest earned YTD was \$85,067. The account balance as of December 31, 2025 is \$2,148,319. The Average Monthly Yield for December was 3.88%, slightly lower than the November average of 4.04%. A contribution in the amount of \$45,000 was made in November. No withdrawals were made in November, December or January 2026 for Invoices or GSA fund requests.

c. Assessments Status Report

As of December 19, 2025, \$295,396 or 58% of the 2025-26 Assessments have been received. The remaining balance is \$212,132. At this same time frame last year 84% was received. Due date is February 2, 2026. Reminder notices were sent out in early January 2026.

Several correspondents and ownership changes from landowners regarding their assessment have been received. They include:

- Assessment #94 regarding the back charges. Documentation provided and payment in full will be sent shortly.
- Assessment #59 has sold two of three parcels with an outstanding assessment due. New Owner Assessment #207 and #59 will work out the amount owed and submit payment. New owner also owns Assessment #19
- Assessment #66 is in escrow and payment will be sent.
- Assessment #71 will be sending their payment.

- Assessment #13 changed mailing address and contact information. Payment will be sent soon.
- Assessment #34 sold and payment in full was made prior to close of escrow.

d. Review November & December GSA Financial Statements

The November and December 2025 statements were included in the board packet for review only. As of December 31, 2025, 50% of the year had elapsed. The GSA checking account balance is \$25,000. The expenses YTD were \$212,533.06 or 24% of the budget. Operating transfers from the WD were \$121,824 or 22% of the budget.

e. Consider Approval of GSA Fund Request

January 2026 invoices total \$14,505,63 (amended after posting of agenda to \$14,444.63) to pay January invoices and maintain their minimum balance of \$25,000, the GSA requested a fund transfer of \$14,444.63. The fund request for December 2025 invoices for \$13,682.58 was approved by the District Manager due to the cancelation of the December meeting.

A **motion** was made by Director Sharer to approve the accountant transfer funds from the SABWD Operating Account to the SABGSA Operating Account in the amended amount of \$14,444.63. **Motion seconded** by Director Merrill. **The motion carried.**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

7) Discussion and Possible Action Regarding Contract Amendment with Wallace Group to Prepare the 2026-27 Tax Roll

After a brief discussion a **motion** was made by Director Sharer to approve the contract amendment with Wallace Group to prepare the 2026-27 Tax Roll. **Motion seconded** by Director Hunter. **The motion carried**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

8) Discussion and Possible Action Regarding Resolution 26-01 Appointing Director to the SABGSA Board of Directors

After a brief discussion a **motion** was made by Director Merrill to appoint Bart Haycraft as one of the two “Vineyards” positions identified in Section 7.1.1(a) of the JPA to the SABGSA Board of Directors. **Motion seconded** by Director Sharer. **The motion carried**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

9) Discussion and Possible Action Regarding Mailed Ballot Election For LAFCO Regular Special District Member

The LAFCO Executive Officer received two nominations for the Regular seat. This starts the 45-day mailed ballot election for the nominations received. The Presiding Officer of the District was requested to cast their vote for one candidate by February 19, 2026. For an election to be valid, at least a quorum of the special districts must submit valid ballots (at least 19 ballots).

After a brief discussion a **motion** was made and **seconded** for Director Merrill, Presiding Officer of the District, to vote for Robert Dunlap – Santa Ynez Eiver Water Conservation District for the one Regular seat. **The motion carried.**

10) Informational Items

a. Management/Administration Report

Updates provided during agenda items.

b. Director Training Report

SB 827 - Expanded Training Requirements for 2 hrs. of Fiscal and Financial training.

New FPPC Form 700 Electronic Filing requirement for District. FPPC filers should continue to file their Form 700 with Santa Barbara County as well.

The packet includes a list of all members required to complete the training and the due dates.

Brown Act Update – Legislation Bill SB 707 amending the Act revised the rules for teleconference meeting and added a new requirement that all board members are sent a copy of the Brown Act.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided an update and addressed questions regarding the items on the upcoming GSA Agenda for discussion and/or action that included:

- Election of Officers for 2026 Term
- Review SABGSA Communications Plan Regarding Implementation of SABGSA's Metering and Groundwater Extraction Reporting Requirements
- Q4 2025 Quarterly Groundwater Level Monitoring Report
- Consider a Proposal from GSI Water Solutions to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough

11) New Business— No new business was requested.

Next Meeting Date – February 17, 2026

Next meeting date was set for March 17, 2026. February 17, 2026 meeting was canceled.

12) Adjournment - The meeting was adjourned by President Merrill at 1:53 p.m.



MEMORANDUM

San Antonio Basin Water District

Date: May 14, 2026
To: Donna Glass, District Manager
From: Kari Wagner, PE
 Olivia Williams, EIT

Subject: Assessment Roll Change Requests for 2026-27 Tax Roll

Wallace Group mailed out a letter in February 2026 to all property owners in the San Antonio Basin Water District to provide opportunity to make corrections to the assessment database for the upcoming 2026-27 Tax Roll. The requests were due by March 31, 2026, to be included in the upcoming Tax Roll. Based on the mailing, Wallace Group received responses from nine (9) property owners affecting nine (9) properties. Additional requests were submitted but were simply ownership or address changes and were handled administratively. One request was withdrawn after being submitted. The nine (9) requests and the recommendation for approval or denial that affect the irrigated lands and the overall assessment roll are as follows:

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

Assmnt #	APN	Current Irrigated	Proposed Irrigated	Comments	Recommendation
0031	101-060-002	33.03	0	No agriculture on the parcel, no intentions of future farming.	Approve
0039	099-030-040	53.98	60	Increase requested to add irrigated horse pasture.	Approve
0048	099-030-007	36.74	39.57	No additional irrigated area, acreage discrepancy only due to internal roads (not counted per Policy).	Deny
0052	133-140-007	511.05	486.54	Acreage has been permanently fallowed and irrigation has been removed.	Approve
0053	101-060-060	252.86	159.65	Withdrawn	
0108	101-300-008	54.29	48	No documentation of irrigation removal provided after multiple communications with property owner.	Deny
0110	099-010-062	4.79	0	Land is currently leased to a farming operation. The lease will not be renewed, and farming activities will cease.	Approve
0114	101-300-005	366.4	344.8	Block being pulled out of production, but documentation of irrigation removal was not provided.	Deny
0127	101-080-086	34.28	50.1	Licensed cannabis operation increasing their irrigated acreage to match the permitted	Approve

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

www.wallacegroup.us



				cultivation acreage listed on their County permit and State license.	
Total Acreage Change Approved				-40.5 acres	

Note, the decrease of 40.5 irrigated acres will increase the non-irrigated acreage by 40.5 acres. If approved, these changes would bring the total irrigated acres to 13,797.0 acres, and the total non-irrigated acres to 46,548.8 acres.

San Antonio Basin Water District Profit & Loss Budget vs. Actual

July 2025 through April 2026

Agenda Item 6) a.
Action Required

83% of the year has elapsed	<u>Jul '25 - Apr 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	70,422.34	75,000.00	-4,577.66	93.9%
Assessments	489,377.42	505,194.00	-15,816.58	96.87%
Misc Payments	37,101.72	42,399.00	-5,297.28	87.51%
Total Income	<u>596,901.48</u>	<u>622,593.00</u>	<u>-25,691.52</u>	<u>95.87%</u>
Expense				
01 · General Manager	39,000.00	54,700.00	-15,700.00	71.3%
03 · Audit & Financial Reporting	10,100.00	13,520.00	-3,420.00	74.7%
04 · Contract Admin(Assesmt Billing)	14,649.26	20,000.00	-5,350.74	73.25%
05 · Legal Services	2,633.82	6,500.00	-3,866.18	40.52%
06 · Meeting Room Lease	0.00	150.00	-150.00	0.0%
07 · Web Page Support	0.00	601.00	-601.00	0.0%
10 · Insurance E&O; Board	2,657.85	2,658.00	-0.15	99.99%
11 · Office Supplies	325.00	600.00	-275.00	54.17%
12 · Postage/Printing	0.00	100.00	-100.00	0.0%
13 · Board Elections	110.60	260.00	-149.40	42.54%
14 · CSDA Membership	1,250.00	904.00	346.00	138.27%
15 · LAFCO District Fees	753.00	753.00	0.00	100.0%
17 · Contingency 10%	0.00	10,074.00	-10,074.00	0.0%
18 · GSA Budget	252,922.79	550,000.00	-297,077.21	45.99%
19 · Designation to District Reserve	0.00	-38,227.00	38,227.00	0.0%
Total Expense	<u>324,402.32</u>	<u>622,593.00</u>	<u>-298,190.68</u>	<u>52.11%</u>
Net Ordinary Income	<u>272,499.16</u>	<u>0.00</u>	<u>272,499.16</u>	<u>100.0%</u>
Net Income	<u><u>272,499.16</u></u>	<u><u>0.00</u></u>	<u><u>272,499.16</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet
As of April 30, 2026

Apr 30, 26

ASSETS

Current Assets

Checking/Savings

California Class 2,232,695.38

Community Bank - Checking 37,227.96

Total Checking/Savings 2,269,923.34

Total Current Assets 2,269,923.34

TOTAL ASSETS 2,269,923.34

LIABILITIES & EQUITY

Equity

Board Designated Reserves 1,997,424.18

Net Income 272,499.16

Total Equity 2,269,923.34

TOTAL LIABILITIES & EQUITY 2,269,923.34

**San Antonio Basin Water District
Transaction List by Vendor**

April 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	04/07/2026	5290	INV# 0326SABWD	Community Bank - Checking	-750.00
Donna Glass	Check	04/07/2026	5289	INV# 2603	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	04/16/2026	EFT	PER BOARD/DONNA	Community Bank - Checking	-42,514.10
The Law Offices of Young Wooldridge	Check	04/07/2026	5288	Client 21089 AFD	Community Bank - Checking	-1,158.50
Wallace Group	Check	04/07/2026	5287	Project 1591-0002-00	Community Bank - Checking	-1,856.40
	Check	04/21/2026	5291	Project 1591-0002-00	Community Bank - Checking	-1,063.75

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
4/3/2026	2603

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
Basic Monthly Administrative Services - March 1 through March 31, 2026 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials, investments, accounts receivable, prepare meeting minutes, follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.	3,900.00
GSA Metering Program and Registration support.	0.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

April 20, 2026
 Project No: 1591-0002-00
 Invoice No: 67736
Invoice Total \$1,063.75

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through March 31, 2026

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	1.25	290.00	362.50	
Associate Engineer III	4.25	165.00	701.25	
Totals	5.50		1,063.75	
Total Labor				1,063.75
				Total this Phase \$1,063.75

Budget	Current	Prior	To-Date	
Labor	1,063.75	124,600.75	125,664.50	
Limit			141,000.00	
Remaining			15,335.50	
				Total this Invoice \$1,063.75

Outstanding Invoices

Number	Date	Balance
67505	3/31/2026	1,856.40
Total		1,856.40



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

March 31, 2026
 Project No: 1591-0002-00
 Invoice No: 67505
Invoice Total \$1,856.40

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through February 28, 2026

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	1.75	290.00	507.50	
Senior Project Analyst I	.75	165.00	123.75	
Project Analyst I	2.50	129.00	322.50	
Associate Engineer II	5.00	155.00	775.00	
Totals	10.00		1,728.75	
Total Labor				1,728.75

Reimbursables

Reimbursable Postage/Shipping/Delivery	127.65			
Total Reimbursables			127.65	127.65

Total this Phase \$1,856.40

Budget

	Current	Prior	To-Date	
Labor	1,728.75	122,872.00	124,600.75	
Limit			141,000.00	
Remaining			16,399.25	
				Total this Invoice \$1,856.40

Billing Backup

Tuesday, March 31, 2026

Wallace Group

Invoice 67505 Dated 3/31/2026

3:07:05 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

	Hours	Rate	Amount
Principal			
Wagner, Kari	.25	290.00	72.50
Customer Phone Call			
Wagner, Kari	.25	290.00	72.50
Review Change Request Documents			
Wagner, Kari	.50	290.00	145.00
Response to Change Request			
Wagner, Kari	.25	290.00	72.50
Change Request Follow Up			
Wagner, Kari	.50	290.00	145.00
Change Request Follow Up			
Senior Project Analyst I			
Richardson, Lonnie	.50	165.00	82.50
A/R, Bank Dep, Updates to DGlass			
Richardson, Lonnie	.25	165.00	41.25
A/R, Bank Deposit			
Project Analyst I			
Johnson, Heather	2.50	129.00	322.50
Admin. Assist ONW			
Associate Engineer II			
Williams, Olivia	.50	155.00	77.50
Review of Change Request documents and proposed 2026-27 schedule			
Williams, Olivia	1.25	155.00	193.75
Review of change request documents for mail out; Assessment 108 documents for drop off			
Williams, Olivia	1.50	155.00	232.50
Change Request Form Mailing Prep			
Williams, Olivia	.25	155.00	38.75
Contact name and email updates			
Williams, Olivia	.50	155.00	77.50
2026 Change Requests- Assess 0031			
Williams, Olivia	.50	155.00	77.50
2026-27 Change Requests			
Williams, Olivia	.25	155.00	38.75
Assessment 0110 Change Request			
Williams, Olivia	.25	155.00	38.75
Assessment 0108 Change Request			
Totals	10.00		1,728.75
Total Labor			1,728.75

Reimbursables

Reimbursable Postage/Shipping/Delivery			
0022826	2/28/2026	Postage Log February 2026 / 2/12/2026 HJ	127.65
Total Reimbursables			127.65
Total this Phase			\$1,856.40

Project	1591-0002-00	SAN ANTONIO BASIN WTR TAX ROLL PREP	Invoice	67505
			Total this Project	\$1,856.40
			Total this Report	\$1,856.40

Young Wooldridge LLP

10800 STOCKDALE HWY., STE. 202
BAKERSFIELD, CA 93311

EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
PHONE: (661) 327-9661

CONFIDENTIAL

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

SAN ANTONIO BASIN WATER DISTRICT
1005 S. BROADWAY
SANTA MARIA, CA 93454

March 31, 2026

Client ID 21089 AFD

Statement for period through March 31, 2026

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
34	GROUNDWATER MANAGEMENT PLAN	\$0.00	\$0.00	\$185.00	\$185.00
99	MISCELLANEOUS	\$0.00	\$0.00	\$973.50	\$973.50
100	COSTS	\$21.92	-\$21.92	\$0.00	\$0.00
PRIOR STATEMENT BALANCE					\$21.92
TOTAL PAYMENTS AND ADJUSTMENTS					-\$21.92
CURRENT CHARGES					\$1,158.50
PAY THIS AMOUNT					\$1,158.50

Any Payments Received After 03/31/26 Will Appear on Your Next Statement



MAKE PAYMENT

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

San Antonio Basin Water District Profit & Loss Budget vs. Actual

July 2025 through March 2026

75% of the year has elapsed	Jul '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	63,597.54	75,000.00	-11,402.46	84.8%
Assessments	484,292.77	505,194.00	-20,901.23	95.86%
Misc Payments	18,427.84	42,399.00	-23,971.16	43.46%
Total Income	<u>566,318.15</u>	<u>622,593.00</u>	<u>-56,274.85</u>	<u>90.96%</u>
Expense				
01 · General Manager	35,100.00	54,700.00	-19,600.00	64.17%
03 · Audit & Financial Reporting	9,350.00	13,520.00	-4,170.00	69.16%
04 · Contract Admin(Assesmt Billing)	11,729.11	20,000.00	-8,270.89	58.65%
05 · Legal Services	1,475.32	6,500.00	-5,024.68	22.7%
06 · Meeting Room Lease	0.00	150.00	-150.00	0.0%
07 · Web Page Support	0.00	601.00	-601.00	0.0%
10 · Insurance E&O; Board	2,657.85	2,658.00	-0.15	99.99%
11 · Office Supplies	295.00	600.00	-305.00	49.17%
12 · Postage/Printing	0.00	100.00	-100.00	0.0%
13 · Board Elections	110.60	260.00	-149.40	42.54%
14 · CSDA Membership	1,250.00	904.00	346.00	138.27%
15 · LAFCO District Fees	753.00	753.00	0.00	100.0%
17 · Contingency 10%	0.00	10,074.00	-10,074.00	0.0%
18 · GSA Budget	210,408.69	550,000.00	-339,591.31	38.26%
19 · Designation to District Reserve	0.00	-38,227.00	38,227.00	0.0%
Total Expense	<u>273,129.57</u>	<u>622,593.00</u>	<u>-349,463.43</u>	<u>43.87%</u>
Net Ordinary Income	<u>293,188.58</u>	<u>0.00</u>	<u>293,188.58</u>	<u>100.0%</u>
Net Income	<u><u>293,188.58</u></u>	<u><u>0.00</u></u>	<u><u>293,188.58</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District Balance Sheet

As of March 31, 2026

Mar 31, 26

ASSETS

Current Assets

Checking/Savings

California Class 2,275,870.58

Community Bank - Checking 14,742.18

Total Checking/Savings 2,290,612.76

Total Current Assets 2,290,612.76

TOTAL ASSETS 2,290,612.76

LIABILITIES & EQUITY

Equity

Board Designated Reserves 1,997,424.18

Net Income 293,188.58

Total Equity 2,290,612.76

TOTAL LIABILITIES & EQUITY 2,290,612.76

San Antonio Basin Water District Transaction List by Vendor

March 2026

	Type	Date	Num	Memo	Account	Amount
CARRIE TROUP	Check	03/11/2026	5286	INV# 0226SABWD	Community Bank - Checking	-750.00
Donna Glass	Check	03/11/2026	5284	INV# 2602	Community Bank - Checking	-3,900.00
Healy & Associates LLC	Check	03/06/2026	5282	INV 2025-0048 Assessment Refund	Community Bank - Checking	-90.00
SAN ANTONIO BASIN GSA	Check	03/13/2026	EFT	PER BOARD/DONNA	Community Bank - Checking	-66,799.22
The Law Offices of Young Wooldridge	Check	03/11/2026	5285	Client ID 21089 AFD	Community Bank - Checking	-21.92
Wallace Group	Check	03/11/2026	5283	Project 1591-0002-00	Community Bank - Checking	-2,770.49

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
3/4/2026	2602

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - February 1 through February 28, 2026 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials, investments, accounts receivable, prepare meeting minutes, follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.</p> <p>GSA Metering Program and Registration support.</p>	3,900.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00

Young Wooldridge LLP

10800 STOCKDALE HWY., STE. 202
BAKERSFIELD, CA 93311

EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
PHONE: (661) 327-9661

CONFIDENTIAL

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

SAN ANTONIO BASIN WATER DISTRICT
1005 S. BROADWAY
SANTA MARIA, CA 93454

February 28, 2026

Client ID 21089 AFD

Statement for period through February 28, 2026

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$111.00	-\$111.00	\$0.00	\$0.00
99	MISCELLANEOUS	\$147.50	-\$147.50	\$0.00	\$0.00
100	COSTS	\$0.00	\$0.00	\$21.92	\$21.92

PRIOR STATEMENT BALANCE	\$258.50
TOTAL PAYMENTS AND ADJUSTMENTS	-\$258.50
CURRENT CHARGES	\$21.92
PAY THIS AMOUNT	\$21.92

Any Payments Received After 02/28/26 Will Appear on Your Next Statement



MAKE PAYMENT

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

February 25, 2026
 Project No: 1591-0002-00
 Invoice No: 67261
Invoice Total \$2,770.49

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through January 31, 2026

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	4.00	290.00	1,160.00	
Senior Project Analyst I	2.25	165.00	371.25	
Project Analyst I	.25	129.00	32.25	
Senior Mechanical Engineer II	.25	225.00	56.25	
Associate Engineer II	6.50	155.00	1,007.50	
Project Assistant II	.50	140.00	70.00	
Project Assistant III	.25	150.00	37.50	
Totals	14.00		2,734.75	
Total Labor				2,734.75

Reimbursables

Reimbursable Postage/Shipping/Delivery	35.74		
Total Reimbursables		35.74	35.74

Total this Phase \$2,770.49

Budget

	Current	Prior	To-Date	
Labor	2,734.75	120,137.25	122,872.00	
Limit			141,000.00	
Remaining			18,128.00	
				Total this Invoice \$2,770.49

Billing Backup

Wednesday, February 25, 2026

Wallace Group

Invoice 67261 Dated 2/25/2026

12:55:30 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

		Hours	Rate	Amount
Principal				
Wagner, Kari	11/6/2025	.25	290.00	72.50
Project Management				
Wagner, Kari	1/8/2026	.25	290.00	72.50
Respond to Customer Question Re. Billing				
Wagner, Kari	1/12/2026	.25	290.00	72.50
Follow Up to Customer Questions				
Wagner, Kari	1/13/2026	.75	290.00	217.50
Follow Up to Customer Questions/Project Management				
Wagner, Kari	1/14/2026	.25	290.00	72.50
██████████ Follow Up/Project Management				
Wagner, Kari	1/16/2026	1.00	290.00	290.00
Follow up with ██████████ #94				
Wagner, Kari	1/20/2026	.25	290.00	72.50
Follow Up with Customer Questions				
Wagner, Kari	1/27/2026	.50	290.00	145.00
Follow Up with Client Re. Change Request/Project Management				
Wagner, Kari	1/28/2026	.50	290.00	145.00
Change Request Follow Up				
Senior Project Analyst I				
Richardson, Lonnie	12/2/2025	.50	165.00	82.50
A/R, Bank Deposit, updates to DG				
Richardson, Lonnie	12/18/2025	.50	165.00	82.50
A/R, Bank Dep, QB updates				
Richardson, Lonnie	1/15/2026	.50	165.00	82.50
A/R, Prep bank dep				
Richardson, Lonnie	1/27/2026	.75	165.00	123.75
A/R, Bank Dep, QB Updates				
Project Analyst I				
Johnson, Heather	1/9/2026	.25	129.00	32.25
Admin. Assist ONW				
Senior Mechanical Engineer II				
Lindahl, Nels	1/27/2026	.25	225.00	56.25
Invoice discrepancy				
Associate Engineer II				
Williams, Olivia	12/22/2025	1.00	155.00	155.00
Ownership and operator contact information changes				
Williams, Olivia	1/7/2026	.50	155.00	77.50
Invoice & payment questions				
Williams, Olivia	1/9/2026	2.00	155.00	310.00
Delinquent Payment Letters				
Williams, Olivia	1/12/2026	.50	155.00	77.50
Letter and invoice to Assessment 0075				
Williams, Olivia	1/13/2026	.75	155.00	116.25
Updates to contact info and scheduling of upcoming mailings				

Project	1591-0002-00	SAN ANTONIO BASIN WTR TAX ROLL PREP		Invoice	67261	
Williams, Olivia		1/14/2026	.25	155.00	38.75	
	Assessment 0094 Back Charge Calc walkthrough					
Williams, Olivia		1/19/2026	.25	155.00	38.75	
	Re-mailing returned envelope (Assessment #0108)					
Williams, Olivia		1/26/2026	.25	155.00	38.75	
	SABWD Contact Info/Mailing List Revisions					
Williams, Olivia		1/27/2026	.75	155.00	116.25	
	Assessment 0053 - Payment and Change Request records search					
Williams, Olivia		1/28/2026	.25	155.00	38.75	
	Updates to 0053 contact information and change request filing					
	Project Assistant II					
Rogers, Jamie		1/13/2026	.50	140.00	70.00	
	KEW Project Management Assistance					
	Project Assistant III					
Mendoza Pacheco, Gabriela		1/20/2026	.25	150.00	37.50	
	KEW Project Management Assistance.					
	Totals		14.00		2,734.75	
	Total Labor				2,734.75	
Reimbursables						
Reimbursable Postage/Shipping/Delivery						
0013126	1/31/2026	PostagLogJan 2026 / 1/9/2026 HLJ		34.04		
0013126	1/31/2026	PostagLogJan 2026 / 1/12/2026 ONW		.85		
0013126	1/31/2026	PostagLogJan 2026 / 1/19/2026 ONW		.85		
	Total Reimbursables				35.74	35.74
	Total this Phase				\$2,770.49	
	Total this Project				\$2,770.49	
	Total this Report				\$2,770.49	

San Antonio Basin Water District Profit & Loss Budget vs. Actual

July 2025 through February 2026

67% of the year has elapsed	Jul '25 - Feb 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	124,815.04	75,000.00	49,815.04	166.42%
Assessments	484,382.77	505,194.00	-20,811.23	95.88%
Misc Payments	18,427.84	42,399.00	-23,971.16	43.46%
Total Income	627,625.65	622,593.00	5,032.65	100.81%
Expense				
01 · General Manager	31,200.00	54,700.00	-23,500.00	57.04%
03 · Audit & Financial Reporting	8,600.00	13,520.00	-4,920.00	63.61%
04 · Contract Admin(Assesmt Billing)	8,958.62	20,000.00	-11,041.38	44.79%
05 · Legal Services	1,453.40	6,500.00	-5,046.60	22.36%
06 · Meeting Room Lease	0.00	150.00	-150.00	0.0%
07 · Web Page Support	0.00	601.00	-601.00	0.0%
10 · Insurance E&O; Board	2,657.85	2,658.00	-0.15	99.99%
11 · Office Supplies	240.00	600.00	-360.00	40.0%
12 · Postage/Printing	0.00	100.00	-100.00	0.0%
13 · Board Elections	110.60	260.00	-149.40	42.54%
14 · CSDA Membership	1,250.00	904.00	346.00	138.27%
15 · LAFCO District Fees	753.00	753.00	0.00	100.0%
17 · Contingency 10%	0.00	10,074.00	-10,074.00	0.0%
18 · GSA Budget	143,609.47	550,000.00	-406,390.53	26.11%
19 · Designation to District Reserve	0.00	-38,227.00	38,227.00	0.0%
Total Expense	198,832.94	622,593.00	-423,760.06	31.94%
Net Ordinary Income	428,792.71	0.00	428,792.71	100.0%
Net Income	428,792.71	0.00	428,792.71	100.0%

San Antonio Basin Water District Balance Sheet

As of February 28, 2026

Feb 28, 26

ASSETS

Current Assets

Checking/Savings

California Class 2,387,088.08

Community Bank - Checking 39,128.81

Total Checking/Savings 2,426,216.89

Total Current Assets 2,426,216.89

TOTAL ASSETS 2,426,216.89

LIABILITIES & EQUITY

Equity

Board Designated Reserves 1,997,424.18

Net Income 428,792.71

Total Equity 2,426,216.89

TOTAL LIABILITIES & EQUITY 2,426,216.89

San Antonio Basin Water District Transaction List by Vendor

February 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	02/12/2026	5279	INV# 0126SABWD	Community Bank - Checking	-750.00
Donna Glass	Check	02/12/2026	5278	INV# 2601	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	02/19/2026	EFT	PER BOARD/DONNA	Community Bank - Checking	-7,340.42
The Law Offices of Young Wooldridge	Check	02/12/2026	5277	Client ID 21089 AFD	Community Bank - Checking	-258.50

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
2/3/2026	2601

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
Basic Monthly Administrative Services - January 1 through January 31, 2025	3,900.00
Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials, investments, accounts receivable, prepare meeting minutes, follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.	0.00
GSA Metering Program and Registration support.	0.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00

Young Wooldridge LLP

10800 STOCKDALE HWY., STE. 202
BAKERSFIELD, CA 93311

EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
PHONE: (661) 327-9661

CONFIDENTIAL

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

SAN ANTONIO BASIN WATER DISTRICT
1005 S. BROADWAY
SANTA MARIA, CA 93454

January 31, 2026

Client ID 21089 AFD

Statement for period through January 31, 2026

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$0.00	\$0.00	\$111.00	\$111.00
99	MISCELLANEOUS	\$0.00	\$0.00	\$147.50	\$147.50
PRIOR STATEMENT BALANCE					\$0.00
CURRENT CHARGES					\$258.50
PAY THIS AMOUNT					\$258.50

Any Payments Received After 01/31/26 Will Appear on Your Next Statement



MAKE PAYMENT

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

San Antonio Basin Water District Profit & Loss Budget vs. Actual

July 2025 through January 2026

58% of the year has elapsed	<u>Jul '25 - Jan 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	42,890.90	75,000.00	-32,109.10	57.19%
Assessments	372,837.14	505,194.00	-132,356.86	73.8%
Misc Payments	18,427.84	42,399.00	-23,971.16	43.46%
Total Income	<u>434,155.88</u>	<u>622,593.00</u>	<u>-188,437.12</u>	<u>69.73%</u>
Expense				
01 · General Manager	27,300.00	54,700.00	-27,400.00	49.91%
03 · Audit & Financial Reporting	7,850.00	13,520.00	-5,670.00	58.06%
04 · Contract Admin(Assesmt Billing)	8,958.62	20,000.00	-11,041.38	44.79%
05 · Legal Services	1,194.90	6,500.00	-5,305.10	18.38%
06 · Meeting Room Lease	0.00	150.00	-150.00	0.0%
07 · Web Page Support	0.00	601.00	-601.00	0.0%
10 · Insurance E&O; Board	2,657.85	2,658.00	-0.15	99.99%
11 · Office Supplies	210.00	600.00	-390.00	35.0%
12 · Postage/Printing	0.00	100.00	-100.00	0.0%
13 · Board Elections	110.60	260.00	-149.40	42.54%
14 · CSDA Membership	1,250.00	904.00	346.00	138.27%
15 · LAFCO District Fees	753.00	753.00	0.00	100.0%
17 · Contingency 10%	0.00	10,074.00	-10,074.00	0.0%
18 · GSA Budget	136,269.05	550,000.00	-413,730.95	24.78%
19 · Designation to District Reserve	0.00	-38,227.00	38,227.00	0.0%
Total Expense	<u>186,554.02</u>	<u>622,593.00</u>	<u>-436,038.98</u>	<u>29.96%</u>
Net Ordinary Income	<u>247,601.86</u>	<u>0.00</u>	<u>247,601.86</u>	<u>100.0%</u>
Net Income	<u><u>247,601.86</u></u>	<u><u>0.00</u></u>	<u><u>247,601.86</u></u>	<u><u>100.0%</u></u>

**San Antonio Basin Water District
Balance Sheet**

As of January 31, 2026

Jan 31, 26

ASSETS

Current Assets

Checking/Savings

California Class 2,155,163.94

Community Bank - Checking 89,862.10

Total Checking/Savings 2,245,026.04

Total Current Assets 2,245,026.04

TOTAL ASSETS 2,245,026.04

LIABILITIES & EQUITY

Equity

Board Designated Reserves 1,997,424.18

Net Income 247,601.86

Total Equity 2,245,026.04

TOTAL LIABILITIES & EQUITY 2,245,026.04

San Antonio Basin Water District Transaction List by Vendor

January 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	01/18/2026	5276	INV# 1225SABWD	Community Bank - Checking	-750.00
Donna Glass	Check	01/18/2026	5275	INV# 2512	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	01/20/2026	EFT	PER BOARD/DONNA	Community Bank - Checking	-14,444.63

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
1/7/2026	2512

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
Basic Monthly Administrative Services - December 1 through December 31, 2025	3,900.00
Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials, investments, accounts receivable, prepare meeting minutes, follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.	0.00
GSA Metering Program and Registration support.	0.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
July 2025 through January 2026

58% of the year has elapsed	<u>Jul '25 - Jan 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	42,890.90	75,000.00	-32,109.10	57.19%
Assessments	372,837.14	505,194.00	-132,356.86	73.8%
Misc Payments	18,427.84	42,399.00	-23,971.16	43.46%
Total Income	<u>434,155.88</u>	<u>622,593.00</u>	<u>-188,437.12</u>	<u>69.73%</u>
Expense				
01 · General Manager	27,300.00	54,700.00	-27,400.00	49.91%
03 · Audit & Financial Reporting	7,850.00	13,520.00	-5,670.00	58.06%
04 · Contract Admin(Assesmt Billing)	8,958.62	20,000.00	-11,041.38	44.79%
05 · Legal Services	1,194.90	6,500.00	-5,305.10	18.38%
06 · Meeting Room Lease	0.00	150.00	-150.00	0.0%
07 · Web Page Support	0.00	601.00	-601.00	0.0%
10 · Insurance E&O; Board	2,657.85	2,658.00	-0.15	99.99%
11 · Office Supplies	210.00	600.00	-390.00	35.0%
12 · Postage/Printing	0.00	100.00	-100.00	0.0%
13 · Board Elections	110.60	260.00	-149.40	42.54%
14 · CSDA Membership	1,250.00	904.00	346.00	138.27%
15 · LAFCO District Fees	753.00	753.00	0.00	100.0%
17 · Contingency 10%	0.00	10,074.00	-10,074.00	0.0%
18 · GSA Budget	136,269.05	550,000.00	-413,730.95	24.78%
19 · Designation to District Reserve	0.00	-38,227.00	38,227.00	0.0%
Total Expense	<u>186,554.02</u>	<u>622,593.00</u>	<u>-436,038.98</u>	<u>29.96%</u>
Net Ordinary Income	<u>247,601.86</u>	<u>0.00</u>	<u>247,601.86</u>	<u>100.0%</u>
Net Income	<u><u>247,601.86</u></u>	<u><u>0.00</u></u>	<u><u>247,601.86</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet
As of January 31, 2026

Jan 31, 26

ASSETS

Current Assets

Checking/Savings

California Class 2,155,163.94

Community Bank - Checking 89,862.10

Total Checking/Savings 2,245,026.04

Total Current Assets 2,245,026.04

TOTAL ASSETS 2,245,026.04

LIABILITIES & EQUITY

Equity

Board Designated Reserves 1,997,424.18

Net Income 247,601.86

Total Equity 2,245,026.04

TOTAL LIABILITIES & EQUITY 2,245,026.04

**San Antonio Basin Water District
Transaction List by Vendor**

January 2026

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	01/18/2026	5276	INV# 1225SABWD	Community Bank - Checking	-750.00
Donna Glass	Check	01/18/2026	5275	INV# 2512	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	01/20/2026	EFT	PER BOARD/DONNA	Community Bank - Checking	-14,444.63

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
1/7/2026	2512

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
Basic Monthly Administrative Services - December 1 through December 31, 2025	3,900.00
Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials, investments, accounts receivable, prepare meeting minutes, follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.	0.00
GSA Metering Program and Registration support.	0.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



CA Class Fund

Account Summary

Average Monthly Yield: 3.6918%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	2,275,870.58	0.00	50,000.00	6,824.80	27,531.44	2,247,764.74	2,232,695.38

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
04/01/2026	Beginning Balance			2,275,870.58	
04/14/2026	Withdrawal		50,000.00		18816
04/30/2026	Income Dividend Reinvestment	6,824.80			
04/30/2026	Ending Balance			2,232,695.38	



CA Class Fund

Account Summary

Average Monthly Yield: 3.6955%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	2,318,694.76	0.00	50,000.00	7,175.82	20,706.64	2,285,055.27	2,275,870.58

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
03/01/2026	Beginning Balance			2,318,694.76	
03/11/2026	Withdrawal		50,000.00		18010
03/31/2026	Income Dividend Reinvestment	7,175.82			
03/31/2026	Ending Balance			2,275,870.58	



CA Class Fund

Account Summary

Average Monthly Yield: 3.7428%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	2,237,088.08	75,000.00	0.00	6,606.68	13,530.82	2,307,202.84	2,318,694.76

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2026	Beginning Balance			2,237,088.08	
02/03/2026	Contribution	75,000.00			17211
02/28/2026	Income Dividend Reinvestment	6,606.68			
02/28/2026	Ending Balance			2,318,694.76	



CA Class Fund

Account Summary

Average Monthly Yield: 3.7832%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	2,155,163.94	75,000.00	0.00	6,924.14	6,924.14	2,160,449.37	2,237,088.08

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2026	Beginning Balance			2,155,163.94	
01/30/2026	Contribution	75,000.00			16683
01/31/2026	Income Dividend Reinvestment	6,924.14			
01/31/2026	Ending Balance			2,237,088.08	

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 5-4-2026**

Agenda Item 6) c.

Assessment No.	Invoiced	Paid	Balance
0001	\$ 2,322.72	\$ 2,322.72	\$ -
0002	\$ 144.07		\$ 144.07
0003	\$ 3,815.43	\$ 3,815.43	\$ -
0004	\$ 50.00	\$ 50.00	\$ -
0005	\$ 50.00	\$ 50.00	\$ -
0006	\$ 50.00	\$ 50.00	\$ -
0007	\$ 385.00	\$ 385.00	\$ -
0008	\$ 3,698.76	\$ 3,698.76	\$ -
0009	\$ 150.68	\$ 150.68	\$ -
0010	\$ 50.00	\$ 50.00	\$ -
0011	\$ 50.00	\$ 50.00	\$ -
0012	\$ 64.78	\$ 64.78	\$ -
0013	\$ 26,128.25	\$ 26,128.25	\$ -
0014	\$ 50.00	\$ 50.00	\$ -
0015	\$ 26,687.84	\$ 26,687.84	\$ -
0016	\$ 967.53	\$ 967.53	\$ -
0017	\$ 50.00	\$ 50.00	\$ -
0018	\$ 50.00	\$ 50.00	\$ -
0019	\$ 50.00	\$ 50.00	\$ -
0020	\$ 1,301.78	\$ 1,301.78	\$ -
0021	\$ -		\$ -
0022	\$ 50.00	\$ 50.00	\$ -
0023	\$ 105.36	\$ 105.36	\$ -
0024	\$ 50.00	\$ 50.00	\$ -
0025	\$ 10,788.30	\$ 10,788.30	\$ -
0026	\$ 5,809.87	\$ 5,809.87	\$ -
0027	\$ 698.25	\$ 698.25	\$ -
0028	\$ 488.82	\$ 488.82	\$ -
0029	\$ 746.78		\$ 746.78
0030	\$ -	\$ -	\$ -
0031	\$ 1,185.70	\$ 1,185.70	\$ -
0032	\$ 300.08	\$ 300.08	\$ -
0033	\$ 50.00	\$ 50.00	\$ -
0034	\$ 4,637.79	\$ 4,637.79	\$ -
0035	\$ 1,511.00		\$ 1,511.00
0036	\$ 50.00	\$ 50.00	\$ -
0037	\$ 1,343.51	\$ 1,343.51	\$ -
0038	\$ 398.26	\$ 398.26	\$ -
0039	\$ 1,635.36	\$ 1,635.36	\$ -
0040	\$ 228.47	\$ 228.47	\$ -
0041	\$ 50.00	\$ 50.00	\$ -
0042	\$ 281.57		\$ 281.57
0043	\$ 50.00		\$ 50.00
0044	\$ 5,700.52		\$ 5,700.52

San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 5-4-2026

Assessment No.	Invoiced	Paid	Balance
0045	\$ 50.00	\$ 50.00	\$ -
0046	\$ 50.00	\$ 50.00	\$ -
0047	\$ 50.00	\$ 50.00	\$ -
0048	\$ 1,121.11	\$ 1,121.11	\$ -
0049	\$ 625.29	\$ 625.29	\$ -
0050	\$ 601.78		\$ 601.78
0051	\$ 50.00	\$ 50.00	\$ -
0052	\$ 44,703.73	\$ 44,703.73	\$ -
0053	\$ 7,699.61	\$ 7,699.61	\$ -
0054	\$ 50.00	\$ 50.00	\$ -
0055	\$ 4,848.18	\$ 4,848.18	\$ -
0056	\$ 50.00	\$ 50.00	\$ -
0057	\$ 1,411.57	\$ 1,411.57	\$ -
0058	\$ 1,171.27	\$ 1,171.27	\$ -
0059	\$ 3,893.64	\$ 3,893.65	\$ (0.01)
0060	\$ 767.96	\$ 767.96	\$ -
0062	\$ 50.00	\$ 50.00	\$ -
0064	\$ 278.24		\$ 278.24
0065	\$ 4,254.29	\$ 4,254.29	\$ -
0066	\$ 692.06	\$ 692.06	\$ -
0067	\$ 348.50	\$ 348.50	\$ -
0068	\$ 110.21	\$ 110.21	\$ -
0070	\$ 2,400.87	\$ 2,400.87	\$ -
0071	\$ 2,270.53	\$ 2,270.53	\$ -
0072	\$ 2,338.71	\$ 2,338.71	\$ -
0073	\$ 1,724.09	\$ 1,724.09	\$ -
0074	\$ 50.00	\$ 50.00	\$ -
0075	\$ 179.48	\$ 179.48	\$ -
0076	\$ 309.33	\$ 309.33	\$ -
0077	\$ 50.00		\$ 50.00
0078	\$ 50.00	\$ 50.00	\$ -
0079	\$ 1,114.31	\$ 1,114.31	\$ -
0080	\$ 2,546.25	\$ 2,546.25	\$ -
0081	\$ 4,426.27	\$ 4,426.27	\$ -
0082	\$ 81.48	\$ 81.48	\$ -
0083	\$ 361.50	\$ 361.50	\$ -
0084	\$ 3,840.78	\$ 3,840.78	\$ -
0085	\$ 132.11	\$ 132.11	\$ -
0086	\$ 905.88	\$ 905.88	\$ -
0087	\$ 50.00		\$ 50.00
0088	\$ 50.00	\$ 50.00	\$ -
0089	\$ 839.92	\$ 839.92	\$ -
0090	\$ 50.00		\$ 50.00
0091	\$ 2,381.07	\$ 2,381.07	\$ -

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 5-4-2026**

Assessment No.	Invoiced	Paid	Balance
0092	\$ 88,535.15	\$ 88,535.15	\$ -
0093	\$ 164.02	\$ 164.02	\$ -
0094	\$ 52,857.87	\$ 52,857.87	\$ -
0095	\$ 50.00	\$ 50.00	\$ -
0097	\$ 299.86	\$ 299.86	\$ -
0098	\$ 5,611.85	\$ 5,611.85	\$ -
0099	\$ -		\$ -
0100	\$ 804.35	\$ 804.35	\$ -
0101	\$ 62.79	\$ 62.79	\$ -
0102	\$ 2,191.99	\$ 2,191.99	\$ -
0103	\$ 50.00		\$ 50.00
0104	\$ 418.43	\$ 418.43	\$ -
0105	\$ 3,746.31	\$ 3,746.31	\$ -
0106	\$ 371.44	\$ 371.44	\$ -
0107	\$ 22,970.16	\$ 22,970.16	\$ -
0108	\$ 1,642.41		\$ 1,642.41
0109	\$ 25,951.73	\$ 25,951.73	\$ -
0110	\$ 244.16	\$ 244.16	\$ -
0111	\$ 396.83	\$ 396.83	\$ -
0112	\$ 50.00	\$ 50.00	\$ -
0113	\$ 7,302.31	\$ 7,302.31	\$ -
0114	\$ 17,839.58	\$ 17,839.58	\$ -
0115	\$ 1,760.65	\$ 1,760.65	\$ -
0116	\$ 4,357.16	\$ 4,357.16	\$ -
0124	\$ 878.49	\$ 878.49	\$ -
0125	\$ 1,654.87	\$ 1,654.87	\$ -
0126	\$ 2,899.67	\$ 2,899.67	\$ -
0127	\$ 1,195.71	\$ 1,195.71	\$ -
0201	\$ 34,441.89	\$ 34,441.89	\$ -
0202	\$ 346.85	\$ 346.85	\$ -
0203	\$ 4,613.13	\$ 4,613.13	\$ -
0204	\$ 50.00	\$ 50.00	\$ -
0205	\$ 8,611.27	\$ 8,611.27	\$ -
0206	\$ 13,849.94	\$ 13,849.94	\$ -
	507,527.37	496,371.01	11,156.36

Remaining Balance = \$11,156.36

**98% of the 2025-26 Assessment
have been paid.**

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
 July 2025 through April 2026

Agenda Item6) d.

	<u>Jul '25 - Apr 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
83% of the year has elapsed				
Ordinary Income/Expense				
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	50,931.14	75,900.00	-24,968.86	67.1%
02-Accountant	7,475.00	9,000.00	-1,525.00	83.06%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	82,201.98	110,000.00	-27,798.02	74.73%
05-Legal Counsel	7,893.50	35,000.00	-27,106.50	22.55%
06-Insurance	0.00	1,800.00	-1,800.00	0.0%
07-Audit Fees	2,100.00	4,000.00	-1,900.00	52.5%
09-GSP Related Costs-Annual Rep	64,982.30	80,000.00	-15,017.70	81.23%
10-GSP Implementation / PMAs	35,292.51	165,000.00	-129,707.49	21.39%
Total Administration and Operation	<u>250,876.43</u>	<u>505,700.00</u>	<u>-254,823.57</u>	<u>49.61%</u>
Total Expense	<u>250,876.43</u>	<u>505,700.00</u>	<u>-254,823.57</u>	<u>49.61%</u>
Net Ordinary Income	-250,876.43	-505,700.00	254,823.57	49.61%
Other Income/Expense				
Other Income				
11 Operating Transfers	252,922.79	550,000.00	-297,077.21	45.99%
Total Other Income	<u>252,922.79</u>	<u>550,000.00</u>	<u>-297,077.21</u>	<u>45.99%</u>
Other Expense				
Contingency (10%)	0.00	44,300.00	-44,300.00	0.0%
Total Other Expense	<u>0.00</u>	<u>44,300.00</u>	<u>-44,300.00</u>	<u>0.0%</u>
Net Other Income	<u>252,922.79</u>	<u>505,700.00</u>	<u>-252,777.21</u>	<u>50.01%</u>
Net Income	<u><u>2,046.36</u></u>	<u><u>0.00</u></u>	<u><u>2,046.36</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of April 30, 2026

Apr 30, 26

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006 25,000.00

Total Checking/Savings 25,000.00

Other Current Assets

Prepaid Insurance 1,755.00

Total Other Current Assets 1,755.00

Total Current Assets 26,755.00

TOTAL ASSETS 26,755.00

LIABILITIES & EQUITY

Equity

Retained Earnings 24,708.64

Net Income 2,046.36

Total Equity 26,755.00

TOTAL LIABILITIES & EQUITY 26,755.00

San Antonio Basin GSA Expenses by Vendor Detail

April 2026

	Type	Date	Num	Account	Split	Amount
BERTOUX & COMPANY						
	Check	04/14/2026	3286	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	5,625.00
Total BERTOUX & COMPANY						5,625.00
Brownstein Hyatt Farber Schreck						
	Check	04/14/2026	3287	05-Legal Counsel	Community Bank of SM -ACCT 9006	2,208.00
Total Brownstein Hyatt Farber Schreck						2,208.00
Carrie Troup, C.P.A.						
	Check	04/14/2026	3292	02-Accountant	Community Bank of SM -ACCT 9006	750.00
Total Carrie Troup, C.P.A.						750.00
GSI WATER SOLUTIONS, INC.						
	Check	04/14/2026	3288	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	5,430.00
	Check	04/14/2026	3289	09-GSP Related Costs-Annual Rep	Community Bank of SM -ACCT 9006	12,162.50
	Check	04/14/2026	3290	04-Monitoring	Community Bank of SM -ACCT 9006	13,756.63
Total GSI WATER SOLUTIONS, INC.						31,349.13
Los Alamos CSD						
	Check	04/14/2026	3291	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	200.00
Total Los Alamos CSD						200.00
WALLACE GROUP						
	Check	04/14/2026	3293	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	2,381.97
Total WALLACE GROUP						2,381.97
TOTAL						42,514.10

Donna Glass

From: Director SABGSA <admin@sanantoniobasingsa.org>
Sent: Wednesday, May 13, 2026 11:47 AM
To: Donna Glass
Cc: Carrie Troup
Subject: SABGSA Fund Request, Invoices + Financials
Attachments: GSA Financial Report 04 30 26.pdf; Bertoux & Co - Invoice 26-004 April 2026 05-10-26.pdf; Brownstein - Invoice #1085967 05-07-26.pdf; GSI - Invoice #748.025-10 On-Call Services 05-13-16.pdf; GSI - Invoice #748.028-3 Qtrly Mon 05-13-26.pdf; LACSD - Invoice #20265 04-22-26.pdf; SABGSA Invoices for Payment 05-13-26.xlsx; Troup - Invoice #0426GSA 04-30-26.pdf

**Agenda Item 6) e.
Action Required**

Hi Donna: SABGSA's invoices for this month total **\$12,962.75**. I'd like to request a fund transfer for that amount, please. The invoices and spreadsheet are attached along with the GSA's April financials.

Hi Carrie: I've uploaded the attached invoices to your Dropbox folder - Invoices May 2026. Since we're done tracking Form 700s, I'll leave the GSA Training spreadsheet for you to update.

Thanks!

Stephanie Bertoux

Executive Director, San Antonio Basin GSA



(805) 451-0841

<https://sanantoniobasingsa.org/>

Date	Vendor/Consultant	Amount	Invoice #	Budget Category	Line Item
10-May	Bertoux & Co	\$5,625.00	26-004	01 - Administrative/Office	1A. Professional Administrative Services
7-May	Brownstein	\$3,312.00	1085967	05 - Legal Counsel	05. Legal Counsel
13-May	GSI Water Solutions, Inc.	\$1,963.75	0748.025-10	10 - GSP Implementation	10C. On-Call Hydrogeological Consulting FY 25-26 Contract
13-May	GSI Water Solutions, Inc.	\$1,112.00	0748.028-3	04 - Monitoring	04A. 2026 Quarterly Monitoring & Reporting
22-Apr	LACSD	\$200.00	2026-5	01 - Administrative	01C. Facilities Use and Support Services
30-Apr	Troup CPA	\$750.00	0426GSA	02 - Accountant	02. Accounting
	Invoice Total	\$12,962.75			

Donna Glass

From: Director SABGSA <admin@sanantoniobasingsa.org>
Sent: Monday, April 13, 2026 5:07 PM
To: Donna Glass; Carrie Troup
Subject: SABGSA Fund Request, Invoices + Financial Report
Attachments: Bertoux & Co - Invoice 26-003 March 2026.pdf; Brownstein - Invoice #1080763 04-03-26.pdf; GSI - Invoice #748.025-9 On Call 04-10-26.pdf; GSI - Invoice #748.027-4 GSP Annual Report 04-10-26.pdf; GSI - Invoice #748.028-2 Qtrly Mon 04-10-26.pdf; LACSD - Invoice #20264 03-19-26.pdf; SABGSA Invoices for Payment 04-13-26.xlsx; Troup - Invoice #0326GSA.pdf; Wallace Group - Invoice #0067506 04-01-26.pdf; GSA Financial Report 03 31 26.pdf

Hi Donna: SABGSA's invoices for this month total \$42,514.10. I'd like to request a fund transfer for that amount, please. The invoices and spreadsheet are attached along with the GSA's March financials.

Hi Carrie: I've uploaded the attached invoices to your Dropbox folder - Invoices April 2026. Also, I uploaded the latest GSA Training spreadsheet to the Training folder. The file is dated 04-13-26.

Thanks!

Approved by District Manager

Stephanie Bertoux

Executive Director, San Antonio Basin GSA



(805) 451-0841

<https://sanantoniobasingsa.org/>

Date	Vendor/Consultant	Amount	Invoice #	Budget Category	Line Item
10-Apr	Bertoux & Co	\$5,625.00	26-003	01 - Administrative/Office	1A. Professional Administrative Services
3-Apr	Brownstein	\$2,208.00	1080763	05 - Legal Counsel	05. Legal Counsel
10-Apr	GSI Water Solutions, Inc.	\$5,430.00	0748.025-9	10 - GSP Implementation	10C. On-Call Hydrogeological Consulting FY 25-26 Contract
10-Apr	GSI Water Solutions, Inc.	\$12,162.50	0748.027-4	09 - GSP Related Costs	09A. GSP Annual Report for WY 2025
10-Apr	GSI Water Solutions, Inc.	\$13,756.63	0748.028-2	04 - Monitoring	04A. 2026 Quarterly Monitoring & Reporting
18-Mar	LACSD	\$200.00	2026-4	01 - Administrative	01C. Facilities Use and Support Services
31-Mar	Troup CPA	\$750.00	0326GSA	02 - Accountant	02. Accounting
31-Mar	Wallace Group	\$2,381.97	67506	10 - GSP Implementation	10B. Well Registration & Metering Program
	Invoice Total	\$42,514.10			

Donna Glass

From: Director SABGSA <admin@sanantoniobasingsa.org>
Sent: Tuesday, March 10, 2026 11:37 AM
To: Donna Glass; Carrie Troup
Subject: SABGSA Fund Request, Invoices + February Transfer
Attachments: Bertoux & Co - Invoice 26-002 February 2026.pdf; Brownstein - Invoice #1076716 03-09-26.pdf; GSI - Invoice #748.025-7 On-Call 02-20-26.pdf; GSI - Invoice #748.025-8 On-Call 03-09-26.pdf; GSI - Invoice #748.027-2 GSP Annual Report 02-20-26.pdf; GSI - Invoice #748.027-3 GSP Annual Report 03-10-26.pdf; GSI - Invoice #748.028-1 Qtrly Monitoring 03-10-26.pdf; GSI - Invoice #748.029-1 Veg Trimming 02-27-26.pdf; LACSD - Invoice # 20262.pdf; SABGSA Invoices for Payment 03-10-26.xlsx; Troup - Invoice #0226GSA 02-28-26.pdf; Wallace Group - Invoice #0067262 02-25-26.pdf

Hi Donna: SABGSA's invoices for this month total \$66,799.22. I'd like to request a fund transfer for that amount, please. The invoices and spreadsheet are attached. I'll forward the GSA's February financials when I receive them. Note: We did not receive invoices from GSI before the deadline last month so we are processing two months of invoices.

Hi Carrie: Can you confirm the February fund transfer went through? I don't recall seeing your confirmation email, but I may have missed it. I've uploaded the attached invoices to your Dropbox folder - Invoices March 2026. Also, I uploaded the latest GSA Training spreadsheet to the Training folder. The file is dated 03-10-26. If any additional Form 700s are filed, I will update and flag for you.

Thanks to you both!

Approved by District Manager

Stephanie Bertoux

Executive Director, San Antonio Basin GSA



(805) 451-0841

<https://sanantoniobasingsa.org/>

Date	Vendor/Consultant	Amount	Invoice #	Budget Category	Line Item
10-Mar	Bertoux & Co	\$5,625.00	26-002	01 - Administrative/Office	1A. Professional Administrative Services
9-Mar	Brownstein	\$1,035.00	1076716	05 - Legal Counsel	05. Legal Counsel
20-Feb	GSI Water Solutions, Inc.	\$1,247.50	0748.025-7	10 - GSP Implementation	10C. On-Call Hydrogeological Consulting FY 25-26 Contract
9-Mar	GSI Water Solutions, Inc.	\$973.75	0748.025-8	10 - GSP Implementation	10C. On-Call Hydrogeological Consulting FY 25-26 Contract
20-Feb	GSI Water Solutions, Inc.	\$19,108.75	0748.027-2	09 - GSP Related Costs	09A. GSP Annual Report for WY 2025
9-Mar	GSI Water Solutions, Inc.	\$25,273.55	0748.027-3	09 - GSP Related Costs	09A. GSP Annual Report for WY 2025
27-Feb	GSI Water Solutions, Inc.	\$9,975.53	0748.029-1	04 - Monitoring	4B. Annual Maintenance - Barka Slough Veg Trimming
10-Mar	GSI Water Solutions, Inc.	\$1,995.14	0748.028-1	04 - Monitoring	04A. 2026 Quarterly Monitoring & Reporting
18-Feb	LACSD	\$200.00	2026-2	01 - Administrative	01C. Facilities Use and Support Services
28-Feb	Troup CPA	\$750.00	0226GSA	02 - Accountant	02. Accounting
25-Feb	Wallace Group	\$615.00	67262	10 - GSP Implementation	10B. Well Registration & Metering Program
	Invoice Total	\$66,799.22			

Donna Glass

From: Director SABGSA <admin@sanantoniobasingsa.org>
Sent: Friday, February 13, 2026 10:18 AM
To: Donna Glass; Carrie Troup
Subject: SABGSA Fund Request, Invoices + Financials
Attachments: Bertoux & Co - Invoice 26-001 January 2026.pdf; Brownstein - Invoice #1072282.pdf; LACSD - Invoice #20261.pdf; SABGSA Invoices for Payment 02-13-26.xlsx; Troup - Invoice #0126GSA.pdf; Wallace Group - Invoice #0067030.pdf; GSA Financial Report 1 31 26.pdf

Hi Donna: SABGSA's invoices for this month total \$7,340.42. I'd like to request a fund transfer for that amount, please. The invoices and spreadsheet are attached along with the GSA's January financials. Note: We did not receive any invoices from GSI this month so I expect we'll be processing two months of invoices for them in March.

Hi Carrie: I've uploaded these to your Dropbox folder - February 2026 under Invoices. Also, I uploaded the latest GSA Training spreadsheet to the Training 2026 folder. The file is dated 02-13-26. I've recorded Form 700s submitted. Please let me know one you've had a chance to update the training portion.

Thanks to you both!

Approved by District Manager

Stephanie Bertoux

Executive Director, San Antonio Basin GSA



(805) 451-0841

<https://sanantoniobasingsa.org/>

Date	Vendor/Consultant	Amount	Invoice #	Budget Category	Line Item
10-Feb	Bertoux & Co	\$5,000.00	25-013	01 - Administrative/Office	1A. Professional Administrative Services
6-Feb	Brownstein	\$690.00	1072282	05 - Legal Counsel	05. Legal Counsel
29-Jan	LACSD	\$200.00	2026-1	01 - Administrative	01C. Facilities Use and Support Services
31-Jan	Troup CPA	\$750.00	0126GSA	02 - Accountant	02. Accounting
22-Jan	Wallace Group	\$700.42	67030	10 - GSP Implementation	10B. Well Registration & Metering Program
	Invoice Total	\$7,340.42			

San Antonio Basin Water District
DRAFT 2026-27 / 4 Year Proposed Budget as of 5-15-2026

**Agenda Item 7)
Review Only**

Jul '20 - Jun '21	Jul '21 - Jun '22	Jul '22 - Jun '23	Jul '24 - Jun '25	Jul '25 - Jun '26	Jul '25 - Jun '26	Jul '26 - Jun '27	Jul '27 - Jun '28	Jul '28 - Jun '29
Actual Year End	Actual Year End	Actual Year End	Actual Year End	Approved Budget	Projected Year End	Proposed Budget	Proposed Budget	Proposed Budget

Ordinary Income									
Irrigated Acres - Prop 218 max = \$60.00	13,218 @ \$48.00	12,941 @ \$60.00	12,926 @ \$60.00	13,330 @ \$40.00	13,838 @ \$30.00	13,838 @ \$30.00	13,797 @ \$30.00	13,797 @ \$30.00	13,797 @ \$30.00
Income from Irrigated Acres	\$634,464	\$776,460.0	\$775,560	\$533,200	\$415,140	\$415,140	\$413,910	\$413,910	\$413,910
Non-Irrigated Acres - Prop 218 max = \$0.50	47,179 @ \$0.50	47,437 @ \$0.50	47,452 @ \$0.50	47,016@ \$0.40	46,946@ \$0.30	46,946@ \$0.30	46,549@ \$0.30	46,549@ \$0.30	46,549@ \$0.30
Income from Non-Irrigated Acres	\$23,580	\$23,719	\$23,726	\$18,806	\$14,084	\$14,084	\$13,965	\$13,965	\$13,965
Annual Assessments	\$658,044	\$744,720	\$799,286	\$552,006	\$429,224	\$429,224	\$427,875	\$427,875	\$427,875
Past Assessments Verification	\$0	\$0	\$0	-\$1,796	\$75,970	\$67,147	\$0	\$0	\$0
Total Assessments	\$637,130	\$744,720	\$754,766	\$520,375	\$505,194	\$496,536	\$427,875	\$427,875	\$427,875
Interest Income	\$0	\$0	\$5,861	\$87,900	\$75,000	\$84,022	\$75,000	\$75,000	\$75,000
Misc Income		\$4							
Santa Barbara Co. Tax Bill 2020-21 (\$23,121)		\$22,717	\$71	\$71					
Santa Barbara Co. Tax Bill 2021-22 (\$55,773)			\$52,875	\$2,778					
Santa Barbara Co. Tax Bill 2022-23 (\$47,490)				\$37,955					
Santa Barbara Co. Tax Bill 2023-24 (\$67,480)				\$65,970	\$1,390	\$1,510			
Santa Barbara Co. Tax Bill 2024-25 (\$41,009)					\$41,009	\$35,592	\$5,297		
Santa Barbara Co. Tax Bill 2025-26 (\$11,714)							\$11,714		
Total Income	\$898,654	\$767,840	\$813,573	\$713,253	\$622,593	\$617,660	\$508,172	\$502,875	\$502,875
Operating Expenses									
1 General Manager (part-time)	\$40,000	\$41,488	\$46,900	\$46,800	\$54,700	\$46,800	\$46,800	\$46,800	\$46,800
3 Audit & Financial Reporting (Accountant)	\$7,500	\$7,800	\$8,600	\$9,200	\$13,520	\$14,000	\$14,300	\$14,872	\$15,467
4 Contract Administration (Assessment Billing)	\$40,615	\$18,426	\$15,835	\$25,896	\$20,000	\$20,000	\$20,800	\$21,632	\$22,497
5 Legal Services	\$17,005	\$6,430	\$4,252	\$3,743	\$6,500	\$5,600	\$6,500	\$6,760	\$7,030
6 Meeting Room Lease	\$150	\$150	\$0	\$0	\$150	\$0	\$150	\$150	\$150
7 Web Page Support	\$283	\$295	\$295	\$415	\$600	\$325	\$1,000	\$1,040	\$1,082
10 Insurance Errors and Omissions & Board	\$2,288	\$2,577	\$1,982	\$3,419	\$2,658	\$2,658	\$2,570	\$2,673	\$2,780
11 Office Supplies/Bank Charges	\$286	\$371	\$385	\$448	\$600	\$400	\$600	\$624	\$649
12 Postage/Printing	\$384	\$26	\$20	\$0	\$100	\$0	\$100	\$104	\$108
13 Board Elections	\$0	\$0	\$114	\$141	\$260	\$111	\$135	\$140	\$146
14 CSDA Membership	\$186	\$200	\$215	\$837	\$904	\$1,250	\$1,500	\$1,560	\$1,622

San Antonio Basin Water District
DRAFT 2026-27 / 4 Year Proposed Budget as of 5-15-2026

Jul '20 - Jun '21	Jul '21 - Jun '22	Jul '22 - Jun '23	Jul '24 - Jun '25	Jul '25 - Jun '26	Jul '25 - Jun '26	Jul '26 - Jun '27	Jul '27 - Jun '28	Jul '28 - Jun '29
Actual Year End	Actual Year End	Actual Year End	Actual Year End	Approved Budget	Projected Year End	Proposed Budget	Proposed Budget	Proposed Budget

15	LAFCO District Fees	\$0	\$0	\$0	\$631	\$753	\$850	\$904	\$940	\$978
	SUBTOTAL	\$112,247	\$79,344	\$78,598	\$91,530	\$100,745	\$91,994	\$95,359	\$97,295	\$99,309
17	Contingency 10 %	\$0	\$0	\$0	\$0	\$10,074	\$0	\$9,536	\$9,730	\$9,931
	SUBTOTAL	\$112,247	\$79,344	\$78,598	\$91,530	\$110,819	\$91,994	\$104,895	\$107,025	\$109,240
18	GSA Budget (Contingency Included)	\$315,000	\$260,000	\$287,000	\$288,096	\$550,000	\$280,886	\$550,000	\$550,000	\$550,000
19	Designation to/from District Reserve:									
	GSA Budget	\$427,247	\$314,708	\$0	\$0	-\$38,227	\$0	-\$146,723	-\$154,150	-\$156,365
	Leftover Funds - District & GSA	\$0	\$77,839	\$424,346	\$261,904	\$0	\$244,780	\$0	\$0	\$0
	Additional Net Income	\$44,160	\$35,950	\$23,629	\$71,723	\$0	\$0	\$0	\$0	\$0
	Total Designation to/from District Reserve	\$471,407	\$428,497	\$447,975	\$333,627	-\$38,227	\$244,780	-\$146,723	-\$154,150	-\$156,365
	Total Operating Expenses	\$898,654	\$767,841	\$813,573	\$379,626	\$622,592	\$617,660	\$508,172	\$502,875	\$502,875
	Net Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Reserve Account Balance									
	Actual / Projected Reserve Balance	\$471,407	\$887,662	\$1,335,637	\$2,021,984	\$1,983,757	\$2,266,764	\$2,120,041	\$1,965,891	\$1,809,526

San Antonio Basin Water District

DRAFT 2026-27 / 4 Year Proposed Budget as of 5-15-2026

Descriptions and Notes of Budget Items

The final Budget will be approved at the June 16, 2026, Board Meeting.

Budget Summary by Category

Total Assessments - \$427,875 - This includes the projected Irrigated/Non-Irrigated acreage after the approval of the recommended change order requests for 2026-27 included in the packet from the Wallace Group. Income is based on **13,797** Irrigated Acres and **46,549** Non-Irrigated Acres.

- Although the original 5-year budget forecast indicated a decline in irrigated acres, historical data and the re-evaluation for 2025-26 has shown a net increase of 579 irrigated acres since 2020-21. For 2026-27 there will be a slight decline of 40.5 irrigated acres from 2025-26. Consequently, the projection for the next five years anticipates that the irrigated acres will remain consistent with those of 2026-27.
- The proposed budget indicates the Irrigated and Non-Irrigated fees will remain the same as 2025-26 at \$30 per Irrigated Acre and \$0.30 per Non-Irrigated Acre. It is projected if the GSA were to use all of their Budget, \$146,723 would be used from Reserves.

Interest Income - \$75,000 – This is the interest income from California CLASS. This forecast assumes that the District maintains an average balance of \$1,900,000 in the account and earns approx. \$6,250 per month. The current average monthly interest rate is 3.69%. The five-year budget forecast estimates that the average balance will remain around \$1,900,000; however, it acknowledges the potential for interest rate changes.

Misc. Income - \$17,011 – The 2025-26 delinquent assessments in the amount of \$11,714, if approved, will be submitted to the 2026-27 Santa Barbara County Property Tax Bill. The outstanding balance from previous years' delinquent assessments amounts to \$5,297.

Operating Expenses

1 - General Manager (part-time) - \$46,800 – Administrative Monthly Fixed Fee according to contract. Projected overtime hours to support the GSA were removed. While GSA support will continue, overtime charges do not appear to be necessary. This reduction lowered the annual Insurance expenses by \$446.

3 - Audit & Financial Reporting (Accountant) - \$14,300 – CPA - Currently \$750 per month. Increase to \$775 per contract. Also includes the annual audit, as required, with a separate accounting firm. Estimate for audit is not to exceed \$5,000.

4 - Contract Administration (Assessment Billing) - \$20,000 – This is for the routine Assessment Engineer services that include the annual change order requests, acreage verification, accounting, assessment billing, mailing, check deposits, etc.

5 - Legal Services - \$6,500 – General Counsel for the District. Not anticipating any out-of-the-ordinary legal costs.

6 - Meeting Room Lease - \$150 - Original item in budget. Originally included Zoom membership during Covid, however when General Manager changed from employee to independent contractor, Zoom costs are now included in the independent contractor's monthly fee.

7 - Web Page Support - \$1,000 – GoDaddy webpage, domain & email address. Slight increase if we should need any IT support.

10 - Insurance Errors and Omissions & Board - \$2,570 – The reduction is attributed to a lower annual budget and a decrease in the General Manager's budget allocation.

11 - Office Supplies/Bank Charges - \$600 - Includes \$30 per month bank charge for rapid deposit for Wallace Group assessment deposits.

12 - Postage/Printing - \$100 – Typically included in Contract Administration budget item. If the District were required to hold an election, there could be additional expenses incurred.

13 - Board Elections - \$135 - If the District were required to hold an election, there could be additional expenses incurred above the normal notice publishing expenses. As elections are every two years an annual average amount has been applied.

14 - CSDA Membership - \$1,500 – California Special Districts Association Membership. The fee is based on annual income after the initial introductory membership fee. **This amount is an estimate, as no invoice has been received.**

15 - LAFCO District Fees - \$904 – **This amount is an estimate, as no invoice has been received.**

17 - Contingency 10% - \$9,536 – 10% of the budget to cover any budget items that might go over budgeted amount.

18 - GSA Budget (Contingency Included) - \$550,000 – Operational transfers to the GSA. It is anticipated that the SABGSA's budget will not exceed \$550,00 including a 10% contingency.

19 – Designation to/used from District Reserves – An estimated \$146,723 is projected to be used from the Reserves for the fiscal year 2026-27, assuming full expenditure of the budget. For the fiscal year 2025-26, any remaining balance that the GSA (\$280,886) did not utilize from their 2025-26 budget, as well as the remaining balance that the District (\$18,897) did not use from their 2025-26 budget, will be approved for allocation towards the Reserves, amounting to an estimated total of \$244,780.

San Antonio Basin Water District TRAINING / CERTIFICATIONS

<i>Required Biannually</i>	<i>Required Annually</i>	<i>Required Annually</i>	<i>Required Biannually</i>	<i>Required Biannually</i>	
Harassment Training <small>Company Training Allowed SB1343/AB1825)</small>	Conflict of Interest Form 700 County of SB	Conflict of Interest Form 700 FPPC	New Fiscal / Financial Training SB827	Public Service Ethics AB1234	
Next Due	Next Due	Next Due	Next Due	Next Due	
Kevin Merrill	April 4, 2028	April 1, 2027	April 1, 2027	January 1, 2028	March 24, 2028
Randy Sharer	November 15, 2027	April 1, 2027	April 1, 2027	January 1, 2028	November 15, 2027
Andrew Reade	Need	April 1, 2027	April 1, 2027	January 1, 2028	Need
Ken Hunter	Need	April 1, 2027	April 1, 2027	January 1, 2028	Need
Victor Schaff	June 3, 2027	April 1, 2027	April 1, 2027	January 1, 2028	July 17, 2027
Donna Glass	November 18, 2026	April 1, 2027	April 1, 2027	January 1, 2028	September 16, 2026
Alan Doud		April 1, 2027	April 1, 2027		

Link to take courses

Ethics, Harassment & Fiscal / Financial Training	Form 700 County of SB	Form 700 FPPC
Golden State Risk Management Target Solutions	County of Santa Barbara	Fair Political Practices Commission
https://app.targetedsolutions.com	https://www.southtechhosting.com/SantaBarbaraCounty/eDisclosure/	https://form700.fppc.ca.gov/
Username: your email *Password: Each Director has their own password *Contact Donna to reset password	Username: your email *Password: Each Director has their own password *Contact Donna to reset password	Username: your email *Password: Emailed to you directly from FPPC *Contact Donna to reset password