

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, January 21, 2025, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call **1 (408) 638-0968** or **1 (669) 900-6833** and enter ID: **589 687 8298**

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Announcement of Election Results for 3 Director Positions**
 - a. Appointment of Officers
 - b. Discussion and Possible Action Regarding Authorized Bank Signers for Operating Account
- 4) **Public Comment:** This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 5) **Review and Discuss the Re-Evaluation of the Irrigated Versus Non-Irrigated Lands**
- 6) **Review and Approve Contract Amendment with Wallace Group to Prepare Tax Roll**
- 7) **Minutes**
 - a. September 17, 2024 Board Meeting Minutes – **Board Approval Needed**
- 8) **Financial Report**
 - a. Review and Consider Approval of September, October, November & December Financial Statements
 - b. Discussion and Possible Action Regarding Transfer of Funds from Operating Account to Investment Account
 - c. Investment Report
 - d. Assessments Status Report
 - e. Review September, October, November & December GSA Financial Statements
 - f. Consider Approval of GSA Fund Request

- 9) **Informational Items**
 - a. Management/Administration Report
 - b. Director Training Report
 - c. Update on San Antonio Basin Groundwater Sustainability Agency
- 10) **New Business**— requests for items to be placed on the next agenda.
- 11) **Next Meeting Date – February 18, 2025**
- 12) **Adjournment**

Note: In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349, 1005 S. Broadway, Santa Maria, CA 93454. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Note: Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.



County of Santa Barbara BOARD OF SUPERVISORS

Agenda Item 3)

Minute Order

October 15, 2024

Present: 5 - Supervisor Williams, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

COUNTY EXECUTIVE OFFICE

File Reference No. 24-01037

RE: Consider recommendations regarding appointments in Lieu of Election to the San Antonio Basin Water District Board of Directors, as follows:

a) Appoint three (3) Directors to the Board of the San Antonio Basin Water District in lieu of election pursuant to California Elections Code Section 10515(a), with three-year terms expiring in December, 2027, as follows:

i) Kevin Merrill;

ii) Randall Sharer; and

iii) Andrew Reade; and

b) Determine that the appointments of the Directors to the Board of Directors of the San Antonio Basin Water District does not constitute a project subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b) (5), as the actions are organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

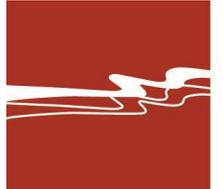
A motion was made by Supervisor Hartmann, seconded by Supervisor Williams, that this matter be acted on as follows:

a) i) through iii) Appointed; and

b) Approved.

The motion carried by the following vote:

Ayes: 5 - Supervisor Williams, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino



WALLACE GROUP®

MEMORANDUM

San Antonio Basin Water District

Date: January 17, 2025

To: Donna Glass, District Manager

From: Kari Wagner, PE
Olivia Williams, EIT

Subject: SABWD Irrigated Acreage Re-Assessment 2025

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

Per the Policy for Evaluating Requests for Assessment Changes, adopted by the Board on July 16, 2024, the District will re-evaluate all parcels within the District to verify Irrigated versus Non-Irrigated lands based on the most current, readily available aerial imagery every 5 years. Wallace Group has completed a preliminary re-assessment of each parcel, utilizing publicly available aerial imagery from May 2024. In the original assessment, completed in 2020, the District’s policy was to outline visibly irrigated areas, with inclusion of any internal roads, trees, or other land areas contained within larger irrigated areas. Areas were included if they appeared planted or otherwise maintained for agricultural use.

Every year since the original assessment, landowners have received a Data Change Request form, along with a statement of their irrigated and non-irrigated acreage, prior to the creation of the next year’s tax roll. This provides them with the opportunity to request increases or decreases in their irrigated acreage in accordance with their future land use plans. The majority of the data change requests received by Wallace Group involve decreasing the total irrigated acreage in a property’s assessment due to fallowing of land. During the process of assessing the requested decreases in irrigated acreage, some property owners have expressed confusion or frustration with the original methodology, as their own record-keeping excludes internal roads and/or trees. This discrepancy has led to confusion with the total amount of irrigated land per parcel that property owners receive on their annual invoice and data change request form.

To more accurately reflect the total irrigated land in the District, this re-assessment has been performed with an updated methodology. Internal roads and trees have been excluded from planted fields. Any fields that are not visibly planted were included as irrigated land if they appeared plowed, or otherwise maintained for agricultural purposes, and if the landowner had not submitted documentation that the field had been permanently taken out of production. Similarly, if a field appeared completely fallowed, but a property owner had expressed future plans to plant the field, it was retained as irrigated land in the assessment.

The expected decrease in irrigated land, due to the elimination of internal roads and/or trees, was 10 to 15%. During the course of the re-assessment, the total irrigated areas removed was 889.6 acres, which equates to 7% of the current total irrigated areas.

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

www.wallacegroup.us



Through the re-assessment, new irrigated lands have been identified that were not in production in 2020 and property owners had not requested an increase. The total new irrigated area added was 733.8 acres of irrigated area. This has resulted in a net change of -155.8 acres, or equal to an acreage decrease of approximately 1.2% for the entire basin, from a previous total assessment of 13,340 acres to a new total assessment of 13,178 acres. These results are summarized in the table below.

Year	Total Decreases in Irrigated Acreage	Total Increase in Irrigated Acreage	Net Change in Irrigated Acreage	Total Irrigated Land within the Basin
2025	-889.6 ac	733.8 ac	-155.8	13,178 ac
Percent Change				-1.2%

From this re-assessment, the next steps will be to send out letters to all property owners with their updated acreage summary and provide opportunity for change requests, similar to previous years prior to sending out the 2025 assessment.

CONTRACT AMENDMENT

Agenda Item 6)

Project Name: San Antonia Basin Water Tax	CA No. 7
Client Name: San Antonio Basin Water District	Project/Phase No. 1591-0002/100
Attention: Donna Glass	Date: October 31, 2024
Address: 1005 South Broadway, Santa Maria, California, 93454	

Wallace Group requests the Client’s authorization to proceed with revisions to the contract agreement for the above referenced project as herein described. Approval below incorporates this document as a part of the original contract signed July 22, 2020. If approved, please return one signed original Contract Amendment to Wallace Group.

Description and Purpose of the Revision(s)

Wallace Group continues to provide support to San Antonio Basin Water District (SABWD) for their tax roll.

This includes:

- Responding to customer questions
- Mail out Property Change Request letters and follow up with any requested changes
- Updating the database with changes and updating Board as needed
- Prepare FY 2025/26 tax roll and invoice and distribute to property owners
- Continue receiving payment from property owners, maintaining records, and making bank deposits
- Follow up with delinquent assessments
- Attend meetings with SABWD BOD as requested
- On-call support as needed at SABWD’s request

In addition, SABWD has asked Wallace Group to update the GIS linework for the irrigated versus non-irrigated lands. Wallace Group will use the most recent, readily available lidar imagery to review the irrigated lands. We will use this updated acreage as the basis for the 2025/26 assessment. We have estimated this effort to cost approximately \$20,000 to complete.

Revision(s) Represent:

- a change in previous instructions
- a change in Scope of Services
- other:

Revision(s) Fee:

- hourly (time & materials) \$
- progress billing: \$
- not-to-exceed w/o authorization: \$35,000

Revision(s) will be invoiced as:

- increase to an item within the existing contract
- a new item added to existing contract

Issued by,
WALLACE GROUP, a California Corporation

APPROVED BY CLIENT:



Kari E. Wagner, PE C66026
Principal
612 Clarion Court
San Luis Obispo
California 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

Signature

Printed Name

Title

Date

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, September 17, 2024, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

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Draft Meeting Minutes

1) **Call to Order**

The meeting was called to order at 1:00 p.m. by President Merrill.

2) **Roll Call**

Kevin Merrill
Randy Sharer
Craig Reade
Victor Schaff

Directors Absent: Ken Hunter

Others in Attendance: Donna Glass - District Manager and Carole Fornoff - Nuveen Natural Capital, LLC,

3) **Public Comment:**

No public comments.

4) **Minutes**

a. **August 2024 Board Meeting Minutes – Board Approval Needed**

A motion was made by Director Schaff to approve the August 2024 Minutes as presented.

Motion seconded by Director Reade **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

5) **Financial Report**

a. **Review and Approve August Financial Statements**

The August statement was included in the packet. As of August 31, 2024, 17% of the year had elapsed. The SABWD collected \$252,815 or 45% of the 2024-25 Assessments, received \$14,953 in interest and no Misc Payments from Santa Barbara County. The Operating Account balance is \$265,746.

The expenses YTD were \$66,512 or 9% of the budget. Net Income was \$201,255. Designation to Reserves is \$1,673,823.

Withdrawal from California CLASS and transfer to the Operating Account was made to cover the August District Monthly expenses (\$10,201) and the GSA Fund Request (\$23,506.75) on August 16, 2024, for \$35,000. There was no transfer of funds from California CLASS for the September WD or GSA fund request expenses.

A **motion** was made by Director Sharer to approve the August Financial Statements as presented. **Motion seconded** by Director Reade. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

b. Consider Funds Transfer from Operating Account to Investment Account

As of September 11, 2024, the Operating Account balance is \$365,800.51. After monthly expenses (\$8,553.75) and GSA fund request (\$22,375.67) are paid the remaining Operating Balance will be \$334,871.09.

To transfer more than \$75,000 per month from the Operating Account to the Investment Account a Wire Transfer is required by the bank.

A **motion** was made by Director Sharer to approve a Wire Transfer from the SABWD Operating Account to California CLASS in the amount of \$300,000. **Motion seconded** by Director Reade. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

A **motion** was made by Director Merrill to authorize the District Manager to Transfer up to \$75,000 per month from the SABWD Operating Account to California CLASS, as needed, if no board meeting is held. **Motion seconded** by Director Sharer. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

c. Investment Report

The August California CLASS statement was included in the packet. Interest earned for July was \$7,430. Interest earned FYTD was \$14,953. Account balance as of August 31, 2024, was \$1,609,332. The Average Monthly Yield was 5.40%.

A withdrawal and transfer to the Operating Account was made to cover District Monthly expenses and the GSA Fund Requests on August 16, 2024, for \$35,000. There was no transfer of funds from California CLASS for the September WD or GSA fund request expenses.

d. Assessments Status Report

As of September 11, 2024, \$352,869 or 64% of the 2024-25 Assessments has been collected. Balance remaining is \$200,869.

e. Review August GSA Financial Statements

The August statement was included in the board packet for review only. As of August 31, 2024, 17% of the year has elapsed. The GSA checking account balance is \$25,000. The

expenses YTD were \$43,622 or 9% of the budget. Operating transfers from the WD were \$45,387 or 8% of the budget.

f. Consider GSA Fund Request

August invoices totaled \$22,375.67. To pay July invoices and maintain their minimum balance of \$25,000 the GSA is requesting a fund transfer of \$22,376.67.

A **motion** was made by Director Sharer to approve the accountant to transfer funds from the SABWD Operating Account to the SABGSA Operating Account in the amount of \$22,375.67. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

6) Informational Items

a. Management/Administration Report

Updates provided during the agenda items.

b. Update on Election Process for 3 Director Positions

The District received only three filings for three available spots so there will be no contested election. The Board of Supervisors was notified and asked to be added to their Agenda before December 2, 2024 for them to appoint Kevin Merrill, Randy Sharer and Andrew Reade on August 19, 2024. Have not heard from them yet. Will keep an eye on this and follow up with the County in October if necessary.

c. Director Training Report

All up to date on Harassment and one needs their Ethics course.

d. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided an update and addressed questions regarding the items on the GSA Agenda for discussion and/or action that included:

- a. Resolution 24-001 Approving SABGSA's Conflict of Interest Code
- b. SABGSA Metering Program Draft Appeal Form and Fee Deposit Agreement
- c. SABGSA Metering Program Stakeholder Workshop
- d. Q3 2024 Groundwater Level Monitoring Report for the San Antonio Creek Valley Groundwater Basin
- e. Proposal from GSI Water Solutions to Prepare and Submit SABGSA's Annual Report for Water Year 2024

7) New Business— requests for items to be placed on the next agenda.

No new business was requested.

8) Next Meeting Date – October 15, 2024

The District Manager reviewed the annual meeting calendar and discussed that the bylaws state monthly meetings and it would allow more flexibility to cancel when a meeting is not needed than to change the bylaws.

There are approximately six meetings that need to be held in January, February or March, April or May, June, July, and September. Other months could potentially be, as needed, for various

other items. The District legal counsel suggested making the call on a month-to-month basis. If it's decided not to hold a meeting during a particular month, a notice of cancellation will be sent to our usual audience. There is no need to formalize any schedule adjustments at this point.

The next meeting is set for November 19, 2024.

9) Adjournment

The meeting was adjourned by President Merrill at 1:42 p.m.

Please contact Donna Glass at admin@sanantoniobasingwd.org with any questions.

DRAFT

**San Antonio Basin Water District
Profit & Loss Budget vs. Actual
July through December 2024**

Agenda Item 8) a.

50% of the year has elapsed	<u>Jul - Dec 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	45,717.65	90,000.00	-44,282.35	50.8%
Assessments	462,628.67	557,900.00	-95,271.33	82.92%
Misc Payments	1,734.28	108,504.00	-106,769.72	1.6%
Total Income	<u>510,080.60</u>	<u>756,404.00</u>	<u>-246,323.40</u>	<u>67.44%</u>
Expense				
01 · General Manager	23,400.00	54,700.00	-31,300.00	42.78%
03 · Audit & Financial Reporting	4,350.00	13,000.00	-8,650.00	33.46%
04 · Contract Admin(Assesmt Billing)	3,166.44	30,000.00	-26,833.56	10.56%
05 · Legal Services	2,230.00	12,000.00	-9,770.00	18.58%
06 · Meeting Room Lease	0.00	150.00	-150.00	0.0%
07 · Web Page Support	0.00	500.00	-500.00	0.0%
10 · Insurance E&O; Board	3,419.00	3,500.00	-81.00	97.69%
11 · Office Supplies	268.00	450.00	-182.00	59.56%
12 · Postage/Printing	0.00	150.00	-150.00	0.0%
13 · Board Elections	140.90	250.00	-109.10	56.36%
14 · CSDA Membership	837.00	600.00	237.00	139.5%
15 · LAFCO District Fees	631.00	1,200.00	-569.00	52.58%
17 · Contingency 10%	0.00	11,650.00	-11,650.00	0.0%
18 · GSA Budget	136,751.61	550,000.00	-413,248.39	24.86%
19 · Designation to District Reserve	0.00	78,254.00	-78,254.00	0.0%
Total Expense	<u>175,193.95</u>	<u>756,404.00</u>	<u>-581,210.05</u>	<u>23.16%</u>
Net Ordinary Income	<u>334,886.65</u>	<u>0.00</u>	<u>334,886.65</u>	<u>100.0%</u>
Net Income	<u><u>334,886.65</u></u>	<u><u>0.00</u></u>	<u><u>334,886.65</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District

Balance Sheet

As of December 31, 2024

Dec 31, 24

ASSETS

Current Assets

Checking/Savings

California Class 1,940,096.77

Community Bank - Checking 58,582.79

Total Checking/Savings 1,998,679.56

Total Current Assets 1,998,679.56

TOTAL ASSETS 1,998,679.56

LIABILITIES & EQUITY

Equity

Board Designated Reserves 1,663,792.91

Net Income 334,886.65

Total Equity 1,998,679.56

TOTAL LIABILITIES & EQUITY 1,998,679.56

**San Antonio Basin Water District
Transaction List by Vendor**

December 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	12/17/2024	5224	INV# 1224SABWD	Community Bank - Checking	-725.00
Donna Glass	Check	12/17/2024	5223	INV# 2412	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	12/17/2024	EFT	PER DONNA	Community Bank - Checking	-21,779.38
Wallace Group	Check	12/17/2024	5222	PROJECT 1591-0002-00	Community Bank - Checking	-1,251.25

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
12/3/2024	2412

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - November 1 through November 30, 2024</p> <p>Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials, investments, accounts receivable, prepare meeting minutes, follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.</p> <p>Meeting with Wallace Group to discuss the 5-year full property re-evaluation of all properties within the district and assessment #34 follow-up communication.</p>	3,900.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

November 20, 2024
 Project No: 1591-0002-00
 Invoice No: 63784
Invoice Total \$1,251.25

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through October 31, 2024

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	1.00	270.00	270.00	
Senior Project Analyst I	2.00	155.00	310.00	
Associate Engineer I	4.75	135.00	641.25	
Project Assistant I	.25	120.00	30.00	
Totals	8.00		1,251.25	
Total Labor				1,251.25
				Total this Phase \$1,251.25

Budget	Current	Prior	To-Date	
Labor	1,251.25	87,461.25	88,712.50	
Limit			91,000.00	
Remaining			2,287.50	
				Total this Invoice \$1,251.25

Outstanding Invoices

Number	Date	Balance
63522	10/22/2024	711.25
Total		711.25

Billing Backup

Wednesday, November 20, 2024

Wallace Group

Invoice 63784 Dated 11/20/2024

2:01:40 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

		Hours	Rate	Amount	
Principal					
Wagner, Kari	10/15/2024	.25	270.00	67.50	
Project Management					
Wagner, Kari	10/22/2024	.25	270.00	67.50	
Project Management					
Wagner, Kari	10/29/2024	.25	270.00	67.50	
Review Respnsse to [REDACTED] Email					
Wagner, Kari	10/31/2024	.25	270.00	67.50	
Project Management					
Senior Project Analyst I					
Richardson, Lonnie	10/2/2024	1.00	155.00	155.00	
A/R, Bank Dep, Updates to DG					
Richardson, Lonnie	10/9/2024	1.00	155.00	155.00	
A/P, A/R, Bank Dep, Updates to DG, QB Updates					
Associate Engineer I					
Williams, Olivia	10/24/2024	1.75	135.00	236.25	
Assessment 0034 Invoice Detail Explanation					
Williams, Olivia	10/25/2024	2.00	135.00	270.00	
Assessment 0031 Map Request (Irrigated Area + Wells)					
Williams, Olivia	10/28/2024	.25	135.00	33.75	
Assessment 0034 Explanation of Invoice					
Williams, Olivia	10/29/2024	.75	135.00	101.25	
Assessment 0034 Explanation of Invoice					
Project Assistant I					
Rogers, Jamie	10/31/2024	.25	120.00	30.00	
KEW Project Management Assistance					
Totals		8.00		1,251.25	
Total Labor					1,251.25
			Total this Phase		\$1,251.25
			Total this Project		\$1,251.25
			Total this Report		\$1,251.25

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
 July through November 2024

42% of the year has elapsed	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	38,126.25	90,000.00	-51,873.75	42.36%
Assessments	462,628.67	557,900.00	-95,271.33	82.92%
Misc Payments	8.14	108,504.00	-108,495.86	0.01%
Total Income	<u>500,763.06</u>	<u>756,404.00</u>	<u>-255,640.94</u>	<u>66.2%</u>
Expense				
01 - General Manager	19,500.00	54,700.00	-35,200.00	35.65%
03 - Audit & Financial Reporting	3,625.00	13,000.00	-9,375.00	27.89%
04 - Contract Admin(Assesmt Billing)	1,915.19	30,000.00	-28,084.81	6.38%
05 - Legal Services	2,230.00	12,000.00	-9,770.00	18.58%
06 - Meeting Room Lease	0.00	150.00	-150.00	0.0%
07 - Web Page Support	0.00	500.00	-500.00	0.0%
10 - Insurance E&O; Board	3,419.00	3,500.00	-81.00	97.69%
11 - Office Supplies	238.00	450.00	-212.00	52.89%
12 - Postage/Printing	0.00	150.00	-150.00	0.0%
13 - Board Elections	140.90	250.00	-109.10	56.36%
14 - CSDA Membership	837.00	600.00	237.00	139.5%
15 - LAFCO District Fees	631.00	1,200.00	-569.00	52.58%
17 - Contingency 10%	0.00	11,650.00	-11,650.00	0.0%
18 - GSA Budget	114,972.23	550,000.00	-435,027.77	20.9%
19 - Designation to District Reserve	0.00	78,254.00	-78,254.00	0.0%
Total Expense	<u>147,508.32</u>	<u>756,404.00</u>	<u>-608,895.68</u>	<u>19.5%</u>
Net Ordinary Income	<u>353,254.74</u>	<u>0.00</u>	<u>353,254.74</u>	<u>100.0%</u>
Net Income	<u><u>353,254.74</u></u>	<u><u>0.00</u></u>	<u><u>353,254.74</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District Balance Sheet

As of November 30, 2024

Nov 30, 24

ASSETS

Current Assets

Checking/Savings

California Class 1,932,505.37

Community Bank - Checking 84,542.28

Total Checking/Savings 2,017,047.65

Total Current Assets 2,017,047.65

TOTAL ASSETS 2,017,047.65

LIABILITIES & EQUITY

Equity

Board Designated Reserves 1,663,792.91

Net Income 353,254.74

Total Equity 2,017,047.65

TOTAL LIABILITIES & EQUITY 2,017,047.65

**San Antonio Basin Water District
Transaction List by Vendor**

November 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	11/09/2024	5219	INV # 1124SABWD	Community Bank - Checking	-725.00
CSDA	Check	11/09/2024	5220	MEMBERSHIP ID# 68504, 2025	Community Bank - Checking	-837.00
Donna Glass	Check	11/09/2024	5221	inv # 2411	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	11/12/2024	EFT	PER DONNA	Community Bank - Checking	-16,991.48
Wallace Group	Check	11/09/2024	5218	PROJECT 1591-0002-00	Community Bank - Checking	-711.25



California Special Districts Association
Districts Stronger Together

California Special Districts Association
 1112 I Street, Suite 200
 Sacramento, CA 95814
 Phone: 877.924.2732 Fax: 916.520.2470
 www.csda.net

2025 CSDA MEMBERSHIP RENEWAL

To: San Antonio Basin Water District
 1005 S Broadway
 Santa Maria, CA 93454-6605

Membership ID: 68504
 Issue Date: October 1, 2024
 Due Date: December 31, 2024

RM-Regular Member Annual Membership Dues Jan - Dec 2025 (Includes membership for all agency staff and elected/appointed officials as designated by agency)	\$837.00
Annual Membership for National Special Districts Coalition	Included with CSDA membership
<u>Optional Add-Ons</u>	
\$25 2025 Required State & Federal Labor Law Poster	\$
\$225 CSDA Sample Policy Handbook (Already subscribed? Contact membership@csda.net for renewal)	\$
Donate to the Special District Leadership Foundation (SDLF). Learn more at www.sdlf.org <i>Note: A donation from a special district or public agency must comply with any policy related to charitable donations adopted by the agency or be approved by the governing body of the agency.</i>	\$
Total:	\$
Credit Card Payment	
Name on Account:	Account Number:
Expiration Date:	Auth Signature:

Payment options:

- A. By mail: Make check payable to CSDA and mail to 1112 I Street, Suite 200, Sacramento, CA 95814
- B. By fax: Complete this form with credit information and fax it to 916.520.2470
- C. By phone: Call 877.924.2732 to pay with a credit card
- D. Online: Log into www.csda.net > go to your Profile > Manage My Agency > Pay Dues
- E. By ACH: contact membership@csda.net for more information

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%. To view dues categories, please visit the CSDA transparency page at www.csda.net

Thank you for being a CSDA Member!

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
11/4/2024	2411

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - October 1 through October 31, 2024 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials, investments, accounts receivable, prepare meeting minutes, follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held. Attend in-person Grand Jury meeting in Santa Barbara.</p>	3,900.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

October 22, 2024
 Project No: 1591-0002-00
 Invoice No: 63522
Invoice Total \$711.25

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through September 30, 2024

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	.25	270.00	67.50	
Senior Project Analyst I	3.50	155.00	542.50	
Associate Engineer I	.75	135.00	101.25	
Totals	4.50		711.25	
Total Labor				711.25
		Total this Phase		\$711.25

Budget	Current	Prior	To-Date	
Labor	711.25	86,750.00	87,461.25	
Limit			91,000.00	
Remaining			3,538.75	
		Total this Invoice		\$711.25

Billing Backup

Tuesday, October 22, 2024

Wallace Group

Invoice 63522 Dated 10/22/2024

9:06:01 AM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

			Hours	Rate	Amount	
Principal						
Wagner, Kari	9/30/2024		.25	270.00	67.50	
Project Management						
Senior Project Analyst I						
Richardson, Lonnie	9/10/2024		2.50	155.00	387.50	
QB updates, A/R, Bank Dep						
Richardson, Lonnie	9/11/2024		.50	155.00	77.50	
A/R, Bank Dep						
Richardson, Lonnie	9/26/2024		.50	155.00	77.50	
A/P, A/R, Bank Dep, Updates to Donna						
Associate Engineer I						
Williams, Olivia	9/3/2024		.25	135.00	33.75	
Update Contact Info for Assessment #114						
Williams, Olivia	9/10/2024		.50	135.00	67.50	
Update Mailing Address and Re-Send Invoice for Assessment 0011						
Totals			4.50		711.25	
Total Labor						711.25
				Total this Phase		\$711.25
				Total this Project		\$711.25
				Total this Report		\$711.25

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
 July through October 2024

33% of the year has elapsed	<u>Jul - Oct 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	30,509.92	90,000.00	-59,490.08	33.9%
Assessments	429,472.82	557,900.00	-128,427.18	76.98%
Misc Payments	8.10	108,504.00	-108,495.90	0.01%
Total Income	<u>459,990.84</u>	<u>756,404.00</u>	<u>-296,413.16</u>	<u>60.81%</u>
Expense				
01 - General Manager	15,600.00	54,700.00	-39,100.00	28.52%
03 - Audit & Financial Reporting	6,180.00	13,000.00	-6,820.00	47.54%
04 - Contract Admin(Assesmt Billing)	7,953.94	30,000.00	-22,046.06	26.51%
05 - Legal Services	2,230.00	12,000.00	-9,770.00	18.58%
06 - Meeting Room Lease	0.00	150.00	-150.00	0.0%
07 - Web Page Support	0.00	500.00	-500.00	0.0%
10 - Insurance E&O; Board	3,419.00	3,500.00	-81.00	97.69%
11 - Office Supplies	208.00	450.00	-242.00	46.22%
12 - Postage/Printing	0.00	150.00	-150.00	0.0%
13 - Board Elections	140.90	250.00	-109.10	56.36%
14 - CSDA Membership	0.00	600.00	-600.00	0.0%
15 - LAFCO District Fees	631.00	1,200.00	-569.00	52.58%
17 - Contingency 10%	0.00	11,650.00	-11,650.00	0.0%
18 - GSA Budget	97,980.75	550,000.00	-452,019.25	17.82%
19 - Designation to District Reserve	0.00	78,254.00	-78,254.00	0.0%
Total Expense	<u>134,343.59</u>	<u>756,404.00</u>	<u>-622,060.41</u>	<u>17.76%</u>
Net Ordinary Income	<u>325,647.25</u>	<u>0.00</u>	<u>325,647.25</u>	<u>100.0%</u>
Net Income	<u><u>325,647.25</u></u>	<u><u>0.00</u></u>	<u><u>325,647.25</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet

As of October 31, 2024

Oct 31, 24

ASSETS

Current Assets

Checking/Savings

 California Class 1,924,889.04

 Community Bank - Checking 74,581.12

Total Checking/Savings 1,999,470.16

Total Current Assets 1,999,470.16

TOTAL ASSETS **1,999,470.16**

LIABILITIES & EQUITY

Equity

 Board Designated Reserves 1,673,822.91

 Net Income 325,647.25

Total Equity 1,999,470.16

TOTAL LIABILITIES & EQUITY **1,999,470.16**

**San Antonio Basin Water District
Transaction List by Vendor
October 2024**

██████████

CARRIE TROUP

Donna Glass

SAN ANTONIO BASIN GSA

SANTA BARBARA COUNTY LAFCO

Wallace Group

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Check	10/14/2024	5217	Refund	Community Bank - Checking	-63.00
Check	10/14/2024	5214	INV # 1024SABWD	Community Bank - Checking	-725.00
Check	10/14/2024	5216	inv # 2410	Community Bank - Checking	-3,900.00
Check	10/08/2024	EFT	PER MANAGER	Community Bank - Checking	-30,217.75
Check	10/13/2024	5213	LAFCO 2024-2025	Community Bank - Checking	-631.00
Check	10/14/2024	5215	PROJECT 1591-0002-00	Community Bank - Checking	-1,309.95

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
10/3/2024	2410

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - September 1 through September 30, 2024 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials, investments, accounts receivable, prepare meeting minutes, follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.</p>	3,900.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

September 24, 2024
 Project No: 1591-0002-00
 Invoice No: 63299
Invoice Total \$1,309.95

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through August 31, 2024

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Senior Project Analyst I	6.00	155.00	930.00	
Project Analyst I	1.00	120.00	120.00	
Associate Engineer I	.75	135.00	101.25	
Totals	7.75		1,151.25	
Total Labor				1,151.25

Reimbursables

Reimbursable Postage/Shipping/Delivery			158.70	
Total Reimbursables			158.70	158.70

Total this Phase \$1,309.95

Budget

	Current	Prior	To-Date	
Labor	1,151.25	85,598.75	86,750.00	
Limit			91,000.00	
Remaining			4,250.00	
Total this Invoice				\$1,309.95

Billing Backup

Tuesday, September 24, 2024

Wallace Group

Invoice 63299 Dated 9/24/2024

8:53:24 AM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

	Hours	Rate	Amount
Senior Project Analyst I			
Richardson, Lonnie	8/13/2024	2.00	155.00
QB Database entry			
Richardson, Lonnie	8/23/2024	1.00	155.00
A/R, Bank Deposit			
Richardson, Lonnie	8/29/2024	3.00	465.00
A/R, QB Updates			
Project Analyst I			
Johnson, Heather	8/1/2024	1.00	120.00
Admin. Assist.			
Associate Engineer I			
Williams, Olivia	8/5/2024	.25	135.00
2024 Tax Roll Prep			
Williams, Olivia	8/23/2024	.25	135.00
Documentation of Returned Invoices			
Williams, Olivia	8/30/2024	.25	135.00
Returned Mailers 2024			
Totals	7.75		1,151.25
Total Labor			1,151.25

Reimbursables

Reimbursable Postage/Shipping/Delivery			
0083124	8/31/2024	Postage Log August 2024 / 08/02/2024 HLJ	158.70
Total Reimbursables			158.70

	Total this Phase	\$1,309.95
	Total this Project	\$1,309.95
	Total this Report	\$1,309.95

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
 July through September 2024

25% of the year has elapsed	Jul - Sep 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	22,386.10	90,000.00	-67,613.90	24.87%
Assessments	368,764.91	557,900.00	-189,135.09	66.1%
Misc Payments	0.00	108,504.00	-108,504.00	0.0%
Total Income	<u>391,151.01</u>	<u>756,404.00</u>	<u>-365,252.99</u>	<u>51.71%</u>
Expense				
01 · General Manager	11,700.00	54,700.00	-43,000.00	21.39%
03 · Audit & Financial Reporting	5,455.00	13,000.00	-7,545.00	41.96%
04 · Contract Admin(Assesmt Billing)	6,643.99	30,000.00	-23,356.01	22.15%
05 · Legal Services	2,230.00	12,000.00	-9,770.00	18.58%
06 · Meeting Room Lease	0.00	150.00	-150.00	0.0%
07 · Web Page Support	0.00	500.00	-500.00	0.0%
10 · Insurance E&O; Board	3,419.00	3,500.00	-81.00	97.69%
11 · Office Supplies	115.00	450.00	-335.00	25.56%
12 · Postage/Printing	0.00	150.00	-150.00	0.0%
13 · Board Elections	140.90	250.00	-109.10	56.36%
14 · CSDA Membership	0.00	600.00	-600.00	0.0%
15 · LAFCO District Fees	0.00	1,200.00	-1,200.00	0.0%
17 · Contingency 10%	0.00	11,650.00	-11,650.00	0.0%
18 · GSA Budget	67,763.00	550,000.00	-482,237.00	12.32%
19 · Designation to District Reserve	0.00	78,254.00	-78,254.00	0.0%
Total Expense	<u>97,466.89</u>	<u>756,404.00</u>	<u>-658,937.11</u>	<u>12.89%</u>
Net Ordinary Income	<u>293,684.12</u>	<u>0.00</u>	<u>293,684.12</u>	<u>100.0%</u>
Net Income	<u><u>293,684.12</u></u>	<u><u>0.00</u></u>	<u><u>293,684.12</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District

Balance Sheet

As of September 30, 2024

Sep 30, 24

ASSETS

Current Assets

Checking/Savings

California Class 1,916,765.22

Community Bank - Checking 50,741.81

Total Checking/Savings 1,967,507.03

Total Current Assets 1,967,507.03

TOTAL ASSETS 1,967,507.03

LIABILITIES & EQUITY

Equity

Board Designated Reserves 1,673,822.91

Net Income 293,684.12

Total Equity 1,967,507.03

TOTAL LIABILITIES & EQUITY 1,967,507.03

**San Antonio Basin Water District
Transaction List by Vendor
September 2024**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	09/13/2024	5212	INV # 0924SABWD	Community Bank - Checking	-725.00
Donna Glass	Check	09/13/2024	5209	inv # 2409	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	09/17/2024	EFT	PER BOARD	Community Bank - Checking	-22,375.67
The Law Offices of Young Wooldridge	Check	09/13/2024	5211	CLIENT 21089 AFD	Community Bank - Checking	-227.50
Wallace Group	Check	09/13/2024	5210	PROJECT 1591-0002-00	Community Bank - Checking	-3,671.25

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
9/4/2024	2409

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - August 1 through August 31, 2024 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials, investments, accounts receivable, prepare meeting minutes, follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.</p>	3,900.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

August 21, 2024
 Project No: 1591-0002-00
 Invoice No: 63048
Invoice Total \$3,671.25

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through July 31, 2024

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	1.25	270.00	337.50	
Senior Mechanical Engineer II	3.75	205.00	768.75	
Associate Engineer I	19.00	135.00	2,565.00	
Totals	24.00		3,671.25	
Total Labor				3,671.25
				Total this Phase \$3,671.25

Budget	Current	Prior	To-Date	
Labor	3,671.25	81,927.50	85,598.75	
Limit			91,000.00	
Remaining			5,401.25	
				Total this Invoice \$3,671.25

Outstanding Invoices

Number	Date	Balance
62823	7/22/2024	2,027.74
Total		2,027.74

Billing Backup

Wednesday, August 21, 2024

Wallace Group Invoice 63048 Dated 8/21/2024 2:23:42 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

	Hours	Rate	Amount
Principal			
Wagner, Kari	7/10/2024	.50	270.00
Review Change Policy/Discussion with DG			
Wagner, Kari	7/17/2024	.25	270.00
Project Management			
Wagner, Kari	7/23/2024	.25	270.00
Project Management			
Wagner, Kari	7/25/2024	.25	270.00
Project Management/Follow Up with DG			
Senior Mechanical Engineer II			
Lindahl, Nels	7/10/2024	.75	205.00
Property Ownership Digging in DataTree; OW Access help;			
Lindahl, Nels	7/12/2024	.50	205.00
OW Support;			
Lindahl, Nels	7/17/2024	.50	205.00
Access Setup for 2024/25;			
Lindahl, Nels	7/22/2024	.50	205.00
Tax Roll - Access;			
Lindahl, Nels	7/25/2024	.75	205.00
Tax Roll; Ownership Verification (██████████) Tax Roll QA;			
Lindahl, Nels	7/29/2024	.50	205.00
Invoicing Comments			
Lindahl, Nels	7/30/2024	.25	205.00
Special Invoice Review;			
Associate Engineer I			
Williams, Olivia	7/2/2024	.25	135.00
AssessNo 0082 Address Update in Access			
Williams, Olivia	7/5/2024	.25	135.00
NearMap Functionality Research			
Williams, Olivia	7/9/2024	.50	135.00
Irrigated Re-Assessment Hours Estimate; Available GIS Imagery Research			
Williams, Olivia	7/10/2024	1.50	135.00
2024-25 Tax Roll Prep (Excel and Access)			
Williams, Olivia	7/12/2024	.50	135.00
Research for NearMap/ Other Available Mapping for Future Assessments; 2024 Tax Roll			
Williams, Olivia	7/15/2024	.25	135.00
2024 Tax Roll (Address Updates)			
Williams, Olivia	7/16/2024	.75	135.00
2024 Tax Roll			
Williams, Olivia	7/17/2024	2.00	135.00
2024 Tax Roll and Invoices			
Williams, Olivia	7/18/2024	1.50	135.00
2024 Tax Roll			
Williams, Olivia	7/22/2024	1.00	135.00
2024 Tax Roll			

Project	1591-0002-00	SAN ANTONIO BASIN WTR TAX ROLL PREP		Invoice	63048
Williams, Olivia		7/23/2024	2.25	135.00	303.75
	2024 Tax Roll				
Williams, Olivia		7/25/2024	2.25	135.00	303.75
	2024 Tax Roll				
Williams, Olivia		7/26/2024	3.00	135.00	405.00
	2024 Invoices and Envelopes				
Williams, Olivia		7/29/2024	1.00	135.00	135.00
	2024 Tax Roll Invoices and Envelopes				
Williams, Olivia		7/30/2024	1.25	135.00	168.75
	Special Case 2024 Invoices				
Williams, Olivia		7/31/2024	.75	135.00	101.25
	2024 Tax Roll Invoices				
	Totals		24.00		3,671.25
	Total Labor				3,671.25
				Total this Phase	\$3,671.25
				Total this Project	\$3,671.25
				Total this Report	\$3,671.25



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP • EST. 1939

1800 30TH STREET, FOURTH FLOOR
BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM

EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM

PHONE: (661) 327-9661

FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

SAN ANTONIO BASIN WATER DISTRICT
1005 S. BROADWAY
SANTA MARIA, CA 93454

August 31, 2024

Client ID 21089 AFD

Statement for period through August 31, 2024

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
2	ASSESSMENTS, TOLLS AND CHARGES	\$97.50	-\$97.50	\$0.00	\$0.00
22	ELECTION MATTERS	\$0.00	\$0.00	\$227.50	\$227.50
PRIOR STATEMENT BALANCE					\$97.50
TOTAL PAYMENTS AND ADJUSTMENTS					-\$97.50
CURRENT CHARGES					\$227.50
PAY THIS AMOUNT					\$227.50

Any Payments Received After 08/31/24 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



Summary Statement

December 31, 2024

Page 1 of 3

Investor ID: CA-01 [REDACTED]

0000067-0000277 PDF 730830

San Antonio Basin Water District
1005 S. Broadway
Santa Maria, CA 93454

Agenda Item 8) c.

California CLASS

California CLASS

Average Monthly Yield: 4.6385%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01 [REDACTED]	CA Class Fund	1,932,505.37	0.00	0.00	7,591.40	91,350.14	1,932,750.25	1,940,096.77
TOTAL		1,932,505.37	0.00	0.00	7,591.40	91,350.14	1,932,750.25	1,940,096.77



CA Class Fund

Account Summary

Average Monthly Yield: 4.6385%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	1,932,505.37	0.00	0.00	7,591.40	91,350.14	1,932,750.25	1,940,096.77

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
12/01/2024	Beginning Balance			1,932,505.37	
12/31/2024	Income Dividend Reinvestment	7,591.40			
12/31/2024	Ending Balance			1,940,096.77	



Summary Statement

November 30, 2024

Page 1 of 3

Investor ID: CA-██████████

0000067-0000276 PDF 719226

San Antonio Basin Water District
1005 S. Broadway
Santa Maria, CA 93454

California CLASS

California CLASS

Average Monthly Yield: 4.8272%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-██████████	CA Class Fund	1,924,889.04	0.00	0.00	7,616.33	83,758.74	1,925,396.80	1,932,505.37
TOTAL		1,924,889.04	0.00	0.00	7,616.33	83,758.74	1,925,396.80	1,932,505.37

Tel: (877) 930-5213

www.californiaclass.com



Account Statement

November 30, 2024

Page 2 of 3

Account Number: CA-01 [REDACTED]

CA Class Fund

Account Summary

Average Monthly Yield: 4.8272%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	1,924,889.04	0.00	0.00	7,616.33	83,758.74	1,925,396.80	1,932,505.37

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			1,924,889.04	
11/30/2024	Income Dividend Reinvestment	7,616.33			
11/30/2024	Ending Balance			1,932,505.37	



Summary Statement

October 31, 2024

Page 1 of 3

Investor ID: CA-██████████

0000067-0000275 PDF 708953

San Antonio Basin Water District
1005 S. Broadway
Santa Maria, CA 93454

California CLASS

California CLASS

Average Monthly Yield: 5.0039%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-██████████	CA Class Fund	1,916,765.22	0.00	0.00	8,123.82	76,142.41	1,917,027.28	1,924,889.04
TOTAL		1,916,765.22	0.00	0.00	8,123.82	76,142.41	1,917,027.28	1,924,889.04

Tel: (877) 930-5213

www.californiaclass.com



Account Statement

October 31, 2024

Page 2 of 3

Account Number: CA-01 [REDACTED]

CA Class Fund

Account Summary

Average Monthly Yield: 5.0039%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	1,916,765.22	0.00	0.00	8,123.82	76,142.41	1,917,027.28	1,924,889.04

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
10/01/2024	Beginning Balance			1,916,765.22	
10/31/2024	Income Dividend Reinvestment	8,123.82			
10/31/2024	Ending Balance			1,924,889.04	



Summary Statement

September 30, 2024

Page 1 of 3

Investor ID: CA-██████████

0000067-0000275 PDF 697362

San Antonio Basin Water District
1005 S. Broadway
Santa Maria, CA 93454

California CLASS

California CLASS

Average Monthly Yield: 5.2597%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-██████████	CA Class Fund	1,609,331.72	300,000.00	0.00	7,433.50	68,018.59	1,729,579.50	1,916,765.22
TOTAL		1,609,331.72	300,000.00	0.00	7,433.50	68,018.59	1,729,579.50	1,916,765.22

Tel: (877) 930-5213

www.californiaclass.com



Account Statement

September 30, 2024

Page 2 of 3

Account Number: CA-01 [REDACTED]

CA Class Fund

Account Summary

Average Monthly Yield: 5.2597%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	1,609,331.72	300,000.00	0.00	7,433.50	68,018.59	1,729,579.50	1,916,765.22

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
09/01/2024	Beginning Balance			1,609,331.72	
09/19/2024	Contribution	300,000.00			6491
09/30/2024	Income Dividend Reinvestment	7,433.50			
09/30/2024	Ending Balance			1,916,765.22	

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 1-16-2025**

Agenda Item 8) d.

Assessment No.	Invoiced	Paid	Balance
0001	\$ 3,726.61	\$ 3,726.61	\$ -
0002	\$ 192.09		\$ 192.09
0003	\$ 5,409.98	\$ 5,409.98	\$ -
0004	\$ 50.00	\$ 50.00	\$ -
0005	\$ 50.00	\$ 50.00	\$ -
0006	\$ 50.00		\$ 50.00
0007	\$ 656.68	\$ 656.68	\$ -
0008	\$ 4,148.78	\$ 4,148.78	\$ -
0009	\$ 200.91	\$ 200.91	\$ -
0010	\$ 50.00	\$ 50.00	\$ -
0011	\$ 179.03		\$ 179.03
0012	\$ 90.33	\$ 90.33	\$ -
0013	\$ 33,221.98		\$ 33,221.98
0014	\$ 50.00		\$ 50.00
0015	\$ 36,452.37	\$ 36,452.37	\$ -
0016	\$ 1,426.26	\$ 1,426.26	\$ -
0017	\$ 50.00	\$ 50.00	\$ -
0018	\$ 50.00	\$ 50.00	\$ -
0019	\$ 50.00	\$ 50.00	\$ -
0020	\$ 1,619.68	\$ 1,619.68	\$ -
0021	\$ -		\$ -
0022	\$ 58.69	\$ 58.69	\$ -
0023	\$ 50.00	\$ 50.00	\$ -
0024	\$ 50.00	\$ 50.00	\$ -
0025	\$ 16,894.24	\$ 16,894.24	\$ -
0026	\$ 14,322.56	\$ 14,322.56	\$ -
0027	\$ 931.00	\$ 931.00	\$ -
0028	\$ 651.76	\$ 651.76	\$ -
0029	\$ 1,338.24		\$ 1,338.24
0030	\$ 50.00		\$ 50.00
0031	\$ 1,726.26	\$ 1,726.27	\$ (0.01)
0032	\$ 714.92	\$ 714.92	\$ -
0033	\$ 50.00	\$ 50.00	\$ -
0034	\$ 7,249.35		\$ 7,249.35
0035	\$ 2,108.52		\$ 2,108.52
0036	\$ 50.00	\$ 50.00	\$ -
0037	\$ 1,999.88	\$ 1,999.88	\$ -
0038	\$ 538.54	\$ 538.54	\$ -
0039	\$ 2,420.45	\$ 2,420.45	\$ -
0040	\$ 304.62	\$ 304.62	\$ -
0041	\$ 50.00	\$ 50.00	\$ -
0042	\$ 375.43		\$ 375.43
0043	\$ 50.00		\$ 50.00
0044	\$ 238.00	\$ 238.00	\$ -

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 1-16-2025**

Assessment No.	Invoiced	Paid	Balance
0045	\$ 50.00		\$ 50.00
0046	\$ 50.00		\$ 50.00
0047	\$ 51.08	\$ 51.08	\$ -
0048	\$ 1,758.16	\$ 1,758.16	\$ -
0049	\$ 1,188.14		\$ 1,188.14
0050	\$ 1,136.59		\$ 1,136.59
0051	\$ 50.00	\$ 50.00	\$ -
0052	\$ 57,554.49	\$ 57,554.48	\$ 0.01
0053	\$ 9,817.08	\$ 9,817.08	\$ -
0054	\$ 50.00	\$ 50.00	\$ -
0055	\$ 6,363.64	\$ 6,363.64	\$ -
0056	\$ 50.00	\$ 50.00	\$ -
0057	\$ 1,975.55	\$ 1,975.55	\$ -
0058	\$ 1,529.34	\$ 1,529.34	\$ -
0059	\$ 5,496.04		\$ 5,496.04
0060	\$ 935.63	\$ 935.63	\$ -
0062	\$ 50.00	\$ 50.00	\$ -
0064	\$ 388.42	\$ 388.42	\$ -
0065	\$ 7,726.05	\$ 7,726.05	\$ -
0066	\$ 845.52		\$ 845.52
0067	\$ 504.67	\$ 504.67	\$ -
0068	\$ 165.95	\$ 165.95	\$ -
0070	\$ 3,728.24	\$ 3,728.24	\$ -
0071	\$ 3,148.15		\$ 3,148.15
0072	\$ 3,472.71	\$ 3,472.70	\$ 0.01
0073	\$ 2,406.11	\$ 2,406.11	\$ -
0074	\$ 50.00	\$ 50.00	\$ -
0075	\$ 125.00	\$ 125.00	\$ -
0075	\$ 125.00		\$ 125.00
0076	\$ 412.44	\$ 412.44	\$ -
0077	\$ 64.99	\$ 64.99	\$ -
0078	\$ 50.00	\$ 50.00	\$ -
0079	\$ 1,618.41	\$ 1,618.41	\$ -
0080	\$ 3,395.00		\$ 3,395.00
0081	\$ 6,537.26	\$ 6,537.26	\$ -
0082	\$ 114.98	\$ 114.98	\$ -
0083	\$ 310.53	\$ 310.53	\$ -
0084	\$ 5,451.30	\$ 5,451.30	\$ -
0085	\$ 176.14	\$ 176.14	\$ -
0086	\$ 1,207.82	\$ 1,207.82	\$ -
0087	\$ 50.00		\$ 50.00
0088	\$ 50.00	\$ 50.00	\$ -
0089	\$ 1,229.74		\$ 1,229.74
0090	\$ 50.00	\$ 50.00	\$ -

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 1-16-2025**

Assessment No.	Invoiced	Paid	Balance
0091	\$ 3,539.72	\$ 3,539.72	\$ -
0092	\$ 140,279.80	\$ 140,279.80	\$ -
0093	\$ 234.53	\$ 216.31	\$ 18.22
0094	\$ 4,164.08	\$ 4,164.08	\$ -
0095	\$ 50.00		\$ 50.00
0097	\$ 490.90	\$ 490.89	\$ 0.01
0098	\$ 8,027.76	\$ 8,027.76	\$ -
0099	\$ -		\$ -
0100	\$ 1,196.02	\$ 1,196.02	\$ -
0101	\$ 85.70	\$ 85.70	\$ -
0102	\$ 1,901.62		\$ 1,901.62
0103	\$ 50.00	\$ 50.00	\$ -
0104	\$ 557.90		\$ 557.90
0105	\$ 5,838.96	\$ 5,838.96	\$ -
0106	\$ 495.25	\$ 495.25	\$ -
0107	\$ 12,001.42	\$ 12,001.42	\$ -
0108	\$ 1,822.00		\$ 1,822.00
0109	\$ 36,749.82	\$ 36,749.82	\$ -
0110	\$ 333.86	\$ 333.86	\$ -
0111	\$ 528.70	\$ 528.71	\$ (0.01)
0112	\$ 50.00	\$ 50.00	\$ -
0113	\$ 10,116.18	\$ 10,116.18	\$ -
0114	\$ 23,992.42	\$ 23,992.42	\$ -
0115	\$ 2,347.53		\$ 2,347.53
0116	\$ 5,933.10		\$ 5,933.10
0124	\$ 1,515.44	\$ 1,515.44	\$ -
0125	\$ 363.12	\$ 363.11	\$ 0.01
0126	\$ 4,530.72		\$ 4,530.72
0127	\$ 1,028.80	\$ 1,028.80	\$ -
0201	\$ 2,183.61		\$ 2,183.61
0202	\$ 462.48	\$ 462.48	\$ -
0203	\$ 6,150.84		\$ 6,150.84
0204	\$ 50.00	\$ 50.00	\$ -
0205	\$ 11,522.08	\$ 11,522.08	\$ -
	560,051.69	472,977.31	87,074.38

**As of 1-16-2025 84% of the
2024-25 Assessments have been
Collected.**

**Due Date was Oct 4, 2024
Delinquent Date is Feb 3, 2025**

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July through December 2024

Agenda Item 8) e.

50% of the year has elapsed	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
Administration and Operation				
01 Administrative Exp/Office Ex	26,891.22	75,900.00	-49,008.78	35.43%
02-Accountant	3,625.00	9,000.00	-5,375.00	40.28%
03-Comm Eng Grant Wrtnng NonGSP	0.00	35,000.00	-35,000.00	0.0%
04-Monitoring	36,634.81	87,500.00	-50,865.19	41.87%
05-Legal Counsel	13,452.50	45,000.00	-31,547.50	29.89%
06-Insurance	1,765.00	1,800.00	-35.00	98.06%
07-Audit Fees	0.00	4,000.00	-4,000.00	0.0%
09-GSP Related Costs-Annual Rep	10,782.50	57,500.00	-46,717.50	18.75%
10-GSP Implementation / PMAs	23,485.00	185,000.00	-161,515.00	12.7%
Total Administration and Operation	116,636.03	500,700.00	-384,063.97	23.3%
Total Expense	116,636.03	500,700.00	-384,063.97	23.3%
Net Ordinary Income	-116,636.03	-500,700.00	384,063.97	23.3%
Other Income/Expense				
Other Income				
11 Operating Transfers	136,751.61	550,000.00	-413,248.39	24.86%
Total Other Income	136,751.61	550,000.00	-413,248.39	24.86%
Other Expense				
Contingency (10%)	0.00	49,300.00	-49,300.00	0.0%
Total Other Expense	0.00	49,300.00	-49,300.00	0.0%
Net Other Income	136,751.61	500,700.00	-363,948.39	27.31%
Net Income	20,115.58	0.00	20,115.58	100.0%

San Antonio Basin GSA

Balance Sheet

As of December 31, 2024

Dec 31, 24

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006 25,000.00

Total Checking/Savings 25,000.00

Total Current Assets 25,000.00

TOTAL ASSETS 25,000.00

LIABILITIES & EQUITY

Equity

Retained Earnings 4,884.42

Net Income 20,115.58

Total Equity 25,000.00

TOTAL LIABILITIES & EQUITY 25,000.00

San Antonio Basin GSA Expenses by Vendor Detail

December 2024

	Type	Date	Num	Account	Split	Amount
BERTOUX & COMPANY						
	Check	12/17/2024	3162	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	95.88
	Check	12/17/2024	3163	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	5,000.00
Total BERTOUX & COMPANY						<u>5,095.88</u>
Brownstein Hyatt Farber Schreck						
	Check	12/17/2024	3164	05-Legal Counsel	Community Bank of SM -ACCT 9006	1,348.50
Total Brownstein Hyatt Farber Schreck						<u>1,348.50</u>
Carrie Troup, C.P.A.						
	Check	12/17/2024	3169	02-Accountant	Community Bank of SM -ACCT 9006	725.00
Total Carrie Troup, C.P.A.						<u>725.00</u>
GSI WATER SOLUTIONS, INC.						
	Check	12/17/2024	3165	04-Monitoring	Community Bank of SM -ACCT 9006	8,405.00
	Check	12/17/2024	3166	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	2,985.00
	Check	12/17/2024	3167	04-Monitoring	Community Bank of SM -ACCT 9006	1,910.00
	Check	12/17/2024	3168	09-GSP Related Costs-Annual Rep	Community Bank of SM -ACCT 9006	1,110.00
Total GSI WATER SOLUTIONS, INC.						<u>14,410.00</u>
Los Alamos CSD						
	Check	12/17/2024	3170	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	200.00
Total Los Alamos CSD						<u>200.00</u>
TOTAL						<u><u>21,779.38</u></u>

San Antonio Basin GSA Expenses by Vendor Detail

November 2024

	Type	Date	Num	Account	Split	Amount
BERTOUX & COMPANY						
	Check	11/14/2024	3155	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	5,000.00
Total BERTOUX & COMPANY						5,000.00
Brownstein Hyatt Farber Schreck						
	Check	11/14/2024	3156	05-Legal Counsel	Community Bank of SM -ACCT 9006	117.00
Total Brownstein Hyatt Farber Schreck						117.00
Carrie Troup, C.P.A.						
	Check	11/09/2024	3154	02-Accountant	Community Bank of SM -ACCT 9006	725.00
Total Carrie Troup, C.P.A.						725.00
GSI WATER SOLUTIONS, INC.						
	Check	11/14/2024	3157	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	643.75
	Check	11/14/2024	3158	04-Monitoring	Community Bank of SM -ACCT 9006	315.00
	Check	11/14/2024	3159	04-Monitoring	Community Bank of SM -ACCT 9006	5,130.73
	Check	11/14/2024	3160	09-GSP Related Costs-Annual Rep	Community Bank of SM -ACCT 9006	4,860.00
Total GSI WATER SOLUTIONS, INC.						10,949.48
Los Alamos CSD						
	Check	11/14/2024	3161	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	200.00
Total Los Alamos CSD						200.00
TOTAL						16,991.48

San Antonio Basin GSA Expenses by Vendor Detail

October 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	10/14/2024	3146	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	<u>5,625.00</u>
Total BERTOUX & COMPANY						5,625.00
Brownstein Hyatt Farber Schreck						
	Check	10/14/2024	3147	05-Legal Counsel	Community Bank of SM -ACCT 9006	<u>5,104.00</u>
Total Brownstein Hyatt Farber Schreck						5,104.00
Carrie Troup, C.P.A.						
	Check	10/14/2024	3152	02-Accountant	Community Bank of SM -ACCT 9006	<u>725.00</u>
Total Carrie Troup, C.P.A.						725.00
GSI WATER SOLUTIONS, INC.						
	Check	10/14/2024	3148	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	4,907.50
	Check	10/14/2024	3149	04-Monitoring	Community Bank of SM -ACCT 9006	5,947.50
	Check	10/14/2024	3150	04-Monitoring	Community Bank of SM -ACCT 9006	2,896.25
	Check	10/14/2024	3151	09-GSP Related Costs-Annual Rep	Community Bank of SM -ACCT 9006	<u>4,812.50</u>
Total GSI WATER SOLUTIONS, INC.						18,563.75
Los Alamos CSD						
	Check	10/14/2024	3153	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	<u>200.00</u>
Total Los Alamos CSD						200.00
TOTAL						<u><u>30,217.75</u></u>

San Antonio Basin GSA Expenses by Vendor Detail

September 2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	09/13/2024	3138	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	4,500.00
Total BERTOUX & COMPANY						<u>4,500.00</u>
Brownstein Hyatt Farber Schreck						
	Check	09/13/2024	3139	05-Legal Counsel	Community Bank of SM -ACCT 9006	380.00
Total Brownstein Hyatt Farber Schreck						<u>380.00</u>
Cachuma Resource Conservation District						
	Check	09/13/2024	3140	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	45.34
Total Cachuma Resource Conservation District						<u>45.34</u>
Carrie Troup, C.P.A.						
	Check	09/13/2024	3144	02-Accountant	Community Bank of SM -ACCT 9006	725.00
Total Carrie Troup, C.P.A.						<u>725.00</u>
GSI WATER SOLUTIONS, INC.						
	Check	09/13/2024	3141	04-Monitoring	Community Bank of SM -ACCT 9006	5,875.63
	Check	09/13/2024	3142	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	4,907.50
	Check	09/13/2024	3143	04-Monitoring	Community Bank of SM -ACCT 9006	5,742.20
Total GSI WATER SOLUTIONS, INC.						<u>16,525.33</u>
Los Alamos CSD						
	Check	09/13/2024	3145	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	200.00
Total Los Alamos CSD						<u>200.00</u>
TOTAL						<u><u>22,375.67</u></u>

From: Director SABGSA <admin@sanantoniobasingsa.org>
Sent: Friday, January 10, 2025 10:20 AM
To: Donna Glass; Carrie Troup
Subject: SABGSA Fund Request
Attachments: Bertoux & Co - Invoice 24-012 December 2024.pdf; Brownstein - Invoice #1017805 01-08-25.pdf; GSI - Invoice #748.017-13 Qtrly Monitoring.pdf; GSI - Invoice #748.021-4 GSP Annual Report.pdf; GSI Invoice #748.018-6 On Call.pdf; SABGSA Invoices for Payment 01-09-25.xlsx; Troup - Invoice for Dec 2024.pdf; GSA Financial Report 12 31 24.pdf

Hi Donna: SABGSA's invoices for this month total \$21,232.13. I'd like to request a fund transfer for that amount, please. The invoices and my spreadsheet are attached along with the GSAs financial report for December 2024. Included in the financial report is the list of payments by vendor for November 2024 since the GSA Board didn't meet last month to review. Let me know if you have any questions.

Hi Carrie: I've uploaded these to your Dropbox folder - January 2025 under Invoices.

Thanks to you both!

Stephanie Bertoux
 Executive Director, San Antonio Basin GSA



(805) 451-0841
<https://sanantoniobasingsa.org/>

1	Date	Vendor/Consultant	Amount	Invoice #	Budget Category	Line Item
2	9-Jan	Bertoux & Co	\$3,125.00	24-012	01 - Administrative	Professional Administrative Services
3	8-Jan	Brownstein, Hyatt, Farber & Schreck	\$526.50	1017805	05 - Legal Counsel	Legal Counsel
4	9-Jan	GSI Water Solutions	\$692.50	0748.018-6	10 - GSP Implementation	On-Call Hydrogeological Consulting FY 24-25 Contract
5	9-Jan	GSI Water Solutions	\$8,339.63	0748.017-13	04 - Monitoring	2024 Quarterly Monitoring & Reporting
6	9-Jan	GSI Water Solutions	\$7,823.50	0748.021-4	09 - GSP Related Costs	GSP Annual Report
7	31-Dec	Troup CPA	\$725.00	1224GSA	02 - Accountant	Accounting
8		Invoice Total	\$21,232.13			

Donna Glass

From: Director SABGSA <admin@sanantoniobasingsa.org>
Sent: Monday, December 16, 2024 4:34 PM
To: Donna Glass
Cc: Carrie Troup
Subject: SABGSA Fund Request
Attachments: Bertoux & Co - Go Daddy Reimbursement 12-12-24.pdf; Bertoux & Co - Invoice 24-011 November 2024.pdf; BHFS - Invoice #1013557 12-04-24.pdf; GSI - Invoice #748.017-12 Qtrly Monitoring.pdf; GSI - Invoice #748.018-5 On Call.pdf; GSI - Invoice #748.020-3 Transducers.pdf; GSI - Invoice #748.021-3 GSP Annual Report.pdf; LACSD - Invoice # 202431.pdf; SABGSA Invoices for Payment 12-16-24.xlsx; Troup - November 2024 Invoice 12-01-24.pdf

Approved by District Manager on December 16, 2024 as authorized if no WD board meeting is held.

Hi Donna: SABGSA's invoices for this month total \$21,779.38. I'd like to request a fund transfer for that amount, please. The invoices and my spreadsheet are attached. Let me know if you have any questions.

Hi Carrie: I've uploaded these to your Dropbox folder - December 2024 under Invoices.

Thanks to you both!

Stephanie Bertoux

Executive Director, San Antonio Basin GSA



(805) 451-0841

<https://sanantoniobasingsa.org/>

1	Date	Vendor/Consultant	Amount	Invoice #	Budget Category	Line Item
2	16-Dec	Bertoux & Co	\$5,000.00	24-011	01 - Administrative	Professional Administrative Services
3	13-Dec	Bertoux & Co	\$95.88	GoDaddy Receipt	01 - Administrative	SABGSA Email Account Renewal
4	4-Dec	Brownstein, Hyatt, Farber & Schreck	\$1,348.50	1013557	05 - Legal Counsel	Legal Counsel
5	12-Dec	GSI Water Solutions	\$2,985.00	0748.018-5	10 - GSP Implementation	On-Call Hydrogeological Consulting FY 24-25 Contract
6	12-Dec	GSI Water Solutions	\$8,405.00	0748.017-12	04 - Monitoring	2024 Quarterly Monitoring & Reporting
7	12-Dec	GSI Water Solutions	\$1,910.00	0748.020-3	04 - Monitoring	Transducers for Monitoring Wells
8	12-Dec	GSI Water Solutions	\$1,110.00	0748.021-3	09 - GSP Related Costs	GSP Annual Report
9	30-Nov	Troup CPA	\$725.00	1124GSA	02 - Accountant	Accounting
10	27-Nov	LACSD	\$200.00	2024-31	01 - Administrative	Facilities Use & Support Services
11		Invoice Total	\$21,779.38			

Donna Glass

From: Director SABGSA <admin@sanantoniobasingsa.org>
Sent: Tuesday, November 12, 2024 9:20 AM
To: Donna Glass; Carrie Troup
Subject: SABGSA Fund Request + Invoices
Attachments: Bertoux & Co Invoice #24-010.pdf; BHFS Invoice #1008980.pdf; GSI Invoice #748.017-11 - Monitoring.pdf; GSI Invoice #748.018-4 On Call Services.pdf; GSI Invoice #748.020-2 Transducers.pdf; GSI Invoice #748.021-2 Annual Report.pdf; LACSD Invoice #202428.pdf; SABGSA Invoices for Payment 11-08-24.xlsx; Troup Invoice Oct 2024.pdf; GSA Financial Report 10 31 24.pdf

Approved by District Manager on November 12, 2024, as authorized, if no WD board meeting is held.

Hi Donna: SABGSA's invoices for this month total \$16,991.48. I'd like to request a fund transfer for that amount, please. The invoices and my spreadsheet are attached. Let me know if you have any questions. I've also attached the 10/31 SABGSA financial report.

Hi Carrie: I've uploaded these to your Dropbox folder - November 2024 under Invoices.

Thanks,
Stephanie

Stephanie Bertoux

Executive Director, San Antonio Basin GSA



(805) 451-0841

<https://sanantoniobasingsa.org/>

Date	Vendor/Consultant	Amount	Invoice #	Budget Category	Line Item
8-Nov	Bertoux & Co	\$5,000.00	24-010	01 - Administrative	Professional Administrative Services
4-Nov	Brownstein, Hyatt, Farber & Schreck	\$117.00	1008980	05 - Legal Counsel	Legal Counsel
7-Nov	GSI Water Solutions	\$643.75	0748.018-4	10 - GSP Implementation	On-Call Hydrogeological Consulting FY 24-25 Contract
7-Nov	GSI Water Solutions	\$315.00	0748.017-11	04 - Monitoring	2024 Quarterly Monitoring & Reporting
7-Nov	GSI Water Solutions	\$5,130.73	0748.020 - 2	04 - Monitoring	Transducers for Monitoring Wells
7-Nov	GSI Water Solutions	\$4,860.00	0748.021-2	09 - GSP Related Costs	GSP Annual Report
31-Oct	Troup CPA	\$725.00	0924GSA	02 - Accountant	Accounting
16-Oct	LACSD	\$200.00	2024-28	01 - Administrative	Facilities Use & Support Services
	Invoice Total	\$16,991.48			

Donna Glass

From: Director SABGSA <admin@sanantoniobasingsa.org>
Sent: Tuesday, October 8, 2024 1:31 PM
To: Donna Glass
Cc: Carrie Troup
Subject: SABGSA Fund Request + Invoices
Attachments: Bertoux & Co - Invoice 24-009 September 2024.pdf; BHFS Invoice #1004628 - 10.02.2024.pdf; GSI Invoice #748.017-10 Qtrly Monitoring.pdf; GSI Invoice #748.018-3 On-Call Services.pdf; GSI Invoice #748.020-1 Transducers.pdf; GSI Invoice #748.021-1 Annual Report.pdf; Invoice Sept 2024 Troup.pdf; LACSD - Inv #202426 09-19-24.pdf; SABGSA Invoices for Payment 10-07-24.xlsx; GSA Financial Report 09 30 24.pdf

Approved by District Manager on October 8, 2024, as authorized, if no WD board meeting is held.

Hi Donna: SABGSA's invoices for this month total \$30,217.75. I'd like to request a fund transfer for that amount, please. The invoices and my spreadsheet are attached. Let me know if you have any questions. I've also attached the 09/30 SABGSA financial report.

Hi Carrie: I've uploaded these to your Dropbox folder - October 2024 under Invoices.

Thanks,
Stephanie

Stephanie Bertoux

Executive Director, San Antonio Basin GSA



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1	Date	Vendor/Consultant	Amount	Invoice #	Budget Category	Line Item
2	7-Oct	Bertoux & Co	\$5,625.00	24-009	01 - Administrative	Professional Administrative Services
3	2-Oct	Brownstein, Hyatt, Farber & Schreck	\$5,104.00	1004628	05 - Legal Counsel	Legal Counsel
4	3-Oct	GSI Water Solutions	\$4,907.50	0748.018-3	10 - GSP Implementation	On-Call Hydrogeological Consulting FY 24-25 Contract
5	3-Oct	GSI Water Solutions	\$5,947.50	0748.017-10	04 - Monitoring	2024 Quarterly Monitoring & Reporting
6	3-Oct	GSI Water Solutions	\$2,896.25	0748.020 - 1	04 - Monitoring	Transducers for Monitoring Wells
7	3-Oct	GSI Water Solutions	\$4,812.50	0748.021-1	09 - GSP Related Costs	GSP Annual Report
8	30-Sep	Troup CPA	\$725.00	0924GSA	02 - Accountant	Accounting
9	18-Sep	LACSD	\$200.00	2024-26	01 - Administrative	Facilities Use & Support Services
10		Invoice Total	\$30,217.75			