

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, April 16, 2024, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

Approved Meeting Minutes

The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

1) Call to Order

The meeting was called to order at 1:04 p.m. by Vice-President Sharer.

2) Roll Call

Kevin Merrill (arrived a few minutes late)

Randy Sharer

Victor Schaff

Ken Hunter

Directors Absent: Craig Reade

Others in Attendance: Donna Glass - District Manager, Carol Fornoff - Westchester Group Investment Management, Inc, GinaLisa Tamayo - Jackson Family Estate and Maritza Trujillo – Silverado.

- 3) **Public Comment:** This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

4) Minutes

a. February 2024 Board Meeting Minutes – Board Approval Needed

A **motion** was made by Director Hunter to approve the February 2024 Minutes as presented. **Motion seconded** by Director Schaff. The motion carried.

AYES: Director Merrill, Sharer, Hunter and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

5) Financial Report

a. Review and Approve February and March Financial Statements

The February and March statements were included in the packet. As of March 31, 2024, 75% of the year had elapsed. The SABWD collected \$512,636 or 90% of the 2023-24 Assessments, \$61,543 in interest and \$3,615 in payments from Santa Barbara County Property Tax. The expenses YTD were \$138,322 or 21% of the budget. Net Income was \$431,688 and \$1,321,102 is designated toward Reserves. The total of the checking and investment accounts is \$1,710,598.

A **motion** was made by Director Sharer to approve the February and March Financial Statements as presented. **Motion seconded** by Director Merrill. The motion carried.

AYES: Director Merrill, Sharer, Hunter and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

i. Consider Fund Transfer from Investment Account to Operating Account

The District Manager reported that as of March 13, 2024, the operating account balance was \$28,451. March invoices total \$6,810 and the GSA fund request was \$43,165.80. \$50,000 was transferred from California CLASS to the operating account on March 13, 2024. After the invoices are paid and GSA transfer is completed the operating account balance will be \$28,475.

As of April 10, 2024, the operating account balance was \$28,475. April invoices total \$7,153.42 and the GSA fund request was \$19,933. \$25,000 was transferred from California CLASS to the operation account on April 10, 2024. After the invoices are paid and GSA transfer is completed the operating account balance will be \$26,988.59.

At the February meeting the Board authorized the District Manager to continue to make transfers from California CLASS to the District Operating Account, as needed not to exceed \$50,000, for the monthly invoices and GSA fund request.

b. Investment Report

The February and March California CLASS statements were included in the packet. Interest earned for February was \$7,473 and March was \$7,784. Interest earned FYTD was \$53,759. Account balance as of March 31, 2024, was \$1,682,123. The Average Monthly Yield was 5.42%. The current balance as of April 16, 2024, was \$1,674,339.

Withdrawals from California CLASS and transferred to the SABWD Operating Account were made to cover SABWD Monthly expenses and the GSA Fund Requests on:

February 14, 2024, for \$35,000

March 13, 2024, for \$50,000

April 10, 2024, for \$25,000

c. Assessments Status Report

As of March 19, 2024, the SABWD collected \$512,636, or 90% of the 2023-24 Assessments. Balance remaining is \$64,266.

Payment reminders were sent out on January 12, 2024. Payments became delinquent on February 4, 2024. If not paid by June, these will be added to the Santa Barbara County Property Taxes with the 5% penalty. The Board will consider approving for submittal at the June 18, 2024 meeting.

Change Order Requests were mailed out on February 9, 2024. The deadline to request changes was April 1, 2024. All of the change requests will be presented to the Board at the May meeting for review and to be considered for approval.

d. Review February and March GSA Financial Statements

The February and March statements were included in the board packet for review only. As of March 31, 2024, 75% of the year has elapsed. The GSA checking account balance is \$25,000. The expenses YTD were \$167,128 or 34% of the budget. Operating transfers from the Water District to the GSA were \$136,905 or 27% of the budget.

e. Consider GSA Fund Request

As reported, the GSA account balance was \$25,000. To pay April invoices and maintain their minimum balance of \$25,000 the GSA is requesting a fund transfer of \$19,933 for April.

A **motion** was made by Director Merrill to approve the SABGSA fund request already made for the March invoices of \$43,165.80, the April fund request of \$19,933 and authorize the accountant to transfer \$19,933 from the SABWD operating account to the SABGSA account. **Motion seconded** by Director Sharer **The motion carried.**

AYES: Director Merrill, Sharer, Hunter and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

A **motion** was made by Director Merrill giving authorization to the District Manager to approve a GSA fund request, not to exceed \$50,000, and request the accountant to transfer the funds from the SABWD Operating Account to the SABGSA Operating Account if the SABWD Board is unable to meet or hold its Regular Board Meeting to approve the GSA fund request. **Motion seconded** by Director Sharer **The motion carried.**

AYES: Director Merrill, Sharer, Hunter and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

6) Informational Items

a. Management/Administration Report

Updates were provided during agenda items.

b. Director Training Report

All Directors are up to date on Harassment and one needs their Ethics course.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update on the agenda items for the evening meeting. The Items on the GSA Agenda for discussion and/or action were:

- Presentation from the Center for Irrigation Technology, Fresno State University Sarge Green, Research Scientist, California Water Institute/Center for Irrigation Technology (CIT) at Fresno State University will provide an informational presentation on metering programs implemented by other groundwater sustainability agencies and water districts throughout the State as well as highlight relevant research, studies, and resources published by the CIT. Mr.

Green has worked with the public and private sectors to advance irrigation, water and energy technologies, and management practices.

- SABGSA Budget Priorities for Fiscal Year 2024-25. The Board of Directors will discuss priorities for the San Antonio Basin Groundwater Sustainability Agency's budget for fiscal year 2024-25. The Board may provide directions to SABGSA staff related to this item.

7) **New Business**— requests for items to be placed on the next agenda.

No new business was requested.

8) **Next Meeting Date – May 21, 2024**

The Next Meeting Date is May 21, 2024

9) **Adjournment**

The meeting was adjourned by President Merrill at 1:50 p.m.

Please contact Donna Glass at admin@sanantoniobasingwd.org with any questions.