

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, August 20, 2024, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call **1 (408)**

638-0968 or 1 (669) 900-6833 and enter ID: **589 687 8298**

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

Approved Meeting Minutes

1) Call to Order

The meeting was called to order at 1:02 p.m. by President Merrill.

2) Roll Call

Kevin Merrill
Randy Sharer
Craig Reade
Victor Schaff
Ken Hunter

Directors Absent: None

Others in Attendance: Donna Glass - District Manager, Carole Fornoff and Megan Harper - Nuveen Natural Capital, LLC, Tina Burr and GinaLisa Tamayo - Jackson Family Estate

3) Public Comment:

No public comments.

4) Minutes

a. July 2024 Board Meeting Minutes – Board Approval Needed

A **motion** was made by Director Sharer to approve the July 2024 Minutes as presented.

Motion seconded by Director Schaff **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, Hunter and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** None

5) Financial Report

a. Review and Approve July Financial Statements

The July statement was included in the packet. As of July 31, 2024, 8% of the year had elapsed. The SABWD collected none of the 2024-25 Assessments, received \$7,522 in interest and no Misc. Payments from Santa Barbara County. The Operating Account balance is \$11,639.

The expenses YTD were \$32,805 or 4% of the budget. Net Income was \$-25,282 because at the June meeting the board approved 100% of the year-end net income to be transferred to the Reserves. Designation to Reserves is now \$1,673,823.

Withdrawal from California CLASS and transfer to the Operating Account was made to cover the August District Monthly expenses (\$10,201) and the GSA Fund Request (\$23,506.75) on August 16, 2024, for \$35,000. After expenses the operating balance will be \$12,931.32.

A **motion** was made by Director Hunter to approve the July Financial Statements as presented. **Motion seconded** by Director Sharer. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, Hunter and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** None

b. Investment Report

The July California CLASS statement was included in the packet. Interest earned for July was \$7,522. Interest earned FYTD was \$7,522. Account balance as of July 31, 2024, was \$1,636,901. The Average Monthly Yield was 5.40%.

A withdrawal and transfer to the Operating Account was made to cover District Monthly expenses and the GSA Fund Requests on August 16, 2024, for \$35,000.

c. Assessments Status Report

The 2024-25 Assessment was approved at the July 18, 2024, meeting. The Assessment Book was filed on August 5, 2024, with the Treasurer.

The District picked up an additional 120 Irrigated Acres for 2024-25 tax roll.

	Gross Acreage	Non- Overlying Acres	Irrigated Acres Within Basin (\$40.00)	Non-Irrigated Acres (\$0.40)	Assessment
Totals:	86,451.60	26,105.87	13,339.86	47,005.86	\$ 553,475.82

Total Parcels = 236/Total Assessments #'s = 132

- August 8, 2024 - Notice was publish in the Santa Maria Times
- August 2, 2024 – Wallace Group sent out the invoices
- October 4, 2024 – Assessment due date (60 days after filing date)
- February 3, 2025 -Delinquent Date (4 months after due date)

d. Review July GSA Financial Statements

The July statement was included in the board packet for review only. As of July 31, 2024, 8% of the year had elapsed. The GSA checking account balance is \$25,000. The expenses YTD were \$20,116 or 4% of the budget. Operating transfers from the Water District was \$20,881 or 4% of the budget.

e. Consider GSA Fund Request

July invoices totaled \$23,506.75. To pay July invoices and maintain their minimum balance of \$25,000 the GSA is requesting a fund transfer of \$23,506.75.

A **motion** was made by Director Merrill to approve the accountant to transfer funds from the SABWD Operating Account to the SABGSA Operating Account in the amount of \$23,506.75. **Motion seconded** by Director Hunter. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, Hunter and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** None

6) Informational Items

a. Management/Administration Report

Updates were provided during agenda items.

b. Update on Election Process for 3 Director Positions

The District received only three filings for three available spots so there will be no contested election. Next step is to notify the Board of Supervisors to request to be added to their Agenda before December 2, 2024, for them to appoint Kevin Merrill, Randy Sharer and Andrew Reade.

c. 2024 Conflict of Interest Biennial Review Notice

The completed 2024 Biennial Notice form for the San Antonio Basin Water District was filed with Santa Barbara County Board of Supervisors. District's legal counsel reviewed the District's code and determined no amendment was required.

d. Director Training Report

All Directors are up to date on Harassment and one needs their Ethics course.

e. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided an update and addressed some questions.

The Items on the GSA Agenda for discussion and/or action were:

a. Consider a Proposal from GSI Water Solutions to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough

The Board will review and discuss the proposed scope of work and associated fees for GSI Water Solutions to provide planning and oversight of vegetation trimming along access trails to wells near Barks Slough that are included in SABGSA's Groundwater Level Monitoring Network. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions related to this item.

b. Consider a Proposal from GSI Water Solutions to Purchase and Install Transducers

The Board will review and discuss the proposed scope of work and associated fees for GSI Water Solutions to purchase and install five continuous water level data logging devices called pressure transducers (transducers) in five Representative Monitoring Site wells in SABGSA's Groundwater Level Monitoring Network. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions related to this item.

c. SABGSA Metering Program Stakeholder Workshop

The Board of Directors will review and discuss a recommendation from the Ad Hoc Committee regarding the timing, format, content, and communications plan for the Metering Program Stakeholder Workshop. The Board may take action or provide specific

direction to the Ad Hoc Committee, staff and/or SABGSA's legal counsel related to this item.

7) **New Business**— requests for items to be placed on the next agenda.
No new business was requested.

8) **Next Meeting Date – September 17, 2024**

A brief discussion took place regarding the continuing need for monthly meetings. District Manager explained that legal counsel had previously suggested making the call on a month-to-month basis instead of changing the bylaws to provide the board more flexibility when a board meeting would be held or canceled on an as needed basis.

9) **Adjournment**

The meeting was adjourned by President Merrill at 1:46 p.m.

Please contact Donna Glass at admin@sanantoniobasingwd.org with any questions.