

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, July 16, 2024, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call **1 (408) 638-0968** or **1 (669) 900-6833** and enter ID: **589 687 8298**

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

Approved Meeting Minutes

1) Call to Order

The meeting was called to order at 1:01 p.m. by President Merrill.

2) Roll Call

Kevin Merrill
Randy Sharer
Craig Reade
Victor Schaff

Directors Absent: Ken Hunter

Others in Attendance: Donna Glass - District Manager, Carol Fornoff - Nuveen Natural Capital, LLC, and GinaLisa Tamayo - Jackson Family Estate

3) Public Comment:

This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

No public comments.

4) Minutes

a. June 2024 Board Meeting Minutes – Board Approval Needed

A **motion** was made by Director Sharer to approve the June 2024 Minutes as presented.

Motion seconded by Director Reade. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

5) Financial Report

a. Review and Approve June Financial Statements

The June statement was included in the packet. As of June 30, 2024, 100% of the year had elapsed. The SABWD collected \$512,750 or 90% of the 2023-24 Assessments, \$83,799 in interest and \$9,575 in Misc Payments from Santa Barabara County. The Operating

Account balance was \$24,444. The expenses YTD were \$606,126 or 91% of the budget. Net Income was \$0 because at the June meeting the board approved 100% of the year end net income be transferred to reserves. Designation to Reserves is now \$1,673,823.

A **motion** was made by Director Schaff to approve the June Financial Statements as presented. **Motion seconded** by Director Sharer. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

b. Investment Report

The June California CLASS statement was included in the packet. Interest earned for June was \$7,578. Interest earned FYTD was \$83,799. Account balance as of June 30, 2024, was \$1,649,379. The Average Monthly Yield was 5.40%. A withdrawal and transfer to the Operating Account was made to cover District Monthly expenses and the GSA Fund Requests on July 12, 2024, for \$20,000.

c. Review June GSA Financial Statements

The June statement was included in the board packet for review only. As of June 30, 2024, 100% of the year has elapsed. The GSA checking account balance was \$23,235. The expenses YTD were \$220,937 or 40% of the budget. Operating transfers from the WD were \$183,061 or 37% of the budget.

d. Consider GSA Fund Request

The GSA June invoices totaled \$21,880.58. To pay June invoices and maintain their minimum balance of \$25,000 the GSA requested a fund transfer of \$21,880.58.

A **motion** was made by Director Sharer to approve the accountant to transfer funds from the SABWD Operating Account to the SABGSA Operating Account in the amount of \$21,880.58. **Motion seconded** by Director Reade. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

6) 2024-25 Budget and Assessments

a. Review and Approve 2024-25 Budget

After a brief review and discussion, a **motion** was made by Director Merrill to approve the 2024-25 Budget as presented. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

b. Consider Resolution Authorizing Levy and Collection of 2024-25 Assessment

After a brief review and discussion, a **motion** was made by Director Sharer to leave the assessment the same as the current year at \$40 per Irrigated Acre and \$0.40 per Non-Irrigated Acre and approve the Resolution Authorizing Levy and Collection of 2024-25 Assessment. **Motion seconded** by Director Merrill. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

7) **Review and Consider Amendments to the Policy for Evaluating Requests for Assessment Changes Adopted 7-18-2023**

After review and discussion, a **motion** was made by Director Reade to approve the Amendments to the Policy for Evaluating Requests for Assessment Changes as presented. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, Schaff, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

8) **Informational Items**

a. **Management/Administration Report**

Updates were provided during agenda items.

b. **Update on Election Process for 3 Director Positions**

District Manager provided an update on the Election process and timeline for Candidacy Forms to be turned in. Notice to the County Election Official was completed on July 3, 2024. Notice of Election will be published on July 20, 2024, in the Santa Maria Times. From July 15, 2024, through August 9, 2024, Candidacy Forms will be available at Los Alamos CSD or via contact/email to the District Manager. Deadline to file the form is August 9, 2024, by 5:00pm.

c. **Director Training Report**

All Directors are up to date on Harassment and one needs their Ethics course.

d. **Update on San Antonio Basin Groundwater Sustainability Agency**

Director Sharer provided a brief update on the agenda items for the evening meeting. The Items on the GSA Agenda for discussion and/or action are:

Consider a Proposal from GSI Water Solutions to Provide On-Call Services - FY 24-25

The Board will review and discuss the proposed scope of work and associated fees for GSI Water Solutions to provide on-call hydrogeological services for fiscal year 2024-25. The Board may take action and/or provide specific direction to SABGSA staff and/or GSI Water Solutions related to this item.

Consider Contract Amendment No. 1 from Bertoux & Company

The Board will review and discuss a Contract Amendment No. 1 for Bertoux & Company for administrative services. The Board may take action and/or provide specific direction to SABGSA staff and/or SABGSA's legal counsel related to this item.

SABGSA Metering Program Ordinance and Administrative Enforcement Policy

The Board of Directors will review and discuss an updated draft ordinance requiring metering and reporting of groundwater extraction in the Basin, a draft Administrative Policy regarding enforcement and penalties, and will consider authorizing legal counsel to draft a fee deposit agreement related to the appeal process (Section 11 of the draft updated Rules & Regulations). There will be no first reading of the ordinance at this meeting and no formal public hearing will be held. The Board may take action and/or provide specific direction to the Ad Hoc Committee, staff and/or SABGSA's legal counsel related to this item.

SABGSA Metering Program Frequently Asked Questions

The Board of Directors will review a revised draft of the proposed Frequently Asked Questions document. The Board may take action and/or provide specific direction to the Ad Hoc Committee, staff and/or SABGSA's legal counsel related to this item.

- 9) **New Business**— requests for items to be placed on the next agenda.
No new business was requested.

- 10) **Next Meeting Date – August 20, 2024**

- 11) **Adjournment**
The meeting was adjourned by President Merrill at 2:15 p.m.

Please contact Donna Glass at admin@sanantoniobasingwd.org with any questions.