

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, January 20, 2026, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

Note: Public invited to join in person, or by videoconference

Approved Meeting Minutes

- 1) **Call to Order** The meeting was called to order at 1:03 p.m. by President Merrill.
- 2) **Roll Call – Present: Directors** Kevin Merrill, Randy Sharer, Ken Hunter (arrived at 1:05 p.m.) and Victor Schaff.
Absent: Andrew Reade. Board quorum present.

Others in Attendance: Donna Glass-District Manager, Peter Kiesecker-Soloman Hills, Ginalisa Tamayo-Jackson Family Wines, Maritza Trujillo-Nuveen Natural Capital, LLC and Michael.
- 3) **Announcement of Election Results for 2 Director Positions**
At the Special Board of Supervisors meeting on November 18, 2025 two (2) directors, Ken Hunter and Victor Schaff were appointed to the Board of the San Antonio Basin Water District in lieu of election pursuant to California Elections Code Section 10515(a), with terms expiring in December, 2029.
 - a. **Appointment of Officers**
No changes were made. Director Merrill will continue as President and Director Sharer will continue as Vice-President.

After a brief discussion a **motion** was made by Director Sharer to continue with the appointment of Donna Glass, as Secretary and Director Schaff as Assessor, Tax Collector and Treasurer. **Motion seconded** by Director Schaff. **The motion carried.**
AYES: Director Merrill, Sharer, Hunter and Schaff.
NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade
 - b. **Discussion and Possible Action Regarding Authorized Bank Signers for Operating Account**
After a brief discussion a **motion** was made by Director Sharer for Director Merrill, Director Sharer, Director Schaff and Donna Glass (Board Secretary) to remain as the authorized signers on the Operating Account at Community Bank of Santa Maria. **Motion seconded** by Director Schaff. **The motion carried.**
AYES: Director Merrill, Sharer, Hunter and Schaff.
NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade
- 4) **Public Comment:** No comments received.
- 5) **Minutes**
 - a. **November 18, 2025 Board Meeting Minutes – Board Approval Needed**
A **motion** was made by Director Sharer to approve the November 18, 2025 Minutes as presented. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

6) Financial Reports

a. Review and Consider Approval of November & December Financial Statements

The November and December statements were included in the packet. As of December 31, 2025, 50% of the year had elapsed. The SABWD collected \$295,561 or 59% of the 2025-26 Assessments, \$35,819 in interest and \$18,428 in Misc. Payments from Santa Barbara County. The Operating Account balance was \$31,711. The expenses YTD were \$167,429 or 27% of the budget. Net Income was \$182,378 and \$1,997,424 is designated toward Reserves. Total Assets are 2,179,802.

A contribution to California Class in the amount of \$45,000 was made in November. No withdrawals were made in November, December or January for Invoices. After payment of the January District invoices totaling \$4,680 and approval of the GSA fund request for \$14,505.63 the Operating account balance will be \$12,525.62.

A **motion** was made by Director Sharer to approve the November and December Financial Statements as presented. **Motion seconded** by Director Hunter. **The motion carried.**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

b. Investment Report

The November and December 2025 California CLASS statements were included in the packet. Interest earned YTD was \$85,067. The account balance as of December 31, 2025 is \$2,148,319. The Average Monthly Yield for December was 3.88%, slightly lower than the November average of 4.04%. A contribution in the amount of \$45,000 was made in November. No withdrawals were made in November, December or January 2026 for Invoices or GSA fund requests.

c. Assessments Status Report

As of December 19, 2025, \$295,396 or 58% of the 2025-26 Assessments have been received. The remaining balance is \$212,132. At this same time frame last year 84% was received. Due date is February 2, 2026. Reminder notices were sent out in early January 2026.

Several correspondents and ownership changes from landowners regarding their assessment have been received. They include:

- Assessment #94 regarding the back charges. Documentation provided and payment in full will be sent shortly.
- Assessment #59 has sold two of three parcels with an outstanding assessment due. New Owner Assessment #207 and #59 will work out the amount owed and submit payment. New owner also owns Assessment #19
- Assessment #66 is in escrow and payment will be sent.
- Assessment #71 will be sending their payment.
- Assessment #13 changed mailing address and contact information. Payment will be sent soon.
- Assessment #34 sold and payment in full was made prior to close of escrow.

d. Review November & December GSA Financial Statements

The November and December 2025 statements were included in the board packet for review only. As of December 31, 2025, 50% of the year had elapsed. The GSA checking account balance is \$25,000. The expenses YTD were \$212,533.06 or 24% of the budget. Operating transfers from the WD were \$121,824 or 22% of the budget.

e. Consider Approval of GSA Fund Request

January 2026 invoices total \$14,505,63 (amended after posting of agenda to \$14,444.63) to pay January invoices and maintain their minimum balance of \$25,000, the GSA requested a fund transfer of \$14,444.63. The fund request for December 2025 invoices for \$13,682.58 was approved by the District Manager due to the cancelation of the December meeting.

A **motion** was made by Director Sharer to approve the accountant transfer funds from the SABWD Operating Account to the SABGSA Operating Account in the amended amount of \$14,444.63. **Motion seconded** by Director Merrill. **The motion carried.**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

7) Discussion and Possible Action Regarding Contract Amendment with Wallace Group to Prepare the 2026-27 Tax Roll

After a brief discussion a **motion** was made by Director Sharer to approve the contract amendment with Wallace Group to prepare the 2026-27 Tax Roll. **Motion seconded** by Director Hunter. **The motion carried**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

8) Discussion and Possible Action Regarding Resolution 26-01 Appointing Director to the SABGSA Board of Directors

After a brief discussion a **motion** was made by Director Merrill to appoint Bart Haycraft as one of the two "Vineyards" positions identified in Section 7.1.1(a) of the JPA to the SABGSA Board of Directors. **Motion seconded** by Director Sharer. **The motion carried**

AYES: Director Merrill, Sharer, Hunter and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

9) Discussion and Possible Action Regarding Mailed Ballot Election For LAFCO Regular Special District Member

The LAFCO Executive Officer received two nominations for the Regular seat. This starts the 45-day mailed ballot election for the nominations received. The Presiding Officer of the District was requested to cast their vote for one candidate by February 19, 2026. For an election to be valid, at least a quorum of the special districts must submit valid ballots (at least 19 ballots).

After a brief discussion a **motion** was made and **seconded** for Director Merrill, Presiding Officer of the District, to vote for Robert Dunlap – Santa Ynez Eiver Water Conservation District for the one Regular seat. **The motion carried.**

10) Informational Items

a. Management/Administration Report

Updates provided during agenda items.

b. Director Training Report

SB 827 - Expanded Training Requirements for 2 hrs. of Fiscal and Financial training.

New FPPC Form 700 Electronic Filing requirement for District. FPPC filers should continue to file their Form 700 with Santa Barbara County as well.

The packet includes a list of all members required to complete the training and the due dates.

Brown Act Update – Legislation Bill SB 707 amending the Act revised the rules for teleconference meeting and added a new requirement that all board members are sent a copy of the Brown Act.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided an update and addressed questions regarding the items on the upcoming GSA Agenda for discussion and/or action that included:

- Election of Officers for 2026 Term
- Review SABGSA Communications Plan Regarding Implementation of SABGSA’s Metering and Groundwater Extraction Reporting Requirements
- Q4 2025 Quarterly Groundwater Level Monitoring Report
- Consider a Proposal from GSI Water Solutions to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough

11) New Business— No new business was requested.

Next Meeting Date – February 17, 2026

Next meeting date was set for March 17,2026. February 17, 2026 meeting was canceled.

12) Adjournment - The meeting was adjourned by President Merrill at 1:53 p.m.