

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, July 15, 2025, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

Note: Public invited to join in person, or by videoconference

Approved Meeting Minutes

- 1) **Call to Order** - The meeting was called to order at 1:01 p.m. by President Merrill.
- 2) **Roll Call – Present: Directors** Kevin Merrill, Randy Sharer, and Victor Schaff. **Absent:** Andrew Reade and Ken Hunter. Board quorum present.

Others in Attendance: Donna Glass - District Manager, and Tina Burr.

- 3) **Public Comment:** No comments received.

4) Minutes

a. June 2025 Board Meeting Minutes – Board Approval Needed

A **motion** was made by Director Merrill to approve the June 17, 2025 Minutes as presented. **Motion seconded** by Director Sharer. **The motion carried.**

AYES: Director Merrill, Sharer, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Reade and Hunter

5) Financial Report

a. Review and Approve June Financial Statements

The June statements were included in the packet, however there was a minor error with the coding of the County deposit. With the correction, as of June 30, 2025, 100% of the year had elapsed. The SABWD collected \$518,580 or 93% of the 2024-25 Assessments, \$88,037 in interest and \$106,640 in Misc. Payments from Santa Barbara County. The Operating Account balance was \$40,150. The expenses YTD were \$379,625 or 50% of the budget. Net Income was \$333,631 and \$1,663,793 is designated toward Reserves. Total Assets are 1,997,424.

No contributions or withdrawals were made to or from California CLASS since the last meeting.

The Operating account balance will be \$6,686.23 after June District invoices for \$7,590.90 are paid and the GSA fund request for \$25,872.90 is approved.

A **motion** was made by Director Sharer to approve the June Financial Statement as presented. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Reade and Hunter

b. Investment Report

The June California CLASS statement was included in the packet. Interest earned FYTD was \$88,037. The account balance as of June 30, 2025 was \$1,957,274. The Average Monthly Yield for June was 4.34%. No Withdrawals and contributions have been made since the last meeting.

c. Review June GSA Financial Statements

The June statement was included in the board packet for review only. As of June 30, 2025, 100% of the year has elapsed. The GSA checking account balance is \$24,709. The expenses YTD were \$268,271 or 53% of the budget. Operating transfers from the SABWD were \$288,096 or 57% of the budget.

d. Consider GSA Fund Request

June invoices total \$25,872.90. To pay June invoices and maintain their minimum balance of \$25,000, the GSA requested a fund transfer of \$25,872.90.

A **motion** was made by Director Sharer to approve the accountant transfer funds from the SABWD Operating Account to the SABGSA Operating Account in the amount of \$25,872.90. **Motion seconded** by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Reade and Hunter

6) 2025-26 Budget and Assessments

a. Review and Approve 2025-26 Budget

No Changes were made to the preliminary budget presented at the June meeting except to update the year end income, expenses and actual cost of LAFCO for 2025-26.

After a brief review and discussion, a **motion** was made by Director Sharer to approve the 2025-26 Budget as presented. **Motion** seconded by Director Merrill. **The motion carried.**

AYES: Director Merrill, Sharer, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Reade and Hunter

b. Discussion and Possible Action Regarding Resolution Authorizing Levy and Collection of 2025-26 Assessment

After a brief review and discussion, a **motion** was made by Director Merrill to lower the assessment to \$30 per Irrigated Acre and \$0.30 per Non-Irrigated Acre and approve the Resolution Authorizing Levy and Collection of 2025-26 Assessment. **Motion** seconded by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Reade and Hunter

7) Discussion and Possible Action Regarding Response to Santa Barbara County Grand Jury Report

<https://sanantoniobasinwd.org/district-documents>

After a brief review and discussion, a **motion** was made by Director Merrill to approve the Response to the Santa Barbara County Grand Jury Report as presented. **Motion** seconded by Director Schaff. **The motion carried.**

AYES: Director Merrill, Sharer, and Schaff.

NOES: None; **ABSTAIN:** None; **ABSENT:** Reade and Hunter

8) Informational Items

a. Management/Administration Report

Updates provided during the agenda items.

b. Update on Election Process for 2 Director Positions

District Manager provided an update on the Election process and timeline for Candidacy Forms to be turned in. Notice to the County Election Official was completed on July 3, 2025. Notice of Election will be published on July 12, 2025, in the Santa Maria Times. From July 14, 2024, through August 8, 2024, Candidacy Forms will be available at Los Alamos CSD or via contact/email to the District Manager. Deadline to file the form is August 8, 2025, by 5:00pm.

c. Director Training Report

The packet included a list of all members required to complete the Harassment and Ethics training courses and the due dates.

d. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided an update and addressed questions regarding the items on the upcoming GSA Agenda for discussion and/or action that included:

- Review SABGSA Communications Plan Regarding Implementation of SABGSA's Metering and Groundwater Extraction Reporting Requirements
- Presentation from GSI Water Solutions Regarding the U.S. Geological Survey's (USGS) Barka Slough Climate Study
- Consider a Proposal from GSI Water Solutions to Provide On-Call Services for FY 25-26
- Consider a Proposal from GSI Water Solutions to Provide Planning and Oversight of Vegetation Trimming Along Access Trails to Wells Near Barka Slough
- Consider a Proposal from GSI Water Solution to Review SABGSA's Well Registration Data
- Q2 2025 Quarterly Groundwater Level Monitoring Report

9) **New Business**— No new business was requested.

10) Next Meeting Date – August 19, 2025

Next meeting dates tentatively scheduled for August 19, 2025, September 16, 2025, if needed, and October 21, 2025.

11) Adjournment - The meeting was adjourned by President Merrill at 1:25 p.m.