

COMPUTER SCIENCE TEACHERS ASSOCIATION-NEW MEXICO CHAPTER BYLAWS

Article I: Name and Affiliation

The organization shall be known as the Computer Science Teachers Association-New Mexico (hereafter referred to as Chapter), a local chapter of the national Computer Science Teachers Association (hereafter referred to as CSTA). The Chapter is a legal and separate entity from CSTA and CSTA's incorporation status, tax status, and insurance coverage do not extend to the Chapter.

None of the profits or losses of this organization shall be accrued by or distributed to a member of CSTA or any other individual, except as the Association may be authorized and empowered to reimburse expenses, pay reasonable compensation for services rendered, or to make payments and distributions in furtherance of the mission of the Chapter.

Article II: Mission

CSTA is a membership organization that supports and promotes the teaching and learning of computer science and other computing disciplines. CSTA provides opportunities for K-12 teachers and students to better understand the computing disciplines and to more successfully prepare themselves to teach and learn. The mission of the Chapter (CSTA-NM) is to further the mission of the CSTA in New Mexico and to:

- Actively promote the teaching and learning of computer science for all learners,
- Advocate for the computer science teaching and learning community,
- Provide opportunities for professional growth, and
- Develop effective collaborative networks within the state to support educators in computer science and related computing disciplines.

Specific goals that the Chapter will pursue include

- Raise awareness of the computing disciplines and computing education throughout the State of New Mexico
- Assume a leadership role in the NM Computer Science Professional Development week and provide other learning opportunities for teachers in computing
- Promote the development and adoption of computing curricula at K-12 level
- Promote equity and inclusion in computing, through initiatives to promote gender equity and the recruitment of minorities, through computer science open house affairs, and career expos.
- Provide Guidance Counselors opportunities to learn more about CS courses and careers to help students make an informed choice in course selection. This can include promoting NCWiT C4C professional development workshops.
- Develop a dialogue with school administrators and state leadership to improve presence of computing education and advocate for funding and support towards this goal.

- Advocate to ensure that each school can offer computing education and promote the need for computing education for all students.

Article III: Chapter Governance

Section 1: Elected, Voting Officers

The Chapter shall be governed by a

- President,
- Vice-President,
- Secretary,
- Treasurer,
- Publicist, and
- University Liaison.

These officers form the Governing Board of the Chapter. All the officers are elected by the membership of the Chapter. No member of the Chapter shall receive compensation for serving in the leadership of the Chapter.

If a person should hold more than one voting position, he/she may only cast one vote on Board matters.

Section 2: Non-Voting Representatives

The Governing Board may create non-voting positions, by a two-thirds vote of said Board. Said positions will be filled by appointment of the President and approval of the Board.

Section 3: Elections and Terms of Office

- Election of Officers and Representatives will be held biennially.
- All members in good standing shall enjoy the services and privileges of the Chapter; all members of the Chapter, except Honorary members, shall be entitled to vote and hold office.
- Officers shall be elected by ballot cast by the Membership.
- Vacancies occurring on the board between biennial elections shall be filled by appointment of the President and approval of two-thirds vote of said Board. Appointees shall assume all rights and responsibilities of the elected office.

The new term of office shall begin on January 1st. The term of office for Officers and is two years.

Section 4: Duties of Governing Officers

All members of the Governance Board shall:

- Serve as representative of the constituencies at meetings with state leadership, national CSTA and other stakeholders
- Be responsible for the promotion of computer science in New Mexico
- Become familiar with the operations and procedures of CSTA

Specific duties of the members of the Governance Board:

- The President of the Chapter is responsible for chairing meetings of the membership and communicating with the CSTA Chapter Liaison.

- The Vice-President of the Chapter is responsible for chairing meetings of the membership in the President's absence.
- The Secretary of the Chapter is responsible for sending out meeting notices and maintaining meeting minutes and the membership roster.
- The Treasurer of the Chapter is responsible for the financial management of the Chapter.
- The Publicist of the Chapter is responsible for coordinating media coverage, member notification of events and can be spokesperson for the chapter.
- University Liaison is responsible for promoting CSTA among local colleges and universities.

Section 5: Meetings

The Chapter shall hold regular meetings of the Governance Board. These meetings can be held either in person or using electronic media. At least four meetings per year should take place. The first meeting of the year should include a conversation about the budget of the Chapter.

A quorum for the Governance Board shall consist of 50% of its voting members.

There shall be an annual meeting of the entire membership at such place and date, as the Governance Board shall designate. An Annual report shall be made available to the Membership.

Article IV: Membership

Section 1: Members

The Chapter recognizes the following classes of members:

- Regular members
- Student members
- Retired Teachers members
- Honorary members

All regular and student members of the Chapter shall be members in good standing of the CSTA.

Section 2: Eligibility

Any person who is interested in the K-12 learning and teaching of computer science or a related computing discipline is eligible for Membership.

The student membership category is open to full-time, pre-service students who are interested in the teaching of computer science. The category is not open to individuals who are already teaching.

Members who have retired from active, full-time teaching are eligible for the Retired Teacher membership.

The Honorary membership is to be granted to individuals who do not fall into the other categories and have made significant contributions to enhance the teaching of computer science in the State of New Mexico. This membership should be granted upon nomination by a member of governance board and supported by at least two thirds of the members of the board.

Section 3: Terms of Membership

The membership year shall be from January 1 to December 31. The Chapter shall have a minimum of five (5) members, not all from the same institution.

Article V: Chapter Obligations

Section 1: Annual Report

The Chapter shall submit an annual report to the CSTA consisting of the activities of the Chapter during the preceding year and the proposed plan for the Chapter for the upcoming year.

Section 2: Membership Roster

The Chapter shall submit a complete membership roster (including contact information) to the CSTA at least semi-annually.

Section 3: Leadership Roster

The Chapter shall submit a complete roster of the Chapter leadership (including contact information) to the CSTA annually and whenever changes occur in leadership or contact information.

Section 4: Other Obligations

The Chapter shall promptly provide other information to CSTA as requested.

The Chapter should maintain a Chapter Web Site as the primary vehicle by which the Governance Board communicates with the membership. Notices included on the website shall be considered as official communication to all members.

Article VI: Amendments

These bylaws may be amended by two-thirds vote, as counted by two-third of all returned votes, cast by the members in a ballot. Proposed changes may be initiated by the Governance Board or by petition signed by at least twenty five percent of the voting membership. Appropriate notice of proposed changes to the constitution will be posted on the website at least one month prior to the membership vote.

Article VII: Dissolution

The Chapter may be dissolved by a vote of two thirds of the Chapter membership or by the Governance Board. Any funds remaining for the Chapter upon dissolution and after the payment of legitimate debts shall revert to CSTA.